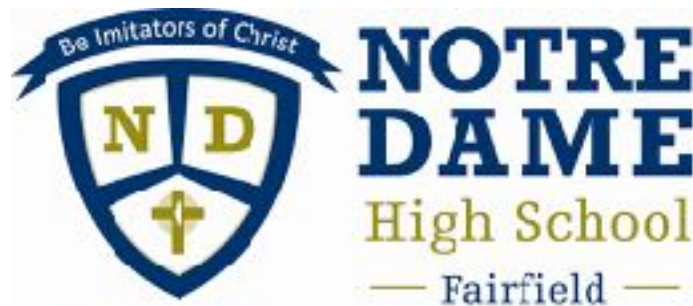


**“Give your hands to serve and your hearts to love.” – Mother Teresa**

**The Following is Directly from the 2018-2019 ND Handbook (pages 26&27):**

- “Notre Dame’s mission, its philosophy and objectives, encourages personal growth and responsibility, sound values and service to others.
- Our school motto, is to be “imitators of Christ,” reminds us, among other things, to make a commitment to help others and to be of assistance in our home, school, and extended communities. It was Jesus, Himself, who said, “Whatever you do for the least of my people, you do unto me.”
- In keeping with our commitment to help others, members of our ND community are asked to better the lives of those around them - and, in doing so, foster their own growth - by participating in community service projects.
- In keeping with our commitment to help others, members of our ND community are asked to better the lives of those around them - and, in doing so, foster their own growth - by participating in community service projects.
- In order to help students achieve this important mission, Notre Dame requires students in grade 9 to perform ten (10) hours of service plus participate in the classes’ annual Field Day for a local elementary school. Student in grade 10 must perform fifteen (15) hours of service. Students in grade 11 must perform twenty (20) hours of service and students in grade 12 must perform twenty five (25) hours of service. Service acts must be church, agency, or school-based and only up to 50% of the service obligation may be completed in the summer prior to the start of the school year. Students may not be paid for their service. The service may be completed at one location or be divided among several projects.
- **Service hours must be completed by March 8, 2019.** The service project is a requirement for graduation & for promotion to the next grade level. A student receives a Pass/Fail grade in Service on their report card. Students who fail to fully submit their service hours (and check to ensure they are verified) on x2VOL, will not only receive an “F” for service on their report card but five points will be deducted from their third marking period Religion grade. These points are **not recoverable** when service hours are submitted late. In addition, if the service hour requirement is not completed by the end of the fourth marking period, five points will again be deducted from the student’s fourth marking period Religion grade. These points are not recoverable.
- If a student receives an “f” for the service grade, they are not eligible to attain honor status for that marking period.
- Students will not receive their final report card if service hours are outstanding.
- During school hours, service programs will be restricted to students in good standing in their courses.

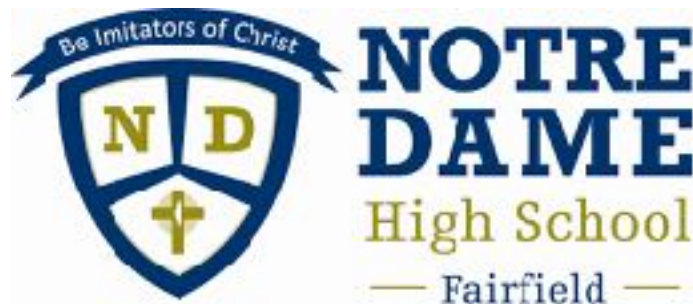


### To Emphasize Important Points:

- 1) Hours must be done through a **non-profit organization** (ex. school, town rec league, nursing home, shelter, soup kitchen, church, etc.)
- 2) **Hours done as part of a regular membership of a club/team will not be counted** (ex. keeping score of a game as the manager, Crisis Crew, etc.) except for service specific clubs like Campus Ministry or Key Club. Contributing to a regular liturgical participation event also will not be counted (altar serving, reading, etc.)
- 3) **The requirement is 10 hours for freshmen, 15 for sophomores, 20 for juniors, and 25 for seniors.**
- 4) Only **half** of the specific requirement can be done **over the summer** so as to encourage participation in the ND mission all year long.
- 5) Hours can no longer be turned in on paper and must be submitted electronically through [www.x2vol.com](http://www.x2vol.com).
- 6) The deadline is March 8<sup>th</sup>.
- 7) If you do not meet the deadline, **five unrecoverable points will be deducted from your 3<sup>rd</sup> quarter Religion grade.** The same will happen in the 4<sup>th</sup> if it is still not met. **You are also ineligible for the honor code for that marking period.** You will receive an F until they are completed and will not receive your fourth quarter report card and no transcripts can be sent.
- 8) **\*\*\*Hours need to be submitted, verified, AND approved to be on time and complete.**
- 9) Please submit hours as soon as they are completed instead of waiting until the deadline. This will make it much easier for both you and your service supervisor. Let them know when you are submitting your hours so they can be on the lookout for the email. You can log in any time to see your status.
- 10) Submit any additional hours (including extra summer ones) even after your requirement is complete to be eligible for scholarships and awards senior year.

Please see Miss Medoff in room 316 or email at [jmedoff@notredame.org](mailto:jmedoff@notredame.org) if you are unsure if something satisfactorily fulfills the permitted service criteria, would like suggestions about good agencies or ways to get involved, or if you need help with x2VOL.

**“Life’s most persistent and urgent question is, ‘What are you doing for others?’” - Martin Luther King, Jr**



**Please read the previous pages and detach and return this page after signing to your religion teacher by Friday, September 14<sup>th</sup>.**

**Acknowledgement of Service Policies and Procedures:**

My child and I have read the ND service guidelines. We understand and accept these procedures.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Date \_\_\_\_\_