



Continuing Education Grants

The Saskatchewan Library Association (SLA) strives to provide and support relevant educational opportunities for its members. Three categories of grants are available:

1. **Grant to an individual for attendance to any continuing education opportunity (e.g. conference or workshop).**
2. **Grant to an individual or institution for organization and promotion of a continuing education opportunity (e.g. conference or workshop, etc.).**
3. **Grant for first time attendance at the Saskatchewan Libraries Conference.**

Grants will not be awarded if suitable candidates do not apply. Preference will be given to those who have not had a grant before. Current SLA Board members are not eligible to apply.

Category 1: Grant to an individual for attendance to any continuing education opportunity (e.g. conference or workshop).

This grant is intended for individuals seeking assistance with attendance at a continuing education opportunity (e.g. conference or workshop, etc.) of their choosing.

Note: Coursework in a university or college that leads to a degree or diploma (e.g. American Library Association accredited graduate program, SaskPolytechnic Library Information Technology Program) does **not** qualify. Please refer to SLA's Student Awards and Bursaries for details <http://saskla.ca/continuing-education/bursary-and-award>.

Application deadline: February 15th or August 15th annually.

Amount: All eligible expenses up to **\$500**. Eligible expenses include registration fees, travel, accommodation, meals (as per SLA's official expense rates), equipment, and books/supplies.

Eligibility: Must hold individual membership in SLA prior to applying.

Criteria:

Application must contain the following:

- description of activity, conference or event;
- logistics (dates, location);
- proposed budget;
- one paragraph rationale statement stating the intended impact of the event for you, which may include: relevance to current work, limited access to professional



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development due to geography, limited access to financial supports. Preference given to those who have not previously received a continuing education grant.

Disbursement of funds: Submit final report and receipts to SLA to be reimbursed.

Reporting: Provide a 1-2 page report describing the event and the impact it had on the applicant's professional development, within two months of event attendance. The report may be published in whole or edited and posted in SLA communications (e.g. newsletter, newsflash, website, etc.).

Category 2: Grant to an individual or institution for organization and promotion of a continuing education opportunity (e.g. conference, workshop, webinar, etc.).

This grant is intended for any individual or institutional member seeking assistance with the planning and promotion of a continuing education opportunity to be held in Saskatchewan and open to all SLA members.

Application deadline: February 15th or August 15th annually.

Amount: All eligible expenses up to **\$1000**. Eligible expenses include: guest speaker expenses, room rental, food, advertising, equipment, and books/supplies.

Eligibility: Must hold individual membership in SLA or be covered by an institutional membership of SLA prior to applying. In cases where any resources of an institution/employer are implicated in the application, a letter of support from the official voting delegate or another appropriate representative of that institution should accompany the application.

Criteria:

Application to contain the following:

- description of activity, conference or event;
- logistics (dates, location);
- proposed budget;
- one paragraph rationale statement stating the potential impact of this workshop on the SK library community, which may also include: relevance to your own current work, limited access to professional development due to geography, limited access to financial supports. Preference given to those who have not previously received a continuing education grant.
- commitment to make the workshop open to all SLA members;



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- commitment to acknowledge the SLA grant, and to include the SLA logo when promoting the workshop;
- support letter(s) if applicable as outlined above.

Disbursement of funds: Submit final report and receipts to SLA to be reimbursed.

Reporting: Provide a 1-2 page report describing the event and the impact it had on the library community, within two months of event attendance. The report may be published in whole or edited and posted in SLA communications (e.g. newsletter, newsflash, website, etc.).

Category 3: Grant for first time attendance at the Saskatchewan Libraries Conference.

This grant is intended for any person who has not previously attended the Saskatchewan Libraries Conference, is currently working in a Saskatchewan library, and is seeking assistance with attendance at the Conference.

Application deadline: February 15th annually.

Amount: All eligible expenses up to **\$750**. Eligible expenses include registration fees, travel, accommodation, meals (as per SLA's official expense rates).

Eligibility: Must hold individual membership in SLA or be covered by an institutional membership of SLA prior to applying. In cases where any resources of an institution/employer are implicated in the application, a letter of support from the official voting delegate or another appropriate representative of that institution should accompany the application.

Criteria:

Application to contain the following:

- description of current employment activities;
- one letter of reference supporting the value of event in relation to current activity
- one paragraph rationale statement stating the intended impact of the event for you, which may include: relevance to current work, limited access to professional development due to geography, limited access to financial supports. Preference given to those who have not previously received a continuing education grant.
- a budget to include: registration, travel, accommodations, and meals (as per SLA's official expense rates);
- support letter(s) if applicable as outlined above.

Disbursement of funds: Submit final report and receipts to SLA to be reimbursed.



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Reporting: Provide a 1-2 page report describing the event and the impact it had on the applicant's professional development, within two months of event attendance. The report may be published in whole or edited and posted in SLA communications (e.g. newsletter, newsflash, website, etc.).

For more information about SLA Continuing Education Grants, contact:

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