



US Youth Soccer National Office  
9220 World Cup Way  
Frisco, TX 75033

## **National League Commissioner**

### **Job Description**

US Youth Soccer (USYS) is the largest youth sport organization in the world. We spend every day thinking about ways to grow and support the sport. We're building the most innovative service organization in sports and transforming lives by inspiring participation. Our vision is to bring communities together through the power of soccer, making life-long fans of the sport.

We are defining the modern-day youth sport organization with innovation as a cornerstone of our strategy. We are guided by the principles of service leadership, performance excellence, collaboration, and diversity and inclusion at all levels of the organization. Our focus on listening, collaborating and adapting our existing model has allowed us to create changes in our business model, governance and constituent support, and play a leadership role throughout the sport industry.

We are all about going above and beyond to serve the soccer community, and we work equally hard to serve our teammates. We are committed to being a great place to work by focusing on hiring, training and promoting talented, dedicated, passionate individuals who want to get better every day.

#### **Position Summary**

The National League Commissioner will report directly to the USYS CEO, be a part of the USYS Leadership Team and will lead the day-to-day operations of the league, its 13 Conferences, its Showcase Events and its top-tier NL P.R.O. platform. This person will need to have infectious energy and passion to advance the league with new and innovative thinking.

The Commissioner will supervise a nationwide network of talented staff, supporting the overall growth and success of the league and the sport. He/she will be a persuasive entrepreneur/visionary with a dynamic, commanding personality that has an insatiable appetite to make the National League inarguably the best, most prestigious, sought-after youth soccer league the world has ever seen.

#### **General Duties and Responsibilities**

- Recruits new clubs and teams into the league and retains current clubs/teams within the program.
- Ensures that constituent requests, questions, and clarifications are responded to in a timely manner.
- Oversees National League rules, policies and guidelines and the enforcement procedures across all conferences and participating teams.
- Develops and annually updates a standards and procedures manual for League Operations.
- Recommends to the CEO and Board of Directors changes needed in the competitive rules and reports similar details to the organization, committees and other groups.
- Oversees the scheduling process across all Conferences and Showcases.



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- Integrates a referee identification and development program that is the best in the US delivering appropriate, and consistent officiating talent for the National League.
- Provides annual budget recommendations to the CEO and manages the National League budget throughout the year.
- Creates and fosters working relationships with internal and external stakeholders.
- Recruits, selects, appoints, and manages the National League staff.
- Ensures that the National League is the top competitive youth soccer league for both males and females in the world.
- Implements a fair and effective promotion relegation system that integrates with participating state associations and their state leagues.
- Serves as the respected National League spokesperson while consistently directing National League marketing and communication campaigns, targeting all appropriate internal and external audiences.
- Will provide, and demand integrity from all stakeholders.
- Accepts other duties as assigned by the CEO.

#### **Qualifications & Requirements**

- Bachelor's Degree required.
- Minimum 10-years' experience in soccer management and leadership.
- Extensive knowledge of the business-side of club soccer.
- Strong verbal and written communication skills.
- Experience in managing in-office as well as remote employees.
- Knowledge of US Youth Soccer programs is a plus.
- Having an B or higher Coaching License is a plus.
- Frequent travel required.

#### **A cover letter is required along with your resume.**

This is a full time, exempt position, based in Frisco, TX.

Please send your resume and cover letter to Yvette Saenz ([ysaenz@usyouthsoccer.org](mailto:ysaenz@usyouthsoccer.org))

US Youth Soccer is a non-profit organization. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, age, disability, gender identity, marital or veteran status, or any other protected class. We offer a competitive salary and benefits package, the details of which will be made available to qualified candidates.