

April 4, 2019

**RE: Institutional Review Board Fees on Industry Sponsored Studies**

Dear Health Science Deans, Department Chairs, Principal Investigators, and Clinicians:

In response to increasing costs associated with growing regulatory demands connected with clinical research endeavors, fees associated with reviews of industry sponsored clinical trials involving human subject research protocols at West Virginia University and their affiliates will be updated. These changes will become effective July 1, 2019. The Human Research Protection Program staff have determined that the new fees are consistent with the fee-for-service model used by other organizations. The changes have also been discussed with the leader of WVU's Center of Excellence in Clinical Trials.

Please note that these fees apply only to industry sponsored trials. Investigator initiated protocols that are not industry sponsored will not be charged review or administrative fees by the WVU IRB.

The revised fee schedule will include review and administrative fees on initial reviews, continuing reviews, amendments, study closures, notifications, HIPAA waivers, and "rush" reviews on all protocol submissions for industry sponsored studies.

Attached to this memorandum is the *WVU Human Research Protection Program Fee Schedule for Industry Sponsored Studies effective July 1, 2019* for your documentation.

In addition, initial invoices will be issued by the Human Research Protection Program following receipt of a protocol unless other billing arrangements exist with individual departments and/or groups. If the invoice has not been paid within 45 days, the amount of the unpaid balance will be assessed against a college, school, or unit account to reimburse the Human Research Protection Program.

In closing, thank you for your commitment to the continued success of the research enterprise at West Virginia University. If you have further comments or inquiries regarding these fee increases, please do not hesitate to contact Gretchen McMasters, Director, Human Research Protection Program at 304.293.7555 or via email at [gretchen.mcmasters@mail.wvu.edu](mailto:gretchen.mcmasters@mail.wvu.edu).

Sincerely,



Fred L. King, PhD

Vice President for Research  
West Virginia University

c. Clay Marsh, Sally Hodder, Laura Gibson

**RESEARCH OFFICE**

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# West Virginia University Human Research Protection Program

## Review and Administrative Fee Schedule for Industry Sponsored Studies

Effective July 1, 2019

Submission Type	Protocol Type	Review Type	Current Fees	New Fees Effective 7/1/2019
Initial Review	Full Board	Full	2500	2750
	Expedited	Expedited	1000	1500
	Exempt	Admin		250
	Flex/NHSR	Admin		250
	CIRB	Admin	1000	1500
	SMART IRB/IAAs	Admin		500
	MMR IAAs	Expedited		500
	HUDs	Full		500
	Emergency Use	Full/Expedited		500
Note: IAAs for More than Minimal Risk (MMR) studies are required to be submitted through WVU+kc.				
Continuing Review	Full Board	Full	1000	1500
		Expedited (Cat 8)		750
	Expedited	Expedited	500	750
	Exempt	Admin		100
	Flex/NHSR	Admin		100
	CIRB	Admin		250
	SMART IRB/IAAs	Admin		250
	HUDs	Expedited		250
Amendments	Full Board	Major – Full	500	750
		Minor – Expedited		500
		Admin		100
	Expedited	Expedited		250
		Admin		50
	Exempt	Admin		50
	Flex/NHSR	Admin		50
	CIRB	Admin		100
	SMART IRB/IAAs	Admin		100
	HUDs	Expedited		100

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## Review and Administrative Fee Schedule for Industry Sponsored Studies

Effective July 1, 2019

Submission Type	Protocol Type	Review Type	Current Fees	New Fees Effective 7/1/2019
Notify IRBs (Notifications)	Full Board	Full		250
		Expedited		100
	Expedited	Full		100
		Expedited		50
	Exempt	Full		50
		Expedited		50
	Flex/NHSR	Full		50
		Expedited		50
	CIRB	Full/Chair Committee		250
		Expedited		100
	SMART IRB/IAAs	Full		100
		Expedited		50
	HUDs	Full		250
		Expedited		100
Study Closures	Full Board	Expedited		250
	Expedited	Expedited		150
	Exempt	Admin		100
	Flex/NHSR	Admin		100
	CIRB	Admin		100
	SMART IRB/IAAs	Admin		100
	MMR IAAs	Expedited		100
	HUDs	Expedited		100
	Emergency Use	Expedited		100
Miscellaneous	HIPAA Waiver Form	All		250
	Rush Review*	All		250
*Charged for submissions received by WVU IRB less than 2 weeks before site or protocol expiration or "rushed" as requested by Sponsor or Investigator. Charged in addition to other services cost.				