

PARKSIDE COMMUNITY CENTER REC DESK REGISTRATION

PCC Hours of Operation:

Monday- Friday | 5:30am-8:00pm

Saturday | 8:00am-5:00pm

Sunday | 9:00am-4:00pm

Holiday Hours:

November 25 | Thanksgiving Eve – 5:30am to 1:00pm

November 26 | Thanksgiving Day – CLOSED

November 27 | Black Friday- 10:00am-5:00pm

December 24 | Christmas Eve – 5:30am to 1:00pm

December 25 | Christmas Day – CLOSED

December 31 | New Years Eve – 5:30am to 1:00pm

YOUR CCMC MANAGEMENT TEAM

Elizabeth Ward, Community Manager
eward@ccmcnet.com

Mirna Vargas, Operations Manager
mvargas@ccmcnet.com

Kristin Stroh, Community Standards Coordinator
kstroh@ccmcnet

Daniela Calvo, Administrative Coordinator
dcalvo@ccmcnet.com

Scott Stewart, Maintenance Manager
sstewart@ccmcnet.com

Laura Lantzy, Lifestyle Director
llantzy@ccmcnet.com

Emily Schwertfeger, Lifestyle Associate
eschwertfeger@ccmcnet.com

Robin Cromer, Membership Coordinator
rcromer@ccmcnet.com

Pam Reynolds, Membership Associate
preynolds@ccmcnet.com

Rachael Finney, Front Desk & Kid Care Associate
rfinney@ccmcnet.com

PARKSIDE COMMUNITY CENTER REC DESK REGISTRATION

Usage of the Parkside Community Center will can be accessed by registration and/or appointment only:

- **Rec Desk Registration**

- Fitness Center | Weights and Cardio Equipment
- Gymnasium | Basketball and Badminton)

- **Appointment**

- New Homeowner Set Up
- Architectural Review Support
- To make an appointment call the PCC at 303.665.2693 or email the following CCMC Team Members:
 - New Homeowner Set Up: Robin Cromer rcromer@ccmcnet.com, Pam Reynolds, preynolds@ccmcnet.com
 - Architectural Review Support: Kristin Stroh, kstroh@ccmcnet.com

Registration Information:

To register for either basketball or badminton, please review the following:

- **Reservations will open one day out, a day at a time at 12:00pm**
 - Example: Monday reservations will open up at 12pm on Sunday
- **Reservations will close an hour before each time slot**
 - Example: Registration will close at 8am for the 9-10:30am time slot

Cancellation Policy: cancellations must be made no later than 4:00pm the day prior to cancel your reservation.

Please call the PCC at 303.665.2693 to cancel your reservation.

- **REC DESK REGISTRATION | For log-in assistance call the PCC at 303-665-2693**

- Visit [Anthem Highlands Rec Desk Website](#)
- Click on the Calendar
- Review the time slots available
- Select the activity and time slot you would like to reserve
- Visit the "Detail" to review
- Then select the register button
- Select the "member" from your household (no guests allowed)
- Select Fee Type: \$0/No Fee
- Select "save"
- Confirm that the "member" selected is who will be attending that time slot
 - To add an additional family member within your household to that reservation time frame, select "add household member" link
 - Repeat steps 8-10 for the household member
- Select "Go to check out"
- Select "Complete Check Out"
- Once your registration is complete, you will receive a confirmation email.
 - **If you did not receive a confirmation email, your reservation is NOT final. Please call the PCC for assistance.**
- You can also review your registrations you have signed-up for by clicking on your "Profile" in the top right hand corner and selecting "View Invoices".