



WORKSHOP CALENDAR DECEMBER 2018

It's never too late to
learn something
new!

**Cincinnati – Hamilton
County**
A proud partner of the
American Job Center network

Pre-Registration Is Not Required
Note: Workshops are subject to change without prior notice
Check our website for current workshops:
OhioMeansJobs.com/Hamilton

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Job Corps Works Ages 16-24 2:00 – 3:00 pm	4	5	6 Resume Lab 10:00 – 12:00 pm Job Corps Works Ages 16-24 10:00 – 11:00 pm	7 “Wisdom.... comes not from age, but from education and learning.” Anton Chekhov
10 Job Corps Works Ages 16-24 2:00 – 3:00 pm	11	12 Resume Lab 11:00 – 1:00 pm	13 Interview Lab 10 – 12:00 pm	14
17 Job Corps Works Ages 16-24 2:00 – 3:00 pm	18 Job Search Strategies 10:00 – 12:00 pm	19	20 Resume Lab 10:00 – 12:00 pm How to Survive Unemployment 2:00 – 4:00 pm	21
24 CLOSE 	25 CLOSE 	26	27 Interview Lab 10 – 12:00 pm OhioMeansJobs.com Website Help Desk 1 – 4:00 pm Job Corps Works Ages 16-24 10:00 – 11:00 pm	28 Resource Room Closed for the Remainder of the Day 2:00 pm
31 Job Corps Works Ages 16-24 2:00 – 3:00 pm				

OhioMeansJobs Cincinnati – Hamilton County

Workshop Calendar OhioMeansJobs Cincinnati-Hamilton County 1916 Central Parkway 45214 (513) 946-7200 ohiomeansjobs.com/hamilton
 If you require a reasonable accommodation, ASL interpreter, or other language service, please contact OhioMeansJobs at 946-7200 at your earliest convenience. We offer priority of services to U.S. Military Veterans and eligible spouses. Thank you for your Service!

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Pre-registration is not required unless noted and all are available on a first come first served basis as space allows

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Workshops may be viewed on our website: ohiomeansjobs.com/hamilton

Workshops

Computer Basics	This is beginner level hands-on classroom instruction. Learn to use the mouse, open/close/save/drag and drop files, use a flash drive and create an email account.
Interview Lab	Interview preparation and techniques. Learn what employers want and expect today.
Job Search Strategies Marketing Yourself	Update your job search and networking techniques and create a plan of action.
OhioMeansJobs.com Website Help Session	Hands-on assistance navigating the OhioMeansJobs website.
Résumé Lab	Hand's-on resume-writing Lab
No Charge Internet Learning	
Computer Skills and Job Search:	www.gcflearnfree.org
GED Preparation	http://adulted.about.com/od/gedonline/tp/3freegedclasses.htm
Kahn Academy	www.khanacademy.org/#top
OhioMeansJobs- Assessment & Training Center:	http://www.learningexpresshub.com/ohio-means-jobs
OhioMeansJobs-Practice Interviews & Tips:	https://jobseeker.ohiomeansjobs.monster.com/PracticeInterviews.aspx