

Bookkeeping 101



Thursday, January 11, 2018

9:00am to 3:30pm

Community Futures Okanagan Similkameen
103-3115 Skaha Lake Road, Penticton

Have you got a small business but you aren't sure what is involved in looking after the financial side of it.

Learn to set up your books correctly with your Chart of Accounts.

How to generate reports that will help with decision making.

It is best to bring a laptop as this will be a hands-on workshop.

The cost of this workshop is \$50 + tax + applicable fees

To purchase a ticket, please visit **www.cfosbookkeeping101.eventbrite.ca**

or pay by cheque, cash or e-Transfer to Community Futures prior to the workshop. E-Transfers can be sent to accounting@cfokanagan.com. Be sure to include your name and the workshop name in the message section.