

Future Ready Leadership Essentials Open Seat

A course for the **Emerging Leader** from Mohawk College Enterprise



At a Glance

Audience

New to management
No formal leadership training
Transitioning into supervisory roles

Duration

1 day per month over 5 months

Features

Coaching Tools
DISC Personality Theory

Leadership Competencies

This cohort has been designed for participants in manufacturing and food production to learn and develop different leadership competencies over the entire program.

- ✓ Personal Leadership
- ✓ Team Leadership
- ✓ Presentations Skills
- ✓ Communication
- ✓ Developing Others
- ✓ Managing Time
- ✓ Coaching
- ✓ Continuous Learning



Overview

The Future Ready Leadership (FRL) Essential Skills program consists of five introductory leadership training courses delivered one day per month, over five months. Learn about personal and team accountability and how to transition from 'buddy' to 'boss'.

At the end of each day the participants receive a coaching tool to complete on their own and then discuss with their leader. The coaching tool provides them an opportunity to reflect on what they learned during that day's session and to share this information with their leader, who can help provide them with extra support and coaching on the topic learned.

Content

Day 1 Stepping into Leadership

Understand personal & team leadership competencies

Day 2 Communication Fundamentals

Explore communication process & effective conversation skills

Day 3 Motivating & Empowering Employees

Learn the benefits of delegation & empowerment

Day 4 Dealing with Difficult Behaviours

Understanding the actions of others & building relationships

Day 5 Applying Essential Skills

Prioritizing activities and time for effective performance

"In early 2018, Algoma engaged MCE to assist with skill development for our Supervisors and Managers. Their approach to meeting our needs was professional and very customer focused. We were so delighted with the success of our Leadership Development Program, we engaged MCE to provide Lean Six Sigma - Green Belt training. Dianne Jones and Marci Ruhl are a pleasure to work with, the Facilitators are experienced, knowledgeable and engaging. We look forward to working with MCE on future projects."

*Terry Scott, Manager of Human Resources Programs
Algoma Steel Inc.*

Dates

- Day 1 Thurs., Oct. 17, 2019
- Day 2 Thurs., Nov. 21, 2019
- Day 3 Thurs., Dec. 19, 2019
- Day 4 Thurs., Jan. 23, 2020
- Day 5 Thurs., Feb. 20, 2020

Location:

TechPlace

8th Floor

5500 North Service Road

Burlington L7L 6W6



Let Us Help

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