



Division of Atlas Butler Capital Services
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January 19, 2026

On behalf of Michael Swepston, President of Atlas Butler Heating, Cooling & Plumbing we want to take this opportunity to remind you of our internship program, **RIDE TO DECIDE**. We are entering into our **FIFTH** year, and we cannot wait to see how this year goes!

The RIDE TO DECIDE program offers students a 3-week paid internship at the beginning of summer break.

This internship offers an in-depth, three-week paid opportunity to spend one week in each trade area with several Atlas Butler professionals. Interns will learn day-to-day responsibilities, come to understand the value of a career in the trades, and gain basic work knowledge in all three of Atlas Butler departments: HVAC Installation, HVAC Service and Plumbing. THE APPLICATION WINDOW IS CURRENTLY OPEN AND WE WILL BE ACCEPTING APPLICATIONS THROUGH APRIL 17th, 2026.

Our goal is to help students explore the professional opportunities available in the trades and help them to discover their professional paths forward.

Enclosed please find additional information outlining the requirements for the internship and how students can apply. If you have questions or know students that you think would be a good fit, please reach out directly to me, Amanda Fulwider: afulwider@atlasbutler.com or at (614) 689-0113.

In addition to the RIDE TO DECIDE internship, if you are planning a career fair or job overview at your school we would love to attend! Please feel free to pass along details and we can plan to have representatives onsite to share this information with your students.

Respectfully,

The Atlas Butler Leadership Team



RIDE TO DECIDE INTERNSHIP PROGRAM OVERVIEW

<https://atlasbutler.com/RideToDecide>

The purpose of the Atlas Butler Ride To Decide Internship program is to provide a paid learning experience for high school students considering a career path in the trades.

The internship will begin at the start of summer break. Participants will:

- Attend a first-day orientation and last-day feedback session.
- Work a total of 3 (three) consecutive weeks, Monday through Friday reporting at 7:00 am.
- Spend one week in each company department including: HVAC Residential Install, HVAC Residential Service, and Plumbing.
- Accompany company technicians on calls to customers' homes.
- Be paid a daily stipend of \$120 to be paid out weekly.
- Earn internship hours.

Eligible candidates must:

- Be 16 years of age or older by the start of the program.
- Have a minimum overall 2.0 GPA
- Have reliable transportation to and from Atlas Butler
- Have a current teacher, school counselor or administrator provide a recommendation letter.
- Fill out an application.
- Have parental/guardian permission to apply and participate if under 18-years-old.

SUBMISSION DEADLINE: All applications must be received by **Friday, April 17, 2026.**

APPLICATION FORMATS: Candidates have two application formats to choose from: download a PDF application to fill out and send to Atlas Butler **OR** complete an online application. The PDF and online applications can be found at <https://atlasbutler.com/RideToDecide>

SUBMISSION METHODS:

ONLINE: Fill out the online application via the link above.

EMAIL: Download, fill out and email the PDF application to afulwider@atlasbutler.com

MAIL: Download, fill out and mail the application to:

Atlas Butler, ATTN: Amanda Fulwider
4849 Evanswood Drive
Columbus, OH 43229



ATLAS BUTLER RIDE TO DECIDE INTERNSHIP APPLICATION

Student's Name: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Student Phone: _____ Student Email: _____

Parent/Guardian Name: _____ Parent/Guardian Phone: _____

School Name: _____

Please select your current grade level. ☐ Sophomore ☐ Junior ☐ Senior

GPA: _____ Date you expect to graduate: _____

Do you have a valid Ohio Driver's License? ☐ Yes ☐ No

If no Ohio Driver's License, do you have daily reliable transportation? ☐ Yes ☐ No

Briefly explain your reasons for applying for the *Atlas Butler RIDE TO DECIDE Internship program*
(attach additional sheets if necessary).

Describe any current or previous student organizations, job experiences, volunteer experiences or other extracurricular activities that will help you with this internship.

PLEASE NOTE: A recommendation letter is REQUIRED from a current teacher, school counselor or administrator. Your recommendation letter should be emailed directly by the teacher/counselor or administrator to Amanda Fulwider at afulwider@atlasbutler.com and include their contact information. Applicants without a recommendation letter will not be considered.

Student Signature	Date	Parent Signature	Date
		Parent Name (PLEASE PRINT)	