

NPMA General Parent Meeting Minutes**Tuesday, February 21, 2023****NPHS, Room A033 at 7:30 pm****Welcome and Approval of January 2023 General Parent Meeting Minutes**

Annemarie Thornton called the meeting to order at 7:31 p.m. John Hayes moved to approve the January 2023 General Parent Meeting Minutes. 2nd by Kris Neild. Minutes approved.

Executive Officer Summary Reports

Sean Haddad

- Colorguard
 - Guard show is moving forward, next competition is March 4 at CB East
 - Question: Practice space for indoor groups? Groups must be scheduled for their space. (There was a miscommunication 2/21/23 which kept them out of gym)
 - There are future dates when there is no gym space. Both indoor groups work together to share space when that happens.
 - Parents are encouraged to participate in conversations with school Superintendent as community members to discuss band related issues. One part of the conversation is the upcoming renovations and the Band's place in it.
- Drumline
 - First competition went very well last weekend. Earned 5th place out of 9. They do not have a quad player which is unusual. Front Ensemble is smaller than expected. Students are working very hard and doing a great job. Downingtown East this Saturday. Unionville next week. New laptops are in use this season. This has greatly decreased the group's time getting on the floor. New floormat arrived today.
 - There will be a joint Community Knight between Winter Percussion and Guard.
- NPMK
 - First winter camp went well. 46 students attended. 21 of them were new members. Mr. Santanello's goal is 120 members next year.
 - Next camp is March 4
 - Question: We do not have enough traditional uniforms for 120 students. Answer: we will figure it out.
- **1st Vice President / Fundraising – Andrea Hinderliter**
 - Dine Arounds
 - 2/22/23 - Outback
 - 3/8/23 - Chipotle
 - 3/23/23 - Pancheros
 - 4/12/23 - Panera
 - TBD - Wister's
 - Salsa fundraiser (Casa de Jorge) - Everything was delivered.
 - Date of Bag Bingo - 12/1/2023
 - No contract yet, Andrea will be in contact.

- Fundraising Updates: Spring Trivia Night (Apr 14th has been booked at Firehouse), NPWP Spiritwear (Show Shirt artwork has not been received), Lock-in (trying for March 11, there are indoor shows that date which will need to be accommodated), Spring Clothing Drive (potentially April 29 or May 6).
- **2nd Vice President / Publicity/Sponsorship– Barbara Tracanna**
 - ByLaws status (volunteers: John A, Greg Hinderliter, Annemarie T, Jennifer D, Christine Erb., with Barbara T. leading) date has not been set.
 - Annemarie will send out to above group this week.

- **Treasurer – John Ashley**

NPMA Treasurer's Report January 2023

Balances as of January 31, 2023.

- o Checking= January Closing Balance \$ 70,609.31
- o SC Market= \$ 16,846.62
- o Holding Money Market= \$ 4,504.06

Income for January -\$ 2,634.54

(\$2.4k in donations; \$900 fundraising; \$1.5k participation fees; -\$5k seed for KoG; -\$2.4k seed for KoJ)

Expenses for January -\$ 11,187.30

(Contract services \$6.6k; KoJ \$1.4k; Fundraising \$2.4k)

- Audit Committee - we have enough volunteers for this
- Still working on tax exempt form. Next on my to-do list.
- Financial statements and draft 990 have been provided to the Board for review. Was finalized 2/21/23. Will be put on website once received back from accountant.
- KOG and KOJ both over budgeted.
- Peace Bowl Student Credit underbudgeted.
- Hopeful that Trivia Knight will make up for these budget shortfalls.

Any questions should be sent to npma.treasurer@gmail.com

- **Assistant Treasurer - Alicia Hayes**

- Show profits: Guard \$9803.90. KOJ \$3425.36.
- Everything has been deposited except what was pulled from Blue Box tonight. - per John Hayes
- Note: please put everything in an envelope with student info written on outside, do not place just a check in the box.
- Not in attendance.

- **Recording Secretary - Deb Neild**
 - Nothing at this time
- **Corresponding Secretary - Jen Diffley**
 - Nothing at this time

Unfinished Business

- Prep work for Band Banquet - Empress Room status: Reserved
 - Date: Memorial Day weekend 6-10 p.m.
- Question: will lock-in be open to future member or only for current members? Annemarie will look into this.
- Question: when will show shirts be available to order? Unknown.

New Business

- Knight of Jazz & Indoor Guard home shows-no comments
- Access to the facility - new process
 - We must communicate with Patti Sell through email if we need to access the building. Mr. Santanello must be CC'd
- Review 2023-2024 meeting dates
 - KOS - 10/14
 - Champs - will be discussed with incoming board, moving to the Nationals date is option. States is 10/21, Nationals 11/4
 - Community Knight 11/6
- Open Officer and Chairperson positions for 2023-2024
 - Reminder will go out in Sunday's Bulletin: Nominations in March, Elections in April.
 - Open: President, Publicity, Fundraising, Corresponding Secretary, Recording Secretary, Treasurer, Assistant Treasurer, Quartermaster
 - Send email to Publicity email if interested.
 - Must attend three meetings to be eligible
- WaWa coupons are going up to \$5 each.

Elected Chairpersons Summary Reports (As Applicable)

- **Quartermaster – Kris Neild / John Hayes**

- Shelving is in progress
- Some clean-up/maintenance needs to be done in garage. Will wait until after theater is finished with using the garage.

- **Refreshments (Concessions) – Victoria Shaffer / Kenneth Felton**

- Season is finished
- There were some leftovers which were split between indoor groups for bus trips or used at NPMK camp.
- Other beverages will be used at lock-in
- A place is needed to store frozen hot dogs.

- **Sewing/Uniforms - Susan Donahue**

- Traditional uniforms returned after Memorial Day Parade
- Gauntlets/citation cords - suggestion made to keep track of how many are returned

- **Student Financials – Kim Sisian**

STUDENT CREDIT as of 1/31/23

GLScrip: \$ 344

Wawa \$ 0

Total Student Credit earned: \$ 344

FUND BALANCES as of 1/31/23

- Total Student Credit: \$ 5077.01
- Knights in Need Fund: \$ 7264.05
- Director's Fund: \$ 277
- Instrument Replacement Fund: \$ 10
- Trophy Fund: \$ 255

Outstanding payments: As of **2/21/23**

Outstanding payments: \$ 7,498

T-shirt & Wristies – 1 student - Mr. Santanello has contacted this student again.

NPVE fee #1 = 6 students

NPVE fee #2 = 7 students

NPVE fee #3 = 9 students

NPWP fee #1 = 7 students

NPWP fee #2 = 9 students

NPWP fee #3 = 15 students

NPWP fee #4 = 18 students

- Late payment emails will be sent on 2/25
- Mr. Santanello used some of his director's funds to purchase pizza for students.

Next General Parent Meeting - Mar 20th 7:30 p.m. (Conf Rm A033)

Kris Neild moved to close the meeting at 8:19 p.m. 2nd by John Hayes. Meeting adjourned.

Attendees: Kris Neild, Deb Neild, Susan Donahue, Mike Donahue, Victoria Shaffer, Annemarie Thornton, John Hayes, Amy Walker, Jeff Goldstein, Bonnie Goldstein, Rachel Hendricks, Kevin Hendricks, Kenneth Felton Jr., Andrea Hinderliter, Gregory Hinderliter, Jennifer Diffley, Kim Sisian, Barbara Tracanna, John Ashley, Michelle Ashley, Christine Erb.