



Classroom Assistant
Play Café
Covington First Presbyterian
Church
Part time
Covington, GA 30014



Effective Immediately upon hire

Job Description

First Presbyterian Church is looking for compassionate, loving, self-motivated candidates for Play Café Classroom Assistant at our church. We are hiring a classroom assistant for our Play Café, ages 3 months to 18 months. This church offering is to provide a safe environment and positively impact the children of our community while maintaining our core Christian values. Play Café is a modern twist on Mother's Morning Out. Play Café is a two day a week offering from 9:00am-1:00pm on Tuesdays and Thursdays. The Classroom Assistant will report to the Program Director.

Responsibilities:

- Foster a safe environment for the children sharing the love of Christ
- Assist the Program Director in age-appropriate schedules and daily activities
- Assess and respond to each child's developmental needs on an ongoing basis
- Ensure the classroom is always kept in a clean and safe condition
- Read stories to the children as a group activity
- Encourage creative thinking and learning
- Interact with other teachers and staff
- Adhere to child protection policies and church procedures
- Maintain an attractive, well-kept classroom that encourages children to create, explore and make decisions with confidence in a safe environment
- Report all pastoral care needs to the Program Director

Job Requirements:

- Certification, degree or minimum coursework in Early Childhood Education or related field
 - Programs such as Newton College and Career Academy are accepted, provided the pathway is related (Early Childhood Education, Nursing etc.)
- Must demonstrate enthusiasm for working with young children
- Be knowledgeable of the social, emotional, and creative needs of young children
- Ability to handle, in a positive way, the demands that commonly come from daily contact with children and parents; to build rapport with parents to communicate students' child development and progress goals and provide superior customer service; to evaluate and solve problems
- Excellent verbal and written communication skills in English
- Must be able to lift to 25 pounds in connection with the handling of children for the facilitation of programs, child safety and potential emergency situations, and be able to see, hear, and respond to children's needs, including reaching high, stooping to the child's level, sitting on the floor and rising from the floor
- Must be able to see, hear, and react to emergencies within 50 feet in 15 seconds or less and can stand and move around for long hours at a time while teaching
- Must be able to pass background checks
- CPR and First Aid certification preferred

Classroom Assistant Compensation: \$15 per hour

Schedule: Tuesday and Thursday 8:15am-1:15pm

Health and Safety ProSolutions Training: Classroom assistance will be required to undergo this free 10-hour online Initial Health and Safety Orientation training. The training covers supervision, medications, injuries, illness prevention, and other relevant topics.

COVID-19 Considerations: All employees working with children shall be vaccinated.

Apply today by submitting a cover letter and resume to catherine@fpccov.org.