

## Crafter Application



# The Olympia Farmers Market Crafter Application

Please submit this completed application **with a non-refundable application fee of \$25** to the market office by **Saturday, December 31**. All crafters selected by the review committee will be invited to participate in the Craft Jury Day which will be held the third Sunday of January. Crafters must produce their products within the county boundary of: **Thurston, Lewis, Mason, or Grays Harbor County**.

## Section 1: Personal Information & Business Information

### Primary Applicant Contact Information

Applicant Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Primary Email: \_\_\_\_\_

### Business Partner Contact Information (Must be reflected on business license)

Business Partner Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Primary Email: \_\_\_\_\_

### Business Information

Business Legal Name: \_\_\_\_\_

Business Address (if different from above): \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Email: \_\_\_\_\_

Business Entity Type (Please Circle):

Sole Proprietor      Partnership      Corporation      LLC      Other: \_\_\_\_\_

## Crafter Application

UBI#: \_\_\_\_\_ Year Business Licensed: \_\_\_\_\_

### Section 2: Business & Product Description

Describe all the products you intend to sell at The Olympia Farmers Market. Attach another page if necessary.

<u>Product</u>	<u>Description</u>	<u>Price</u>

## Crafter Application

In detail, explain *your* involvement in the design of your product.

In detail, explain *your* involvement in the production of your product.

Where do you currently market your product?

---

---

---

---

## **Crafter Application**

Where do you source the materials for your product?

---

---

---

---

Briefly tell us about your business projections for the next five years.

---

---

---

---

---

---

---

---

Please include your artist statement. Attach additional sheets if necessary.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

## Crafter Application

### Section 3: Preferred Market Schedule

Circle the days you intend to sell at the market:      Thursday      Friday      Saturday      Sunday

Circle your preferred selling season:      Year-Round      Seasonal

If “Seasonal” was circled, please explain and identify the season.

---

---

### Section 4: Statements of Compliance

I understand a **\$25.00 non-refundable** processing fee must accompany this application to proceed with consideration. Further, I understand that submission of this application does not ensure or guarantee my acceptance into The Olympia Farmers Market.

I understand that final approval to sell any products at The Olympia Farmers Market will be subject to an **on-site inspection** by The Olympia Farmers Market staff, and/or designated representative. I understand that this application is a preliminary application process. I will provide further information regarding my business including, but not limited to certifications, licensures, permits, and insurance policies.

I hereby certify that all products indicated in the above application are produced by my business and I am not a reseller of any product in my product line. I agree to sell only the products that have been approved by The Olympia Farmers Market Board of Directors. I agree that if I seek to add additional products to my product line in the future, they must be pre-approved by the Board of Directors.

I understand that The Olympia Farmers Market is governed by a Policies and Bylaws Manual known as “The Greenbook”. Upon acceptance, I will familiarize myself and my employees with the policies in The Greenbook and our business will adhere to those policies.

I attest that the information contained herein is complete and accurate to the best of my knowledge.

**Primary Applicant Signature:** \_\_\_\_\_

**Business Partner Signature:** \_\_\_\_\_

## **Crafter Application**

Please submit this completed application **with a non-refundable application fee of \$25** to the market office located at The Olympia Farmers Market, by mail or email. Please make checks payable to:

**The Olympia Farmers Market  
PO Box 7094  
Olympia, WA 98507  
(360) 352-9096**

**Please submit high quality photos of your product line with this application.**

### **For Official Use Only**

**Date Received:** \_\_\_\_\_ **Date Reviewed:** \_\_\_\_\_ **Approval Status:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_



**Thank you for your interest in becoming a Crafter at The Olympia Farmers Market! In this document you will find more information regarding the application process and attendance requirements for Craft Vendors.**

**Definition:** Crafters are craft persons, artists and/or makers who design and produce the items they offer for sale at The Olympia Farmers Market. The majority of tools and equipment used by the Crafter in production must require skill and personal handling or guidance by the Crafter.

All Crafters must be successfully juried by the Craft Jury and approved by the Board of Directors. The Craft Jury process happens one time per year in January. Applications will be made available by December 1 and must be received by office staff no later than December 31.

On the Craft Jury Day, applicants will set up a representative display of items as if selling at OFM on a typical market day. The Craft Liaison and staff will convene a jury of 3 to 5 jurors from outside of OFM who possess familiarity with OFM as well as knowledge, working experience or background in handcrafts and/or the arts. Upon approval of the Board of Directors, new Craft applicants will enter the market as Crafters in the Guest Vendor program and may begin selling after a successful site inspection and payment of an annual \$60.00 fee.

The Olympia Farmers Market operates year-round with three different seasons:

**January-March (Winter Market), Every Saturday**

**April-October (High Season Market), Thursday-Sunday**

**November-December (Holiday Market), Saturdays and Sundays**

**Attendance Requirements for Guest Vendors:**

*April-October (High Season)*

**A** - Sell all four (4) days.

**B** - Sell Thursday and be allowed to sell on Sunday.

**C** - Sell Friday and be allowed to sell on Sunday.

**D** - Sell Thursday and Friday and be allowed to sell Saturday and/or Sunday.

**E** - Sell Thursday and Friday only.

**F** - Sell Thursday only.

**G** - Sell Friday only.

*Guest Vendors may participate in the Holiday Market (November and December), Holiday Shoppers Delight (December 22, 23, 24) and Winter Market (January through March) as stall space allows.*