



To: All Ohio HOSA Advisors

From: Jim Scott, State HOSA Advisor

Date: January 6, 2020

Re: State Leadership Conference Details – First Edition

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Please read this letter carefully as it has many details within it that may help you and your students prepare and participate in the 2020 State Leadership Conference. This letter will also be posted to the Ohio HOSA website – [www.ohiohosa.org](http://www.ohiohosa.org).

### **Conference Dates and Location**

Our 2020 State Leadership Conference will be held March 31-April 1, 2020 at the Greater Columbus Convention Center (GCC)– Union Station Ballrooms A, B, C. All activities and competitive events will be held at the GCC.

### **Agenda**

A tentative conference agenda is attached. Please note it will be updated as we get closer to the date and more plans are finalized. Updates to the agenda will be posted to the Ohio HOSA website.

### **Registration**

Registration fee is \$40/person attending the conference. All students, advisors, and guests must register. Each attendee will be presented a name badge and lanyard at registration. Chapter registration is located on the National HOSA website [www.hosa.org](http://www.hosa.org). **Registration opens January 16, 2020 and closes on February 28, 2020.**

### **Competitive Event Registration**

Please pay special attention as you register your competitors in the correct competitive event. National HOSA will be printing scantrons for competitors based upon the registration data. It will be difficult, if not impossible, to make competitor changes after February 28<sup>th</sup>.

### **Healthcare Issues Exam**

Chapters are permitted to register as many students as they desire for the Healthcare Issues Exam. Students who did not compete in a regional competitive event or did not advance to the SLC may sign up to take the exam. Since this exam is classified as a “Recognition Event” students who are competing at the SLC may also take this exam along with their competitive event if they so choose.

### **Anatomage Competition**

Anatomage will again be conducting a competition this year. Schools are permitted to enter two teams. A team consists of 3-5 students. There is an additional registration fee of \$5.00 per competitor. The finals will be held during a special Recognition Session on Tuesday, March 31<sup>st</sup>. The top teams will compete during the session. Special awards will be presented to the first place team. (Last year each first place team member received an iPad). This year’s awards have not been announced.

### **Ohio PILOT Competitive Event: Clinical Lab for Animal Health**

Ohio HOSA is piloting a new competitive event – Clinical Lab for Animal Health. Each chapter is allowed to enter up to three competitors. Since this event is **not** an official National HOSA competitive event, competitors may be any student regardless if they are competing in an official National HOSA competitive event. There is an additional registration fee of \$5.00 per competitor.

### **Options/Activities:**

#### Voting Delegates:

When you register your competitors be certain to identify your voting delegates. Please note that only registered voting delegates will be permitted to vote for new state officers and seating will be assigned for delegates during the Opening Session. **There will be NO on-site registration for delegates.** Below is the number of delegates per chapter as per the Ohio Policies and Procedures.

<b>Membership</b>	<b>Voting Delegates</b>
5-25	1
26-50	2
51-75	3
76-100	4
101-125	5
126-150	6
151+	7

A list of chapters and their membership count with the number of voting delegates will be finalized after the March 1<sup>st</sup> membership deadline.

Conference Tee Shirts: Be certain to select tee shirt sizes for all registered attendees. We will not have an inventory of extra shirts so be certain to order the correct size.

Food Vouchers: Chapters have the option to purchase food vouchers in \$5.00 denominations for use at the South Café & Marketplace. This is located within the Convention Center near the Hyatt. They offer a variety of food vendors for students to choose.

When you register attendees you will have the option of purchasing \$5.00 food vouchers and then selecting the quantity of vouchers you want for each attendee. Vouchers must be pre-ordered through the registration system. The vouchers will be distributed at the registration desk upon your arrival.

Short North Restaurants: Advisors may choose to take their students the Short North for meals. There are a number of restaurants in the area. However, please be aware of the conference schedule of events.

Advisors will need to pick up their chapter's registration packet at the registration desk which will be located in Room A110 - outside the Union Station Ballrooms. The registration desk will open March 31<sup>st</sup> at 8:30 AM.

### **Medical Forms and Code of Conduct Forms**

Advisors who have not previously submitted medical forms and/or code of conduct forms must submit them at registration. If you have already submitted these forms at the FLC, Cavs event or a regional competition there is no need to re-submit them as we have them on file. ***Do not mail or email these forms.*** A copy of these forms can also be found on the Ohio HOSA website. All attendees should also carry a copy of their medical form.

### **Eligibility Forms**

Competitors that are competing in a competitive event that requires a separate National HOSA Eligibility Form ***must*** submit a copy of the completed form to the event judge in addition to uploading the form to Tallo. Do ***not*** upload or bring the student's IEP.

### **Special Guests**

Ohio is honored to have the National HOSA, Inc. Board of Directors and several leading Ohio Health Care Professionals attending our SLC. We request advisors to review the Code of Conduct form the students signed.

***Please remind our students live up to Ohio's high standards by attending the entire length of the Opening, Recognition, and Awards Sessions.***

### **NEW! Welcome and Orientation Session**

A brief 15-minute Welcome and Orientation Session will be held at 10:15 AM to provide a competitive event orientation prior to the start of the events. Testing for all competitive events will occur immediately after this session. Session seating is open on a first-come, first seated basis.

### **NEW! Competitive Event Testing**

All competitive event testing will occur immediately after the Welcome and Orientation Session. Testing rooms will be announced at that time. Specific competitive event details will be announced in the next advisor letter and in the convention program book.

### **Opening Session Seating**

Chapter advisors will be provided a seating chart upon registration. All seats in the ballroom will have the specific chapter's name on it, thus reserving your seat. Delegates will have a separate seating area located in the front center area of the stage.

