

UNITY CHRISTIAN SCHOOL REFERRAL PROGRAM DETAILS AND GUIDELINES

Eligibility

- To be eligible as a referring family, your child must be currently enrolled and in good standing at Unity Christian School.
- If both the referring family and the new family are applying for admission at UCS, the referring family must be fully enrolled, file complete, registration paid before a referral discount is available.

Restrictions

- \$250 referral award only applies to the academic year of initial enrollment; should the referring family be paid in full for the academic year the referring family may gift the \$250 to the referred family.
- This program only applies to new enrollees to Unity Christian School. Families who referred a new family in a previous year cannot claim this award for that same family in a subsequent year.

Tuition Credit Application

- The referring family will receive one credit of \$250 for each new family referred. The referring family can receive up to 3 tuition credits based on the number of new families referred. Each discount is applied to the total tuition, fundraising fee and or other fees amount for the current academic year; two referrals result in \$500 off the total tuition contract, three referrals result in \$750 off total tuition contract.
- The tuition credit has no cash value:
 - Referral credit will be applied to the referral families account after one full quarter has been completed and paid as contractually obligated by the referred family.
 - If the referring family has already paid the annual tuition and additional fees in full at the time of the enrollment of the new family, the referring family may gift the \$250 credit to the referred family.
 - If the referred family does not complete one full quarter board review will be required to determine if the \$250 referral credit can be applied.

Duration

- This award is only applicable for the academic year of initial application.
- Due to Unity Christian Schools rolling admissions policy, the referring family can refer a new family anytime during the academic year so long as the new family will attend a minimum of one full quarter with said academic year.
- Should a family acquire more than 3 referrals the \$250 credit will be applied to the UCS Warriors for Christ Scholarship Fund, assisting families with tuition assistance as applied for through FACTS.
- Should a UCS staff member refer a family and not have a contractual obligation to UCS the staff may choose to 'gift' the \$250 referral to the referee family, all gifts will be applied after one successful quarter is complete and contractual obligations are met for the referee family.
- Qualification requires a form to be completed. Please see the school office for referral forms. All referral forms must be received in their entirety to issue said referral credit.