Ohio MEANS Jobs

Cincinnati – Hamilton County
A proud partner of the American Job Center network

WORKSHOP CALENDAR
JUNE 2019

Pre-Registration Is Not Required
Note: Workshops are subject to change without prior notice
Check our website for current workshops:
OhioMeansJobs.com/Hamilton

It's never too late to learn and grow!

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Job Corps Works Ages 16-24 **2:00 – 3:00 pm**	**4**	**5**	**6** Resume Lab **10:00 – 12:00 pm** Job Corps Works Ages 16-24 **10:00 – 11:00 am**	**7** Ability is what you're capable of doing. Motivation determines what you do. Attitude determines how well you do it. Lou Holtz
10 Job Corps Works Ages 16-24 **2:00 – 3:00 pm**	**11** Computer Basics **10:00 – 12:00 pm**	**12** Resume Lab **10:00 – 12:00 pm**	**13** Interview Lab **10 – 12:00 pm** Job Corps Works Ages 16-24 **10:00 – 11:00 am**	**14**
17 Job Corps Works Ages 16-24 **2:00 – 3:00 pm**	**18** Job Search Strategies **10:00 – 12:00 pm**	**19**	**20** Resume Lab **10:00 – 12:00 pm** Job Corps Works Ages 16-24 **10:00 – 11:00 am**	**21**
24 Job Corps Works Ages 16-24 **2:00 – 3:00 pm**	**25** Computer Basics **10:00 – 12:00 pm**	**26** Resume Lab **10:00 – 12:00 pm**	**27** Interview Lab **10 – 12:00 pm** Job Corps Works Ages 16-24 **10:00 – 11:00 am**	**28**

If you require a reasonable accommodation, ASL interpreter, or other language service, please contact OhioMeansJobs at 946-7200 at your earliest convenience. We offer priority of services to U.S. Military Veterans and eligible spouses. Thank you for your Service!

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Workshops	
Computer Basics	This is beginner level hands-on classroom instruction. Learn to use the mouse, open/close/save/drag and drop files, use a flash drive and create an email account.
Interview Lab	Interview preparation and techniques. Learn what employers want and expect today.
Job Search Strategies Marketing Yourself	Update your job search and networking techniques and create a plan of action.
OhioMeansJobs.com Website Help Session	Hands-on assistance navigating the OhioMeansJobs website.
Résumé Lab	Hand's-on resume-writing Lab
No Charge Internet Learning	
Computer Skills and Job Search:	www.gcflearnfree.org
GED Preparation	http://adulted.about.com/od/gedonline/tp/3freegedclasses.htm
Kahn Academy	www.khanacademy.org/#top
OhioMeansJobs-Assessment & Training Center:	http://www.learningexpresshub.com/ohio-means-jobs
OhioMeansJobs-Practice Interviews & Tips:	https://jobseeker.ohiomeansjobs.monster.com/PracticeInterviews.aspx

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