



Respect

Caring

Responsibility

Integrity

Dear CNG ES Families,  
March 15, 2020

**(note: much of this information was sent in Skyward on Friday March 13, 2020)**

These past days have been very busy preparing for Distance Learning at CNG. I am extremely proud to be part of this process. Our ES staff has done an amazing job of putting together a solid online program for our children. You have received the general program information from Dr. Habegger and our Teaching and Learning Department; hopefully the following will make it more clear for your family. This is, indeed, a lot of communication! Please know that the information from your child's teacher is most essential. They will have reached out to you by now.

Attached is a schedule reflecting the, 'synchronous,' (live) daily time teachers will have with students. While it lists the Specialists and Spanish, *please note that each Homeroom Teacher is part of this time every day!* Teachers have/are sending you detailed daily schedules and further information. It includes recommended home schedules, and office hours available for parents and students to contact them. There are also Office Hours for our counselors and me. More information to come, but please know – **WE ARE HERE FOR YOU!**

Following are some helpful and brief (2-4 min) YouTube videos that provide an overview of the various applications we plan to use for Distance Learning (DL) at CNG. Your student's teacher will let you know which one(s) they plan to use (many are using ZOOM and have sent the links). In addition, the students practiced with these applications and programs this past week. I had a lot of fun video-bombing students and letting them know I would, "See you online!"

[Google Classroom](#) (English)

[Google Meet](#) (English)

Other digital resources that would be good for you are from [CommonSense.org](#), which is considered to be an industry-standard in the technology support to parents. In addition to the above-mentioned resources, we would like you to keep in mind CNG's [Acceptable Use Policy](#) (AUP).

A note about Report Cards and Conferences: Report cards went home on Friday. Please note, in the haste of getting everything home, some of the standards that we are not assessing did not get removed from the report card. If there is a blank space it just means that the standard was not graded this trimester.

Regarding Parent/Teacher Conferences – most teachers will plan to keep you on the same schedule and conference with you through an online meeting. Please look for communication about this if you have not, already, received it. There may be some online communication issues that create a need to reschedule your conference. If necessary, we ask you to please be flexible in rescheduling. It might be better to reschedule for a later date to have the ability to talk about your child's online needs!

In closing, I want to reiterate how proud I am to be part of CNG. Amid *International Crisis*, our school has stepped up to serve our children. To be amongst talented professionals who care deeply about our children and their learning is remarkable. Thank you for your ongoing help and care. Please know that we are here to support your children and you throughout this necessary change in plans.

Best to your families during this difficult time.

See you online!

*Michelle Cruckshank, Principal*

