



Society of Vermont Artists and Craftsmen
FLETCHER FARM SCHOOL
for the Arts & Crafts

Instructor Proposal

Please complete a separate form for each class you are proposing.

Name: _____

Mailing Address: _____

City, State, Zip: _____

Best Telephone Number: _____

Email Address: _____

Website: _____

Preferred Summer Workshop Dates: (circle your dates)

June 2023							<	>	July 2023							<	>	August 2023							<	>
S	M	T	W	T	F	S			S	M	T	W	T	F	S			S	M	T	W	T	F	S		
28	29	30	31	1	2	3			25	26	27	28	29	30	1			30	31	1	2	3	4	5		
4	5	6	7	8	9	10			2	3	4	5	6	7	8			6	7	8	9	10	11	12		
11	12	13	14	15	16	17			9	10	11	12	13	14	15			13	14	15	16	17	18	19		
18	19	20	21	22	23	24			16	17	18	19	20	21	22			20	21	22	23	24	25	26		
25	26	27	28	29	30	1			23	24	25	26	27	28	29			27	28	29	30	31	1	2		
									30	31	1	2	3	4	5											

Workshop Length: (youth workshops are typically 9am-3pm with 1-hour lunch)

☐ ½-day ☐ 1-day ☐ 2-days ☐ 3-days ☐ 4-days ☐ 5-days

Preferred Age Group: ☐ 7-10 ☐ 11-14 ☐ 15-17 ☐ Other: (specify) _____

Minimum Workshop Size: 1-3-day = 3 students 4-5-day = 4 students

Maximum Class Size: (no more than 10 students) _____ **students**

Student Skill Level: ☐ Beginner ☐ Intermediate ☐ Advanced

Instructor Biography (see www.fletcherfarm.org/classes/classes for examples. You may attach a separate page if desired. Please write in the third person, and include awards, accolades, teaching experience, etc. 75 word max).

Class Title: _____

Class Description (please see www.fletcherfarm.org for examples. You may attach a separate page if desired. (150 word max)

Materials Fee (If you will be providing materials please specify the amount and what materials the fee includes, students will pay directly on the first day of the workshop): \$ _____
Includes: _____

Supply List: (If students should bring supplies, list them here. Students receive a supply list when they register for a workshop. This list is also posted on the workshop webpage.)

Supplies: _____

Please email at least two images of the project(s) your students will create

to Debi at SchoolDirector@FletcherFarm.org. Attach at least two photos of your work in preferred PNG or JPG (Apple iphone Live photo HEIC format acceptable), in the highest resolution possible. If you are going to use your phone camera please use the following tips.

- FIT OUR WEBPAGE FORMAT by choosing the square image shape, at least 1,000 x 1,000 px
 - MINIMIZE SHADOWS by making sure the light source is from multiple directions
 - GET THE ENTIRE IMAGE by shooting your product on a solid contrasting background, allow room for the background on all four edges in your image.
 - AVOID SKEW by holding the phone directly over the product and parallel most phones show two crosshairs (white and yellow) when you aim the lens, tilt the phone until these crosshairs align. Your camera and product are parallel; take your photo.
 - MORE IS BETTER when you give us options we can better promote your workshop. If close-ups are better at showing the detail of the work to be done please send those in addition to the full view images.
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