

Hello from Ohio HOSA!

Advisors, please read the testing details for the SLC competition. They differ slightly from the regional competitions.

Thank you for volunteering to proctor your school's HOSA students in the Regional Competitive Events online tests. Below are some tips to assist you in proctoring the event.

Technology Needs Tests can be taken on a smartphone, tablet, or computer. If you have any issues logging in, accessing online testing, or if you didn't receive the password and login information from the local HOSA advisor, contact the advisor. As a proctor, you may contact Jim Scott by call/text 614.638.5501 immediately if competitors have any challenges logging in or with their login/passwords.

Testing Information (Advisors: Share the following with your competitors)

1. Tests are **closed** book. Competitors are **not** permitted to use any resources.
2. Competitors may not communicate with anyone else.
3. Go to hosa.org to access the testing system.
4. Login credentials were emailed directly to advisors on March 22nd.
5. Tests open from 7:00 AM – 4:00 PM, Monday, April 12, 2021.
6. Competitors can test anytime within this window.
7. Two tiebreaker/essay questions may be listed at the end of the test. However, competitors **do not** need to complete them except for Medical Terminology and Dental Terminology competitors.
8. Testing time limits are listed in the National HOSA guidelines.

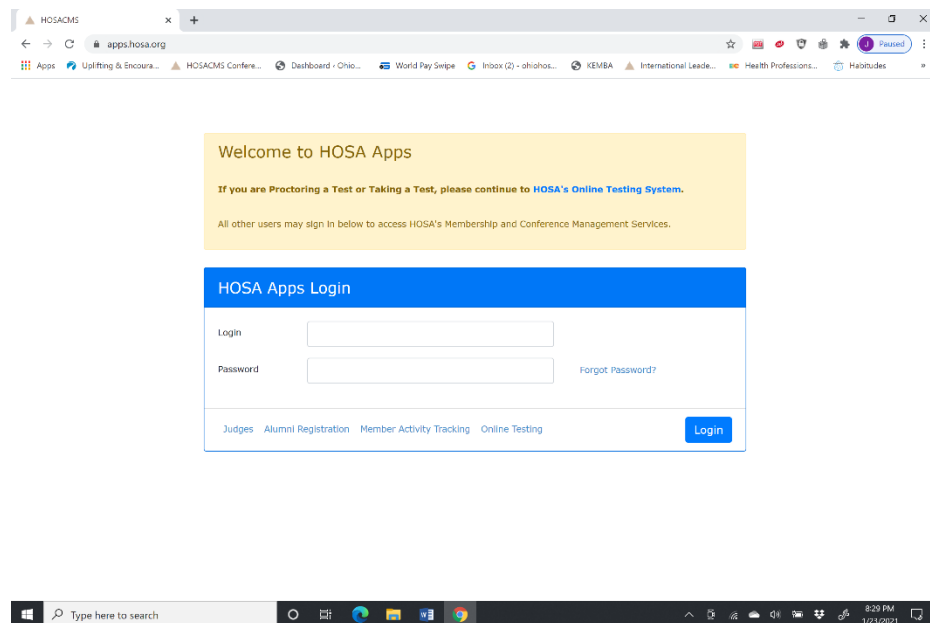
Competitor: How to Log onto Your Test

Follow these steps.

1. Log onto the National HOSA website www.hosa.org
2. Click on the login button in the upper right corner of the page. See below image.



3. Click on the hyperlink "HOSA's Online Testing System" See below image.



4. Add your Login and Password on the following screen. Both your Login and Password are case sensitive. See below image.

The screenshot shows a web browser window with the address bar displaying "testing.hosa.org". The browser's tab bar shows several tabs, including "HOTS", "Uplifting & Encoura...", "HOSACMS Confere...", "Dashboard - Ohio...", "World Pay Swipe", "Inbox (2) - ohiohos...", "KEMBA", "International Leade...", "Health Professions...", and "Habitudes". The main content area of the browser displays a yellow box with the text "Welcome to HOSA's Online Testing System" and a subtext: "If you are Taking a Test, Proctoring a Test, or Administering a Test, you may sign in below." Below this is a blue box titled "HOSA Testing Login". Inside this box, there are two input fields: "Login" and "Password". A blue "Login" button is located at the bottom right of the blue box. The Windows taskbar is visible at the bottom of the screen, showing the search bar, task view button, and several application icons (Edge, File Explorer, Word, Chrome). The system tray on the right shows the time as 8:52 PM on 1/23/2021.

5. **NOTE: Once you click Login, your test time begins.**
6. When you are finished follow the prompts to **submit** your test.
7. The test must be taken in one setting. You cannot start and stop the test.