

Rutherford B. Hayes High School

2019 Graduation Information

(Updated information, dates, and times can be found at www.dcs.k12.oh.us/page/456)

1. Final Grades and Transcripts

Final grades determine graduation status and final cumulative GPA. Final transcripts cannot be sent to colleges until after graduation. Final transcripts will be mailed to colleges by mid-June. For any Seniors who participated in College Credit Plus during their high school career, you will need to request your official transcript from the CCP institution to be sent to your college of attendance. Ordering information can be found at <https://www.dcs.k12.oh.us/Page/5680>. If you have concerns about your final grades, please contact your counselor.

2. Senior Finals/Clearance Sheet/Naviance

Seniors attending Hayes will be required to complete a Senior Clearance Sheet. Part I of this form must be completed before seniors will be eligible to take any of their exams. This includes paying all fees and fines. **ALL SCHOOL FEES MUST BE PAID IN FULL IN ORDER TO RECEIVE YOUR DIPLOMA.** The second part will be completed the day they take their exams and turn in books. Senior Finals are scheduled for May 15th and May 16th. Students must complete a Clearance Sheet by 2:45 p.m. on Thursday, May 16th. An important part of the clearance form includes submitting a request for a final transcript to be sent to the college of your choice. Final college attending must also be added to the student's Naviance account for transcript processing.

3. DCS email, Google Drive and Canvas account Access

Seniors: After you graduate you will lose access to your DCS email, Google Drive and Canvas accounts. If you have any files you would like to keep, be sure to download and save them so you still have them after access goes away.

4. Senior Walk-Out

Seniors have an opportunity to have one last walk around the school building before exiting on May 16th. Students who wish to participate are NOT permitted to bring or disperse baby powder, silly string, or any other projectile that may cause someone harm or disrupt the classes or testing in session. Parents are invited to attend.

5. Elementary Senior Lunch May 20th

The elementary schools have planned a special lunch for seniors on Monday, May 20th, 2019. Please contact the elementary school you attended to RSVP.

6. Senior Recognition on May 23rd (Picnic & Awards Night)

We have planned a special day for seniors on Thursday, May 23rd, 2019. The Senior Picnic will be held at Mingo Park beginning at 11:00 am. The Student Council will provide a picnic lunch. Bring your own water or soft drink.

On Thursday, May 23rd at 6:30 pm, a special recognition will be made for students who have achieved academic excellence, as well as, scholarship recipients. Students being recognized will receive an invitation by mail for this event.

7. Graduation announcements/Caps and Gowns

Graduation announcements and caps and gowns will be distributed April 15th during 5th and 6th periods, if an order was placed. Orders not picked up at that time can be picked up in the Main Office beginning April 16th. All students will be wearing gray gowns. See Mrs. Backus if you have not ordered your cap and gown.

8. Senior Survey

An email was sent to the senior's school email address in April. It contains a Senior Survey that must be completed by Tuesday, May 1st. This is VERY IMPORTANT! This survey ensures that 1. Seniors will be listed in the college section of the graduation program, 2. That senior final transcripts will be sent to the correct college after graduation. Please complete this survey.

9. House Cup Games Day

On Friday, May 17th from 7:25 am – 2:30 pm, the HOUSE Cup GAMES will take place at Hayes. This is an event for *all members* of the Class of 2019 and the remainder of the student body. Competitions will take place all day and students will have the opportunity to compete for points to win the 4th ANNUAL HOUSE CUP!

10. 21 Hour Community Service Requirement

All Seniors must complete 21 hours of community service prior to graduation. Any unpaid service completed outside of school hours will count towards this requirement, and the service can be completed over all four years of high school. The form for documenting community service is available in the Main Office or Counseling Office. All completed forms should be turned in to Dr. Stranges by the seniors last day, May 16th.

11. Tickets for Graduation, In the Event of Inclement Weather

Graduation is open to anyone if it is held outside at Rutherford B. Hayes High School's Cornell Stadium. If there is inclement weather and the commencement ceremony must be held indoors, tickets will be required for admission. 4 Gymnasium tickets and 2 Auditorium tickets will be given to each graduate at graduation practice on May 24th.

12. Mandatory Rehearsal for Graduation

A rehearsal will be held in which graduates **MUST** participate. There will be a senior breakfast in the Commons beginning at 7:30 a.m. on Friday, May 24th, followed by the senior photo. The rehearsal will be from 8:15 a.m. to 11:00 a.m. This practice will include detailed instructions, marching practice, and seating arrangements. **Students will receive their graduation tickets at the rehearsal.**

13. Graduation Day – Saturday, May 25, 2019

Graduate Procession beginning at 10 a.m., Ceremony to follow.

Seniors will report to Hayes High School at 8:30 a.m. to rooms by seating assignments. A check will be made for proper dress and final instructions will be given. Students not in acceptable dress (see below) or not cooperating will not participate in the commencement ceremony. All school rules and regulations are in effect during rehearsals and at Graduation. The full cooperation of each person is required.

14. Dress for Graduation

Graduation is a **formal** school activity. Graduates are expected to dress appropriately; do not wear jeans, tennis shoes, work shoes, etc. Students should wear appropriate clothing and shoes under their gowns (No pointed heels for girls on the football field). Dress shirts, ties, dark pants and shoes are appropriate for boys. Caps (Mortar Boards) are not to be decorated.

15. Seating

Graduates will be seated on the field. Guests will be seated in the either side of the Cornell stands. Please make note of the weather and plan accordingly (i.e. sunblock, sunglasses, umbrellas, etc.)

16. Parking

Parking will be available in the rear parking lot of Hayes High School, in the South lot at Hayes High School and overflow parking is available at Dempsey Middle School and the Delaware County Fairgrounds. Shuttle buses will begin making trips from the various lots to Hayes at 8:30 a.m. Buses will run until 1:00 p.m. Handicapped parking will be located in the rear parking lot at Hayes, closest to the stadium. We strongly discourage students driving to Graduation. Please drop your student off at the front doors by 8:30 a.m. on Graduation day.

17. Graduation Photographs

Lifetouch, our official commencement photographer, will have portraits available online at events.lifetouch.com approximately ten days after the ceremony. Celebrate your achievement with these professional portraits. For questions, contact specialevents@lifetouch.com or 1-800-505-9496.

18. Yearbooks

The window for ordering yearbooks has closed. Yearbooks will be delivered by Delhi during the week of May 13th. Contact Ms. Robbins in room 2101 if you have any questions.

19. Seating for the Handicapped

A special area for those in wheelchairs or others in need will be provided. Contact Ms. Katherine Scocozzo by email <scocozka@delawarecityschools.net> if you have any questions or concerns.

20. Delaware City Schools Alumni Association

The DCSAA welcomes its newest members! Students can learn more about DCS Alumni events by following the DCS Alumni Facebook Page:

<<https://www.facebook.com/Delaware-City-Schools-Alumni-Association-115290558521385/>>