



Request for Proposal

Catering Service for the Corsicana & Navarro County Chamber of Commerce Gold & Silver Awards Banquet

The Corsicana & Navarro County Chamber of Commerce is seeking bids for the Gold & Silver Awards Banquet. **The sealed bids will be due by January 14, 2019.** Sealed Bids should be delivered to the Chamber of Commerce office located at 120 N. 12th Street, Corsicana, TX before **3:00pm**. Sealed Bids will also be accepted via mail.

Bids will be awarded based on the best value/service as determined by the Chamber in whole or in part. Preference will be given to bidders that have an active membership with the Corsicana & Navarro County Chamber of Commerce but membership is not required. We will hold a “sampling” meeting for the finalists to bring samples of their proposed meal before the final bid award is announced.

Should you have questions about this Request for Proposal, please contact Kim Gordon at 903-874-4731 or by email at kgordon@corsicana.org.

Event Details

Date: Thursday, February 14, 2019

Time: 11:30 – 1:30 pm

Location: Cook Center
3100 W Collin St
Corsicana, TX 75110

Attendance: Approximately 250 - 300 (final count will be given 1 week prior to event)

Catering: Main dish, 2 sides, salad, dessert, bread, tea & water; this will be served as a buffet that will need to be served **within 25 minutes**. Caterer **will** provide set up, clean up, and serving staff for **2** buffet lines.

Please include as much detail as possible.

BusinessName: _____

Contact Person: _____

Phone Number: _____

OPTION 1:

Price per person: \$ _____

OPTION 2:

Price per person: \$ _____

OPTION 3:

Price per person: \$ _____

COFFEE BID ONLY: Coffee with cream, sugar, sweet n low etc.

Price per person: \$ _____