



Student Parking Application School Year 2018-2019

Instructions: Please complete and return this application form accompanied by the documents listed below to the main office. Copies will be made and originals will be returned to the student at the time the application is submitted.

Documents Needed

1. **Student's valid Texas driver's license**
2. **Current Energy ID**
3. **Proof of up to date insurance** (The student's name and vehicle identified above must be indicated on the insurance card. If the insurance expires during the year, it is the student's responsibility to submit an updated copy of the new insurance card to the office.)
4. **Parking Permit Fee (Cash or Money Order Only)**
\$30.00 for full year (\$15 after fall semester ends)

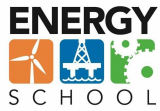
Student Information

Last Name: _____ First Name: _____ Middle Initial: _____
 HISD ID#: _____ Grade: _____ Dean: _____
 Student's Driver's License Number: _____ License Expiration Date: _____

Vehicle Information

(No substitute vehicles will be allowed.)

Make (EX: Chevrolet): _____
 Year & Model (EX: 2003 Camaro): _____
 Color: _____ License Plate Number: _____
 Registration Expiration Date: _____
 (Found on your registration sticker on your windshield)
 Owner of the vehicle (name on registration)/ Relationship to student:
 _____ / _____



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Expectations for Student Parking at Energy:

1. Students must have a completed application on file in the main office and fee must be paid in full. **2018-2019 parking tag must be displayed at all times and you must park in your assigned parking spot.**
2. Obey all state traffic laws and school policies.
3. You may only park in the student parking lot. You are not allowed to park in any other parking lot on campus.
4. If your parking tag is lost or stolen, please report that to the main office immediately. You will be charged \$5 for a replacement tag.
5. You are **not** allowed to leave campus during school hours.
6. You are **not** allowed to go to your car during the school day.
7. You are **not** allowed to drive other students off campus or let other students drive your car on campus.
8. Any violation may/will result in forfeiture of your parking privilege on Energy Institute property. Parking fees will not be refunded.

By submitting this complete application, the student acknowledges and agrees to park only in the authorized parking space and that any car parked in an unauthorized space may/will be towed at the owner's expense. *My signature on this form acknowledges that I understand the rules of the student parking lot and the consequences that I will face if I do not follow these rules.*

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Office use only:

Attended meeting with the Officer: ☐ Yes ☐ No