

FoP 2021 Ramadan Programs Policies

Ramadan is our most holy time of the year. We wish to make the Farm and our programs, whether on-line or in-person, as accessible and safe as possible to as many as possible with the help of clear program policies. These policies are also designed to give equal opportunity to guests who wish to book accommodations for personal spiritual retreats during Ramadan.

The Spiritual Director is the Program Chair for 2021 Ramadan programs. The program chair shall follow this policy in designing and implementing the Ramadan programs with assistance of the Program Director and other staff and in coordination with the Executive Director (ED) or the acting ED. The clear distinctions between the roles and responsibilities will be clarified in other policies.

- Ramadan programs (including IPC overnight stays) are open to Sufi and non-Sufi Muslims.

COVID-19 POLICY

We care very much about the safety of guests and staff. To ensure this:

- All participants must follow the updated FoP COVID policy. Unvaccinated guests will need to provide proof of a recent negative PCR test (the rapid test will not be accepted). Vaccinated guests will need to provide their CDC card demonstrating that full vaccination was completed 2 weeks before coming to the FoP. We encourage guests to plan ahead accordingly.
- Personal protection protocols are the same for vaccinated and unvaccinated guests. This means mask-wearing, hand-washing and physical distancing.
- Pre-registered guests must complete a COVID waiver on-line before arriving.
- Unregistered arrivals will complete a waiver on paper.
- In the event that any COVID transmission or (suspected) COVID illness among the guests or staff at the IPC is detected, all in-person programs will be cancelled. Programs will continue online only.

SPACE & LODGING LIMITS & ALLOCATIONS

- There is a limit of 6 people in the IPC for overnight stays.
- There is a limit of 25 people in the IPC at any one time.
- Within one week before Ramadan, the Program Chair shall come up with a procedure for allocating rooms according to the following priorities:
 - Iftar hosts have priority for room accommodation on the night they host and will be allocated first.
 - After that rooms will be allocated on a first come, first serve basis.
 - First-time visitors and long-distance travellers have priority over local community members for overnight stays.

- Among local community members, volunteers, staff and contractors have priority to stay overnight.
- We ask all guests to be considerate of others in their length of stay, given the limited capacity imposed by safety considerations. Therefore,
 - The maximum number of free overnight stays for each guest is 5 night.
 - Guests may be permitted to stay additional nights beyond 5 provided there is no other inquiry/booking for that night. Donations for these additional nights will be requested. See BUDGET & FINANCIAL.
 - Exceptions to this policy may be made, based on individual circumstances. These requests will be discussed with the Spiritual Director, or the ED.
- Lailaytul al Qadr
 - The Lailaytul al Qadr program will be held in the Dome room. Guests exceeding 25 will be requested to stay in open spaces and patios around the IPC.
 - Details will be clarified during the month of Ramadan based on need and registration results.

BUDGET & FINANCIAL

We love giving to our community and to our guests! Because of the generosity of some sponsors, we are able to provide all events and most arrangements for free.

For fairness of access to rooms and because of financial constraints due to the pandemic, we are asking for donations for lodging beyond the specified number of free nights, as outlined below.

- All iftars and up to 5 nights of lodging **are free** so that as many people as possible may enjoy a stay at the IPC during Ramadan. This is made possible by generous sponsors who are covering a portion of the cost. Heart donations are still encouraged.
- We ask all guests to be considerate of others in their length of stay given the limited capacity imposed by safety considerations. Therefore,
 - For stays beyond the above number of free nights, we request a donation of \$50 to \$100 per additional night.