

## Commencement Ticket Information sent to North Central College Graduates

We are excited to celebrate your upcoming graduation!

Each graduate participating in Commencement will receive **up to six (6) guest tickets** for the ceremony. Graduates do not need tickets to participate in the ceremony.

### How to Request Your Guest Tickets

To request your guest tickets, you must complete the **Commencement Participation Survey** that will be sent by the **Registrar's Office in early March**. In the survey, you will be asked:

- if you are participating in the Commencement ceremony
- how many total guest tickets you desire
- if you would like to request additional guest tickets (if you desire more than six)\*

The deadline to submit your ticket request through the participation survey is **Wednesday, April 1**. Please confirm with your family to the total number of tickets needed before completing the survey.

**\*IMPORTANT:** In the participation survey, each graduate may request **up to four (4) additional guest tickets**, based on availability. *Please note that requesting additional tickets does not guarantee they will be issued.* Please plan accordingly. After the April 1 deadline, additional ticket requests will be reviewed and you will be notified by email the week of April 6.

### Ticket Pick-Up

Commencement guest tickets, including approved additional guest tickets, will be distributed at **Countdown to Commencement on Tuesday, April 14** from **3-6 p.m. in the Wentz Concert Hall Lobby**, 171 E. Chicago Ave. Graduates must present an ID to pick up their printed tickets at this event.

If you are unable to attend Countdown to Commencement, printed guest tickets may be picked up from the Registrar's Office on the 3<sup>rd</sup> floor of Old Main during regular business hours, 8 a.m.-4:30 p.m. Graduates must present an ID at the time of pick up.

### Important Reminders

- **All guests over the age of 2 must have a ticket** to enter the ceremony. Children under 2 years of age must sit on a lap and not take a seat.
- **Seating at the ceremony is first-come, first-served.** Tickets are general admission and do not guarantee specific seats. Doors open at 8:30am on Sunday, May 3, for the ceremony in the Wilde Res/Rec Center. **All guests must present a printed ticket for entry into the ceremony.**

We look forward to celebrating this important milestone with you and your guests!