

**NOMINATION FORM
EXECUTIVE COMMITTEE
TREASURER, SECRETARY, ESP AT-LARGE
WEAC REGION 3**

I hereby nominate _____ of _____
(Name) (Local)

as a candidate for office of:

Treasurer
 Secretary
 ESP At-Large

(Please check one)

The nominee understands the duties and responsibilities of the position, qualifications, rules and regulations governing the Executive Committee (see back).

(Name of nominee)

(Name of nominating member)

(Date)

(Date)

NOTE: Each candidate will have up to 5 minutes to address the WEAC Region 3 Representative Assembly.

RETURN TO:

**WEAC Region 3
1136 North Military Avenue
Green Bay, Wisconsin 54303
Region3@weac.org**

POSTMARKED BY: May 4, 2019

GENERAL INSTRUCTIONS:

1. Terms of office for all Officers shall be July 1 to June 30 of each year. The terms of officers will be two (2) years. The President is limited to three (3) consecutive two (2) year terms. The president and Vice Presidents will be elected in even numbered years. Zone leaders and the ESP At-Large representative shall be elected at the Annual Representative Assembly to serve one (1) year terms.

3-3 Duties of Officers

c. **Secretary**

1. Shall accurately record minutes of Board of Directors, Executive Committee, and Representative Assembly meetings (and other meetings as necessary).
2. Shall send all official correspondence as directed by the President.
3. Shall keep track of the terms of the Board of Directors members and insure that locals conduct their elections on time to keep their seats on the Board filled.
4. Shall be a voting member of the Executive Committee.

d. **Treasurer**

1. Shall chair the Budget Committee.
2. Shall present an annual budget.
3. Shall disburse authorized funds as approved in the annual budget. All expenditure exceeding \$1000 will be approved by the Executive Committee before disbursal.
4. Shall, upon passage of the budget, assess each Local Association the amount of dues (per bargaining unit member) needed to meet the budget.
5. Shall report to the Board of Directors and Executive Committee at each meeting on the financial status of the Region.
6. Shall prepare a Treasurer's report and present it to the regional RA.
7. Shall be a voting member of the Executive Committee.
8. Shall chair an Audit Committee consisting of two other members appointed by the President which shall appoint annually an independent auditing agency to conduct an audit of the Region and transmit the report of the auditing agency to the Board of Directors.

2. Candidates filing nomination forms postmarked by May 4, 2019 (one week prior to the annual meeting of the Representative Assembly) shall have their names on the printed ballot.
3. Additional candidates may be nominated from the floor of the Representative Assembly at the time designated on the agenda.
4. **All nominees for election to the Board of Directors must be delegates in attendance to the WEAC Region 3 Representative Assembly.**
5. Persons qualified for office and holding membership in a member local association may request a nomination form from the WEAC Region 3 office. The nomination form shall require the signature of the candidate and a nominator.

We come under federal law. Dues money cannot be used to promote the candidacy of our members. This means that a local cannot give any money to a candidate nor can a local print campaign material for a candidate. The candidate has to seek voluntary contributions or fund his/her own candidacy.