



National Board of Directors Nominating Instructions Spring 2022

The WACA Nominating Committee encourages nominations that reflect the diversity both of our country and the World Affairs Councils of America network, as well as bring the knowledge, skills, and resources that are desirable for a strong board.

Timeline

- **Nominations are due on or before April 19, 2021.**
- The Nominating Committee will review the submissions and recommend individuals for selection to the Executive Committee, to be voted on by the WACA Membership by **May 28, 2021**.

Responsibilities of the Board of Directors

- Seek to serve the best interests of the corporation;
- Establish, as appropriate, a national office under the direction of a President, serving as Chief Executive Officer and implementing the policies and programs of the corporation;
- Provide fiduciary and policy oversight and guidance to that national office;
- Approve the capital and operating budgets for the corporation;
- Actively support and assist the President and national office in raising funds to sustain operations of the corporation;
- Help ensure the success of the National Conference by working with the President to publicize the Conference; secure sponsors and speakers; in the case of Council leaders, get others from their Council to attend and to make the Conference part of their annual program; and, if possible, personally attend and actively participate in the National Conference;
- Directors may serve for one or two consecutive three-year terms, with the possibility of future board service. The Board holds regular meetings, either in person or telephonically.

Principal expectations of directors

- Clear commitment to WACA's mission to educate, inspire, and engage Americans in world affairs and global issues;
- Demonstrated understanding of the WACA network member organizations' programs and activities;
- Leadership experience and/or a thorough understanding of the responsibilities of serving on a nonprofit association board;



- Uphold a high standard of personal integrity and professional conduct; treat other Board members and staff members, of whatever position, with dignity and respect;
- Willingness to make an annual Director financial contribution to WACA (more details below in "Who is Eligible"): this includes both board dues and 1918 Society membership;
- Willingness to participate in at least 75% of the Board meetings during a fiscal year.

Who is eligible under the Bylaws

- Staff Executive or Member of the governing body of a Council Member of WACA. These will now comprise at least thirty (30) percent of the Board. We expect the Director annual contribution to be \$1000 in addition to the annual 1918 Society membership contribution of \$1000 and dues of that nominee's Council;
- Individuals who hold responsible positions in the corporate sectors whose organizations are willing to become Supporting Members in WACA, formerly the "Corporate" category. We expect the Director to contribute annual Supporting Member organizational dues of \$10,000 and an additional 1918 Society membership contribution of \$1000 per annum. Individuals from the nonprofit sector whose organizations are willing to become a Supporting Member can also be considered for this category;
- Individuals who hold responsible positions in the nonprofit sector whose organization complements WACA's mission. Their organizations would be expected to become Affiliate Members in WACA. We expect the Director annual contribution to be \$1000 in addition to the Affiliate Member organizational dues of \$5000 per annum;
- Individuals who are positioned to bring to the WACA and the network as a whole valuable resources, connections, or skills. We expect Director annual contribution in this category to be \$1000; in addition, we expect an annual 1918 Society membership contribution of \$1000.

Nomination packets should include

- Nomination form (attached)
- Letter of recommendation from the nominator
- Candidate resume that includes relevant employment, board, and volunteer experience

All complete nomination packets must be received by **April 19, 2021** and should be emailed to **Bill Clifford** at bclifford@worldaffairscouncils.org.