



## ACNP 62nd Annual Meeting, December 3-6, 2023



Registration for the 62<sup>nd</sup> Annual Meeting will begin in mid-June. We are looking forward to welcoming members and their guests to the JW Marriott Tampa Water Street and Tampa Marriott Water Street in Tampa, Florida. The JW Marriott and Tampa Water Street hotels are connected by a sky bridge. Both hotels have meeting space and guest rooms and the ACNP Meeting will be evenly located between the two. They are both considered the official conference venue for the Annual Meeting.

This year's annual meeting will be held in a hybrid meeting format allowing members and invited guests to attend in-person at the JW Marriott Tampa Water Street and Tampa Marriott Water Street in Tampa, Florida or virtually on the ACNP Virtual Meeting Platform. The in-person option will include the classic ACNP Annual Meeting experience while the virtual option will allow attendees to participate through live stream in all plenary sessions, panels, mini-panels, study groups and oral presentations. All plenary, panels, mini-panels, and study groups will be recorded (with the presenter's approval) for later viewing. Virtual attendees will not be able to participate in the in-person networking sessions or the in-person poster sessions. There will not be a virtual poster session scheduled for this year's meeting.

JW Marriott Tampa Water Street combines modern luxury with the sophisticated energy of Tampa's vibrant downtown district; the Tampa Riverwalk, Amalie Arena and other attractions are right at your fingertips. Find wellness in the Spa by JW®, with its luxurious treatments and custom massages. Relax and bask in the Florida sun at their resort-style pools, which feature private cabanas and scenic water views. Catch an awe-inspiring sunset from their outdoor terrace or savor locally inspired dishes from six dining outlets, showcasing indoor and outdoor seating. After a day of exploration, unwind in sophisticated lodging with stunning city and water views,

contemporary décor and elegant touches. Spark creativity or celebrate a special occasion in nearly 100,000 square feet of artful event space.

The redesigned Tampa Marriott Water Street waterfront hotel sits adjacent to the convention center and is connected to the JW Marriott Tampa Water Street via a glass skybridge on the third floor. The hotel is located near the Tampa Riverwalk, Florida Aquarium, Amalie Arena and Sparkman Wharf. Take a dip in their rooftop pool, featuring stunning city and water views and cabanas. Work out in their state-of-the-art fitness center, stroll by the Tampa waterfront or dine in their inviting restaurants. Unwind in spacious, pet-friendly hotel rooms with modern layouts, sophisticated décor and private balconies with views of the water or downtown Tampa skyline.

Temperatures in Tampa in December range from an average high of 75°F to an average low of 56°F.

The Program Committee will meet on July 10, 2023 to determine the program for December. For those who submitted a proposal, decision letters will be sent by the end of July/early August.

Please contact the ACNP Executive Office at 615-324-2360 or [acnp@acnp.org](mailto:acnp@acnp.org) with any questions you may have regarding the meeting.

### **Registration and Hotel Reservations**

Registration for the 62<sup>nd</sup> Annual Meeting will open in mid-June. The 2023 registration process will again be a two-step process where members and guests will first register for the meeting and then make a hotel reservation using a link received in the registration confirmation email. Please register by October 19<sup>th</sup>; the early discounted registration rates increase by \$50 on October 20<sup>th</sup>.

#### **Member Registrations:**

To access the registration site, members must login to the ACNP website, <https://acnp.org/>, select “Annual Meeting” and select the link under registration information (once registration officially opens).

#### **Invited Guest Registrations:**

Guests will receive a link to the registration site in their invitation letter.

ACNP Members will request guest invitations or bank invitations through the online meeting portal in lieu of emailing the Executive Office. The online portal is open. To request your invitation, login to the [Annual Meeting Submission Site](#) and select ‘Submit ACNP Invitation Request.’

#### **Hotel Reservations:**

All hotel reservations must be completed via online link directly with the hotel. To reserve your hotel room, use the links contained in your registration confirmation email. Once on the accommodations site, you will select your travel dates and the system will show you which property has availability for your stay. From there, you can select which hotel you would like to book. If you cannot find availability for the room type you want at one venue, please try your search at the other venue before contacting the Executive Office. It is important to note that although the hotels are connected in the convention center, each hotel does have a separate lobby and check-in area. **It is important that you arrive at the correct hotel lobby in order to check-in. Please pay close attention to which hotel you select and plan accordingly to arrive at the correct hotel lobby.** As a reminder, both hotels are considered the official conference venue of the meeting and are equal distance to the meeting space. Attendees are required to be registered prior to making a reservation in the ACNP block of rooms. All reservations must be made online. The hotels will not accept call-in reservations.

The final day for hotel reservation acceptance at ACNP’s discounted rates will be Thursday, November 9, 2023 at 5:00 PM Eastern Time; however, rooms at these rates are limited and are likely to sell out long before the deadline. Please be sure to secure your hotel room early to ensure availability.

