

## **Regional Anti-Violence Coordinator, Office of Mayor Lori Lightfoot**

The Office of the Mayor is seeking a highly collaborative team player with a strong work ethic to serve as a Regional Anti-Violence Coordinator in the Office of Public Safety.

### **Essential Duties:**

- Establish and maintain strong relationships with public and private local stakeholders engaged in gun violence prevention and reduction programs in assigned service regions, including local law enforcement, City agency program practitioners, community-based outreach organizations, and other local non-governmental organizations;
- Coordinate regional interdisciplinary working groups devising violence prevention and intervention strategies (requires scheduling, planning for, and facilitating regular working group meetings);
- Coordinate City agency responses and delivery of city services aligned with public safety priorities;
- Create and maintain procedures to help facilitate communication between law enforcement and community-based outreach organizations in immediate response to gun related incidents of violence;
- Engage with neighborhood block clubs and associations to identify key violence reduction policy priorities from community residents and to support existing and new resident collective action initiatives focused on violence reduction;
- Serve as a liaison for regional working groups to ensure violence reduction goals remain at the forefront of local efforts within communities;
- Assist with the development and implementation of operationalization plans;
- Actively participate in cross-departmental implementation of data collections efforts and coordinate data sharing and rapid response mechanisms between City agencies and community-based partners; and
- Complete other duties as assigned.

### **Qualifications:**

Applicants must have graduated from an accredited college or university with major course work in public administration, sociology, psychology, social work or a related field; Master's degree in above-mentioned fields preferred but not required.

Disclaimer – “Accredited” means any nationally or regionally accredited college or university where the applicant is enrolled in or has completed an associates, bachelors, or master's degree program.

### **Knowledge, Skills and Abilities**

Ideal candidates will possess the following:

- Extensive experience and existing relationships in South and West side communities in which the Regional Coordinator will be working;
- Ability to work with and organize a diverse population of community stakeholders across neighborhoods;
- Ability to work with government stakeholders and knowledge of City operations or experience in other

- government settings in facilitating dynamic and rapid mobilization of City and non-City resources;
- Ability to develop and maintain collaborative relationships with all levels of staff from partner entities (line staff, middle management, executives, etc.);
  - Demonstrated experience in core competencies, including building community partnerships, project management, and meeting design and facilitation;
  - At least four (4) years of experience in the administration or coordination of violence prevention and intervention, juvenile delinquency, reentry or other social programs;
  - Ability to communicate effectively orally and in writing;
  - Excellent time management skills, well-organized, detail-oriented and able to work both independently and under minimal supervision;
  - Ability to work as part of a team with knowledge of project management methods, practices, and procedures; and
  - Strong interpersonal skills to develop and maintain cooperative, professional and productive work relationships.

**To apply, please submit a resume to [lauren.speigel@cityofchicago.org](mailto:lauren.speigel@cityofchicago.org)**