



# Las Vegas Urban League Early Childhood Connection



December 2020

## Training Department Registration Guidelines

All trainings will take place virtually using the Zoom app. To register in advance, send the completed registration form to [ECCTrainingProgram@lvul.org](mailto:ECCTrainingProgram@lvul.org). Please ensure you are using your current email address to register for trainings as that is where we will send all training details to access the trainings.

Registrations must be received no less than 48 business hours prior to the date of training; submit only one registration form for all trainings you wish to take for the month. Same day registrations not accepted.

Registration will be confirmed within 24 business hours after we receive it; a final follow-up email will be sent with the link and instructions on how to access the training online via Zoom 24 hours prior to the date of training.

**\*\*IF YOU HAVE NOT RECEIVED THE CONFIRMATION EMAIL BY THE MORNING OF YOUR SCHEDULED TRAINING, CHECK YOUR SPAM/JUNK FOLDERS OF THE EMAIL ACCOUNT YOU WROTE ON THE REGISTRATION FORM. IF YOU STILL DO NOT HAVE IT, CONTACT THE ECC TRAINING PROGRAM RIGHT AWAY. WE MAY NOT BE ABLE TO ASSIST YOU ONCE TRAINING STARTS.\*\***

**\*\*Trainings close 15 minutes after the start time, per Nevada Registry guidelines.\*\* Cancellations need to be made 24-hours prior to the training to prevent inability to register for future trainings.**

We highly recommend using a laptop or desktop computer for the best experience and interaction possible. **Please be sure to review all information received and prepare in advance on the day of training.**

Contact us at [ECCTrainingProgram@lvul.org](mailto:ECCTrainingProgram@lvul.org) if you have any questions or need additional information.

## Reglas Para Registro de Entrenamientos

**Todos los entrenamientos se realizarán virtualmente usando la aplicación Zoom.**

Debe registrarse con anticipación **no menos de 48 horas antes de la fecha del entrenamiento que desea tomar**, enviando un solo formulario de registro completo para todos los entrenamientos que desee realizar durante el mes por correo electrónico a [ECCTrainingProgram@lvul.org](mailto:ECCTrainingProgram@lvul.org).

Confirmaremos su registro entre 24 horas después de recibirlo; le enviaremos un correo electrónico final con instrucciones sobre cómo acceder el entrenamiento en línea a través de Zoom 24 horas antes del entrenamiento.

**\*\*SI NO HA RECIBIDO EL CORREO ELECTRÓNICO DE CONFIRMACIÓN POR LA MAÑANA DE SU ENTRENAMIENTO PROGRAMADO, COMPRUEBE SUS CARPETAS DE CORREO NO DESEADO/BASURA DE LA CUENTA DE CORREO ELECTRÓNICO QUE ESCRIBIÓ EN LA FORMA DE REGISTRO. SI TODAVÍA NO LO TIENE, COMUNÍQUESE CON NOSOTROS DE INMEDIATO. ES POSIBLE QUE NO PODAMOS AYUDARLE UNA VEZ QUE COMIENCE EL ENTRENAMIENTO.\*\***

**\*\*Los entrenamientos se cierran 15 minutos después de la hora de inicio, según las directrices del Registro de Nevada.\*\*** Las cancelaciones deben hacerse 24 horas antes de la capacitación para evitar la incapacidad de registrarse para futuros entrenamientos.

Recomendamos utilizar una computadora portátil o de escritorio para realizar los entrenamientos y obtener la mejor experiencia e interacción posible.

Comuníquese con nosotros en [ECCTrainingProgram@lvul.org](mailto:ECCTrainingProgram@lvul.org) si tiene alguna pregunta o necesita información adicional.

# December 2020 Training Calendar and Registration Form

Download this form and save it onto your computer; open the form and complete all required information below and mark an X in the check box for the trainings you wish to take; re-save the form, attach it in an email and send to [ECCTrainingProgram@lvu.org](mailto:ECCTrainingProgram@lvu.org).

We will confirm your registration within 24 business hours after we receive it; incomplete forms will not be processed.

Name/Nombre: \_\_\_\_\_ Phone/# de Telefono: \_\_\_\_\_

Email/Correo Electronico: \_\_\_\_\_

Provider Type/Tipo de Proveedor: FFN (last 4 #s of Provider ID#/# de Proveedor): \_\_\_\_\_

Licensed (NV Registry ID#): \_\_\_\_\_

Employer/Center Name if Licensed: \_\_\_\_\_

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Communicating with and About Children 5:00 – 7:00 PM (Annual Hours)	2 Childhood Lead Poisoning Prevention 9:30 – 10:30 AM (Annual Hours)  Provider Billing 1:00 – 3:00 PM (Initial Hours)	3 Feelings and Coping Skills with the PBS KIDS program, DANIEL TIGER'S NEIGHBORHOOD 9:30 – 10:30 AM (Annual Hours)  Family Engagement 5:00 – 7:00 PM (Annual Hours)	4 Sign Language for Everyday Experiences 9:30 – 10:30 AM (Annual Hours)
7 Childhood Lead Poisoning Prevention 9:30 – 10:30 AM (Annual Hours)  Nutrition & Physical Activity 5:00 – 7:00 PM (Annual or Initial Hours)	8 Recruiting & Retaining Staff for Child Care Providers 1:00 – 3:00 PM (Annual Hours)	9 Provider Billing 5:00 – 7:00 PM (Initial Hours)	10 Using Scientific Inquiry with READY JET GO! to Construct Learning Experiences 9:30 – 10:30 AM (Annual Hours)	11 Sign Language for Story Time 9:30 – 10:30 AM (Annual Hours)
14 Making Math Work for All Children 9:30 – 11:00 AM (Annual Hours)  Sensory Fun 5:00 – 7:00 PM (Annual Hours)	15 No Trainings	16 No Trainings	17 Using Engineering Design Process to Build Bridges with the CAT IN THE HAT KNOWS A LOT ABOUT THAT! 9:30 – 10:30 AM (Annual Hours)  Effective Communication for Adults 1:00 – 2:00 PM (Annual Hours)	18 Sign Language for Rhymes and Songs 9:30 – 10:30 AM (Annual Hours)
21 No Trainings	22 No Trainings	23 No Trainings	24 Office Closed Christmas Eve	25 Office Closed Christmas Day
28 No Trainings	29 No Trainings	30 No Trainings	31 No Trainings	Happy New Year! See you after the holidays!

**Instrucciones:** Descargue este formulario y guárdelo en su computadora; abrir el formulario y completar toda la información requerida a continuación y marcar una X en la casilla de verificación para los entrenamientos que desea tomar; vuelva a guardar el formulario, adjúntelo en un correo electrónico y envíelo a [ECCTrainingProgram@lvu.org](mailto:ECCTrainingProgram@lvu.org). Confirmaremos su registro dentro de las 24 horas hábiles posteriores a su recepción; formularios incompletos no serán procesados.