### **Annual Meeting Schedule:**

The [Annual Meeting Schedule](#) is available to access the agenda for the Annual Meeting. Under “My Schedule” you have the ability to add all sessions to your calendar or custom sessions to your calendar. If you are attending the meeting virtually, you are able to change the meeting times to your local time zone. Please [click here](#) for instructions. *If you are attending in-person, the meeting times will reflect the local time zone in Tampa, Florida.* **Reminder:** There will be no printed Program Book at the ACNP 62<sup>nd</sup> Annual Meeting.

### **Travel for the Annual Meeting**

ACNP has partnered with Direct Travel, Inc. for airline reservations. Please contact Direct Travel at 615-327-2720, toll-free 800-229-3344, Monday-Friday from 9:00 AM-5:00 PM Central.

### **Invitation Banks**

**General Invitation Bank:** This bank is fixed with 100 invitations that members may request to use for an early career researcher who is within 10 years of their last training or someone with a first-time R award or K award. Invitees from this bank may present a poster. Members may use one invitation from the bank.

**Diversity Invitation Bank:** This invitation bank allows members to offer additional meeting invitations to scientists from an underrepresented minority group. These groups include an individual who identifies as African American, Hispanic, Native American, Pacific Islander, LGBTQ+ or a scientist with a disability. Members who request the invitation should vouch for the minority status of the scientist they are inviting. Guests from this bank may present a poster. *The College’s Commitment to Diversity: The College and its members actively promote diversity and inclusion within the College and within our field not limited to race, ethnicity, religion, disability, age, sex, gender identity, sexual orientation, intellectual perspectives and points of view.*

### **Policy Reminders**

Council recognizes that many people who attend our meeting find it a convenient place to network and to connect with colleagues from other academic, government, or industrial organizations. This informal networking has historically been an important aspect of the meeting that many of our members believe has helped further scientific progress. However, organizing competing activities (e.g., satellite sessions, scientific board meetings, or social functions) that take attendees away from the meeting site detracts from other important goals of the meeting, such as fostering an atmosphere that encourages both formal and informal scientific discourse throughout the week and providing opportunities for travel awardees, trainees, and other young scientists to interact with leaders in the field. Therefore, Council asks that you refrain from organizing activities that take our members and meeting attendees away from the meeting site.

Many of our supporting corporations and academic institutions are large organizations with many people involved in planning meetings, and we realize that sometimes people organize meetings in conflict with this policy simply because they are not aware of it. If you are invited to attend any such functions, please help us by reminding the person issuing the invitation that this would be a violation of ACNP policy.

Additionally, the ACNP name, logo, or the name of the Annual Meeting should not be used in association with any CME activity without the approval of the College. To seek permission to use the name of the College, please contact the Executive Office ([acnp@acnp.org](mailto:acnp@acnp.org)), who will have your request reviewed by the appropriate committee and/or Council. If someone asks you to write a report of sessions you attend at the meeting, please let them know that publishing such a report would be a violation of this policy.

### **Photographing, Screenshots, and Recording During the Annual Meeting:**

Photographing, screenshots, or recording material presented in a panel, mini-panel, study group or poster session is not allowed. Photographing or screenshotting a speaker before, during, or after a session is not allowed. Unauthorized photography or recording is unfair to the presenters and will have the effect of discouraging our members from presenting their most recent unpublished work.

**Acceptable use of Social Media:**

ACNP encourages the use of social media such as Twitter, Facebook, Instagram, Google+ and blogging sites to engage our community in the Annual Meeting. We encourage you to post or tweet highlights about the meeting, discuss your favorite speakers, panels and posters and offer recommendations on which panels and posters to attend.

When sharing information, we request you refrain from -

- Photographing, screenshots, or recording the material presented in panel, mini-panel, study group or poster session. This is unfair to the presenter and will have the effect of discouraging our members from presenting their most recent unpublished work.
- Using social media to share detailed content of lectures, posters etc., especially when the organizer or speaker has explicitly requested that some or all of the information presented is not to be captured or shared.
- Photographing or screenshotting speakers before, during, or after a session.

**Small Meetings:**

If you would like to host a small meeting during the ACNP Annual Meeting, you must request approval by completing an [Event Request Form](#) and submitting to the Executive Office for approval. Please contact ACNP, [acnp@acnp.org](mailto:acnp@acnp.org), with questions.

**Code of Conduct:**

The American College of Neuropsychopharmacology is dedicated to providing a safe and productive experience for all participants and attendees at all official ACNP events regardless of sex, race, color, national origin, religion, age, physical or mental disability, perceived disability, ancestry, marital status, sexual orientation, gender identity, or any other basis protected by federal or pertinent state laws. ACNP does not tolerate discrimination or any form of prohibited harassment and is committed to enforcing this Code of Conduct (the "Code") at its Annual Meeting or at any other ACNP event. Please click here for the full [Code of Conduct](#).

*The College and the JW Marriott Tampa Water Street/Tampa Marriott Water Street welcome all individuals from all different races, backgrounds, genders, and ethnicities at the 2023 ACNP Annual Meeting.*

