

Mary Magdalene Church Board of Trustees

TRUSTEE ELIGIBILITY REQUIREMENTS & ADDITIONAL INFORMATION:

- Must be a registered member of the community.
- Must be 18 years old or older.
- Anyone who meets the above qualifications can nominate themselves or another member of the community. However, no two family members can be trustees at the same time.
- Board members will serve a three-year term.
- Trustee alternates serve a one-year term, attend all meetings, but only vote in absence of quorum.
- The Board of Trustees consists of 6 trustee members, and 1 trustee alternate plus the pastor.
- The Board meets monthly and is responsible for assessing the needs of the parish (spiritual, fiscal, outreach, operations, diversity, etc.) and communicating those needs to the Parishioners.

TREASURER RESPONSIBILITIES:

The Board of Trustees of MMC have separated the financial management of the community into Treasurer and Bookkeeper. The basic bookkeeping and data entry duties are performed by Sue Gerber, our Parish Administrator. The Treasurer will be a Trustee on the Board and will have duties separate from the Bookkeeper. The Treasurer will take a broader view of our financial picture and make recommendations to the Board and the community. Using the data received from the Bookkeeper, the Treasurer will monitor financial trends and with the Finance Committee determine responsible goals for the church.