

Form of Proxy Instructions

1. In accordance with the By-laws of The Ontario Refrigeration & Air Conditioning Contractors Association (the “Corporation”) this proxy form may be used by members of the Corporation to vote on matters to be considered at the annual meeting of the members of the Corporation on **May 16th, 2026 at 9:30 a.m.** (the “Meeting”).
2. Please submit your proxy **ASAP, but no later than 8:30a.m. on May 14th, 2026**, at the ORAC Office located at **133 Milani Blvd, Unit 104, Vaughan, ON, L4H 4M4**. You may also choose to send the proxy by e- mail to **contact@orac.ca**
3. This proxy allows you to appoint the listed individual as your proxy or an individual of your choosing. If you wish to appoint an individual other than the listed individual to attend the Meeting and to vote on your behalf, please insert the name of your chosen proxy holder in the space provided.
4. The proxy form should be signed in the exact manner as your name appears on the proxy.
5. If you complete and submit this proxy, the proxy holder will vote in accordance with your instructions as set out on the form of proxy. Unless specifically instructed otherwise on the proxy form, this proxy also confers discretionary authority for the person appointed herein to vote in their discretion in respect of amendments to the matters identified in the notice of Meeting or such matters that may properly come before the Meeting.
6. **If you attend the Meeting, either in person or electronically, you must revoke your proxy in accordance with the terms stated below or your proxy holder will be entitled to vote on your behalf at the Meeting and you will not be able to cast a vote.**



**ORAC'S 59TH ANNUAL GENERAL MEETING
SATURDAY MAY 16TH, 2026, AT 9:30AM**

Form of Proxy



TO: The Ontario Refrigeration & Air Conditioning Contractors Association (the "Corporation")

By completing, signing and dating this proxy, any member may appoint a proxyholder (as described in the proxy form instructions above), to attend and act at the annual meeting of the members of the Corporation. in the manner and to the extent authorized by this proxy. Proxies must be received no later than 8:30a.m. on May 14th, at the ORAC Office located at 133 Milani Blvd, Unit 104, Vaughan, ON, L4H 4M4 or by e-mail to contact@orac.ca.

1. Appointment of Proxy Holder or Alternative Proxyholder

NOTE: SELECT ONLY ITEM 1(A) OR 1(B) BY CHECKING ONE OF THE BOXES BELOW, NOT BOTH:

(A) APPOINTMENT OF PROXYHOLDER

The undersigned, hereby appoints **Jim McAughey, Vice President**, or failing such individual, **Josh Bell, Vice President**, as proxyholder to attend, act and vote for and on behalf of the undersigned at the annual meeting of the members to be held on **Saturday May 16th, 2026 at 9:30am at the Fairmont Chateau Frontenac, 1 Rue des Carrières, Québec, QC, G1R 5J5, in the Frontenac Ballroom**, and at any adjournment(s) thereof (the "Meeting") on all matters which may properly come before the Meeting in the same manner, to the same extent and with the same power, as if the undersigned were present at said Meeting, unless otherwise specified by the member on this form of proxy.

In the event that the undersigned does not wish to rely on the proxyholder specified above, the undersigned can appoint a proxyholder of their choice by filling Section 1(b) below.

(B) ALTERNATIVE PROXYHOLDER

The undersigned may appoint a proxyholder and any alternative proxyholder(s) other than the person designated above in this proxy, as the single proxyholder of the undersigned to attend and act on their behalf at the Meeting by designating such person(s) in the space provided below:

The undersigned hereby appoints _____ (print name of proxy) with _____ (print company name) as proxyholder to attend, act and vote for and on behalf of the undersigned at the Meeting, on all matters which may properly come before the Meeting in the same manner, to the same extent and with the same power, as if the undersigned were present at said Meeting, unless otherwise specified by the member on this form of proxy. Or failing the above listed individual, the undersigned hereby appoints: _____ (print name of proxy) with _____ (print company name).

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2. Voting Instructions

The proxyholder shall vote in accordance with the instructions of the undersigned on any ballot that may be called for and if the undersigned specifies a choice below with respect to any matter to be acted on, the proxyholder shall vote accordingly.

Unless specific voting instructions are set forth below in respect of any specific business to be put to the Meeting, the proxyholder shall be entitled to vote in such manner as the proxyholder determines at the Meeting.

For certainty, unless specifically instructed otherwise in the "Additional Instructions to Proxyholder" section below, the proxyholder shall be entitled to exercise discretion in respect of voting on any amendments to matters that may properly come before the Meeting. If the Member does not grant the proxyholder this authority, they must specify that the proxyholder is not entitled to exercise such discretion.

MOTION #	RESOLUTION	VOTING INSTRUCTIONS
1	BE IT RESOLVED that the agenda for the Meeting is hereby approved.	<input type="checkbox"/> FOR <input type="checkbox"/> AGAINST
2	BE IT RESOLVED that the minutes of the previous Annual General Meeting of the Corporation held May 10, 2025 are hereby approved.	<input type="checkbox"/> FOR <input type="checkbox"/> AGAINST
3	BE IT RESOLVED that Hillborn LLP is hereby appointed as auditors of the Corporation for the fiscal year of January 1 – December 31, 2026, and that the board shall fix the remuneration of said auditor	<input type="checkbox"/> FOR <input type="checkbox"/> AGAINST <input type="checkbox"/> WITHHOLD
4	BE IT RESOLVED that the Corporation agrees to indemnify all Directors, and their heirs and estates, as outlined in the Association's By-Laws and Section 81 of the Corporations Act (Ontario).	<input type="checkbox"/> FOR <input type="checkbox"/> AGAINST <input type="checkbox"/> WITHHOLD
5	BE IT RESOLVED that the following individuals are hereby elected as a director of the Corporation for a term of 2 years, ending at the 2028 Annual General Meeting or when their successors are elected:	<input type="checkbox"/> FOR <input type="checkbox"/> AGAINST <input type="checkbox"/> WITHHOLD

