

# Transitional Job Training

The objective of the Transitional Job Training (TJT) program is to assist eligible individuals to establish a recent work history, demonstrate work success, and to develop the skills that lead to entry into and retention in unsubsidized employment.

A TJT worksite may be in the private for profit sector, the non-profit sector, or the public sector. Labor standards apply in any TJT placement.

## Benefits to Employers

- This effective employment solution may help save you time and money.
- TJT participants have all of their wages subsidized by the transitional jobs program for a limited period of time, which offers employers a chance to build capacity and try out a new worker with little risk.
- Employer provides an environment in which the transitional worker can build skills and gain experience. This model helps small businesses and non-profits that can't afford to add staff find qualified workers at a reduced cost to increase capacity and productivity.
- Programs like this benefit employers by lowering the cost of hiring new employees.

## Program Guidelines

- Provide transitional job training for participants, based on the approved job description and training outline.
- Ensure that participants do not exceed a maximum of 20 hours per week at the worksite and do not exceed a total of 160 hours of program participation.
- Provide a safe, healthy work environment for all participants
- Ensure that participants are adequately supervised at all times.