### **NEW! Announcement of Competitors Advancing to Round Two**

Teams and individuals advancing to Round Two will be released and announced at during the Opening Session. A hard copy will also be posted at the registration desk at the conclusion of the Opening Session.

### **Transportation**

Each chapter is responsible for their own transportation to/from the Greater Columbus Convention Center and their lodging destination. Directions to the convention center along with drop off/pick up areas, and parking can be found at <https://columbusconventions.com/park/directions-and-parking/>

Cost for bus parking is \$25 for bus parking and \$12 for other vehicles in the East Surface lot. Other garage parking rates range from \$12 - \$15. You can pre-order bus passes when you register for the conference. Each chapter is responsible for paying for transportation using the prepaid bus pass, cash or credit card. Note: Buses are not permitted to stay in the Drop Off/Pick Up areas.

### **Recognition Portfolios**

All Ohio Gold Emblem School Award applications must be turned into the registration area prior to the start of the Opening Session. Judging will be completed in the afternoon with recognition occurring on Tuesday evening. Recognition portfolios must be picked up at the registration desk on Wednesday, April 1<sup>st</sup> between 9 AM – 12 Noon.

### **NEW! Recognition Session**

Tuesday evening, March 31<sup>st</sup> will feature a recognition session. The following awards and recognitions will occur during this session. Each awardee will be called to the stage to receive their award.

- All chapters who submitted HOSA Happening. Two pre-assigned reserved seats will be held for your chapter leaders.
- All chapters who applied for the Ohio Gold Emblem School Award. Two pre-assigned reserved seats will be held for your chapter leaders.
- Barbara James Award Winners (Gold, Silver, Bronze levels). A pre-assigned reserved seat will be held for your recipient.
- New! All students to be recognized with the new Ohio HOSA Credential Pin. A pre-assigned reserved seat will be held for your recipient.

In addition, we will hold the LIVE finals for the Anatomage competition with a special presentation by a member of the 2019-20 National Executive Council members. (TBA)

### **Workshops**

Interactive workshops will be conducted by your National Executive Council Member, Health Care Professionals, and Colleges/Universities on Tuesday afternoon. Many will feature hands-on activities for your students. A complete listing will be announced as they are finalized. All workshop attendees will be given a special ticket at the end of the workshops to turn in at the registration desk to pick up a specially-designed tee shirt only available to workshop attendees.

### **Dress Code**

All members shall observe the Official HOSA Uniform Policy; Non-uniform Alternative; Competitive Event's Dress Attire. Below are the expectations as per National HOSA.

#### Official HOSA Uniform Policy:

- Tailored navy blazer with emblem affixed over the heart
- Matching navy slacks or navy knee-length skirt
- White, closed-neck, tailored shirt suitable for tie or scarf
- Accents: maroon HOSA scarf or maroon or navy long tie
- Closed-toe blue or black shoes (hose optional)
- Belt (blue or black)
- Head covers that are required for religious purposes or to honor cultural tradition are allowed.

#### Non-uniform Alternative:

- Black or blue navy suit
- White, closed-neck, tailored dress shirt (maroon or navy long tie)
- White blouse (can be member's choice)
- Accents: maroon HOSA scarf (optional)
- Members may choose to wear knee-length skirt or slacks

- Closed-toe blue or black shoes (hose optional)
- Belt (blue or black)
- Head covers that are required for religious purposes or to honor cultural tradition are allowed.

**Competitive Event Dress Attire:**

- Competitors must adhere to the Dress Code as specified in the individual competitive event guidelines for the event in which they are competing. Bonus points will be given according to the individual guidelines. For proper business attire, appropriate clinical attire or unacceptable attire, read carefully Appendix E, Section B of the HOSA Handbook.

**Opening Session, March 31<sup>st</sup> Dress Code:** Official HOSA Uniform Policy; Non-uniform Alternative; or Competitive Event's Dress Attire.

**Round Two, March 31<sup>st</sup> Dress Code:** Follow expectations as written in the particular competitive event guideline.

**Recognition Session, March 31<sup>st</sup> Dress Code:** Students who will be recognized on stage must be in Official HOSA Uniform, Non-Uniform Alternative Dress Attire, or Competitive Event Attire.

**Awards Session, April 1<sup>st</sup> Dress Code:** Competitors who are recognized as a Top 3 winner must be in Official HOSA Uniform or Non-Uniform Alternative Dress Attire in order to be recognized on stage.

**Tallo Uploads Due by March 9<sup>th</sup> Midnight**

Students competing in one of the following competitive events or entering a recognition event at the SLC **must** upload any required items that the respective competitive event requires to be uploaded. Review the specific competitive event guidelines for the requirements. The competitive events that require an upload include:

- Clinical Specialty
- Community Awareness
- Health Career Display
- Health Career Photography
- Health Education
- Healthy Lifestyle
- HOSA Happenings
- Interviewing Skills
- Job Seeking Skills
- Life Support Skills
- Medical Innovation
- MRC Partnership

- Personal Care
- Public Health
- Public Service Announcement
- Researched Persuasive Writing
- Speaking Skills

- If students experience technical issues, contact Tallo directly at [tallo.com](http://tallo.com) or at [support@tallo.com](mailto:support@tallo.com) or 855 765 7836.
- Tip: Be certain students upload to the specific event on Tallo not their profile.
- Tip: Be sure the student uploads to Ohio.

***NOTE: Competitors who do not upload the required items to Tallo by the March 9<sup>th</sup> may not receive the points indicated on the rubric.***

**Hotel Room Blocks:**

A list of hotels and rates Ohio HOSA has contracted can be found on the Ohio HOSA website. The room blocks have been contacted solely for the purpose of helping your chapter secure rooms for the conference.

We are looking forward to having you and your students attend the State Leadership Conference. Please contact me as questions arise.