



UNITY CHRISTIAN SCHOOL

*"Til we all come in the unity of the faith
and of the knowledge of the Son of God..."*
Ephesians 4:13a

An Equal Opportunity Employer APPLICATION FOR EMPLOYMENT

Personal Information

Date _____ Are you 18 or older? Yes No

Name _____
Last First Middle

Address _____
Street City State Zip Code

Home Phone _____ Cell Phone _____

Citizen of USA? Yes No

If not a citizen of USA, please indicate your authorization to be employed. _____

If related to anyone in our employ, please state name and relation. _____

Position Applied for: _____ Referred by: _____

Date available for work: _____ Minimum hourly wage required: _____

Are you able to perform the essential functions of the job for which you are applying? Yes No
 Yes, with reasonable accommodations. Please identify any potential accommodations required.

Are you presently employed? Yes No If yes, may we inquire of your present employer? Yes No

Have you applied at this company before? Yes No If yes, when? _____

Have you worked at this company before? Yes No If yes, when? _____

Under a different name? Yes No If yes, what name? _____

EDUCATION

	Name/Location of School	Years Completed	Graduated	Subjects Studied
High School				
College				
University				
Trade, Business or Correspondence School				

Subjects of Special Study or Research and Development: _____

Did you serve in the US Military/Guard/Reserves? ___ Yes ___ No

If yes, was separation from Military Service for a reason other than a dishonorable discharge? ___ Yes ___ No

Have you ever been convicted of any felonies? ___ Yes ___ No

If yes, state the nature of the felony, when and where convicted and disposition of the case: _____

FORMER EMPLOYERS

(starting with most recent)

Month & Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From To				
From To				
From To				
From To				
From To				

Computer Skills? ___ Yes ___ No If yes, please list: _____

Do you have any experiences, training, qualifications or skills that you feel make you especially suited to work at Unity Christian School? _____

References: List names of three persons (not related to you) whom you have known at least one year.

Name	Address	Business or Occupation	Phone No.	Years Acquainted
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1. _____

2. _____

3. _____

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal at any time during my employment. I hereby release all employers, schools, and individuals from any liability for any damage whatsoever resulting from giving such information. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

I acknowledge my individual responsibilities as an employee for compliance with Federal/State laws and regulations and company rules and regulations of Unity Christian School. I also understand that I may be required to submit proof of citizenship or alien status if hired.

I understand that neither this application for employment nor any present or revised employee handbook or personnel policy statements are intended as any employment agreements, either express or implied.

Signature

Date

Qualified applicants are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or handicap.