



# Welcome to the 2019-20 School Year at St. Theresa School

We know we still have the whole summer to go, but below is a quick check list for you to use to prepare for the 2019-20 school year at St. Theresa School! **All the links and forms are on the website.**

## All Students

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- Return bus request form to Mrs. Soby by Wednesday, May 29.
- Order supply kit online by June 16 -or- purchase required school supplies by August 21 (Meet the Teacher Day)
- Make sure your Smart Tuition account is set up with the correct banking accounts and active by July 1
- Make a plan to complete the required Summer Study by August 21
- Order uniform from Dennis Uniform – 1<sup>st</sup> uniform day is Thursday, August 22
- Make sure SchoolRush is active and receiving text messages and notifications
- Complete any medical notification forms – asthma, medication at school, etc. and return to school by August 20
- All parents need to have completed all the background check requirements to volunteer in school activities:
  - VIRTUS Training (one time only, certificate must be on file with Mrs. Zielinski)
  - CANTS – must be signed annually and returned to Mrs. Zielinski by August 20
  - Code of Conduct – must be signed annually and returned to Mrs. Zielinski by August 20
  - Background Check (one time only, online)

## Items by Grade

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### ATTENTION KINDERGARTEN AND 6<sup>TH</sup> GRADE PARENTS!

All students must have the required immunization, physical, and other medical forms on file **by Curriculum Night, Tuesday, August 20**. Students may not attend school until these forms have been filed. Please be sure you have spoken with your pediatrician and made the proper appointments for your child! Please contact Mrs. Montrie ([mmontrie@sttheresaschool.com](mailto:mmontrie@sttheresaschool.com)) if you have any questions.

### Preschool

- Physical needed for first time preschoolers

### Kindergarten

- Complete Medical forms as follows and turn in to school by August 20 (must be turned in in order to start school!)
  - Physical (with second booster of MMR and varicella completed)
  - Dental exam completed by a Dentist
  - Vision by an ophthalmologist or optometrist

## **2<sup>nd</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20:
  - Dental exam completed by a dentist

## **4<sup>th</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20:
  - Sports Physical for Interscholastic Sports (only required if participating in Cross Country and/or Track)

## **5<sup>th</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20:
  - Sports Physical for Interscholastic Sports

## **6<sup>th</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20 (must be turned in in order to start school!)
  - Physical with TdAP and meningococcal Immunizations
  - Dental exam completed by a dentist

## **7<sup>th</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20:
  - Sports Physical for Interscholastic Sports

## **8<sup>th</sup> Grade**

- Complete Medical forms as follows and turn in to school by August 20:
  - Sports Physical for Interscholastic Sports

## **At Preschool Orientation (8/19) and/or Curriculum Night (8/20)**

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|---|---|
| <input type="checkbox"/> Order PE Uniform as needed                 | <input type="checkbox"/> Sign up for after school enrichment activities |
| <input type="checkbox"/> Order uniform fleece as needed from Dennis | <input type="checkbox"/> Register for STEP (New Families only)          |
| <input type="checkbox"/> Order spirit wear as needed online         | <input type="checkbox"/> Sign CANTS and the Code of Conduct Form        |
| <input type="checkbox"/> Sign up for Special Lunches online         |   |

## **New to St. Theresa?**

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- **Safe School and Environment Training**

All volunteers who have contact with students at school or at school-related activities, including class activities, lunch duty, coaching, chaperone field trips, etc. must complete VIRTUS certification and a criminal background check. Each year, all adults must also complete a DCFS CANTS form and a Code of Conduct acknowledgement form. These will be available at Preschool orientation and Curriculum Night in August.

No adult will be allowed contact with students unless s/he is in complete compliance with this policy so we encourage you to complete these steps prior to the start of school in August!

All forms and links are on the STS Website Parents Tab, VIRTUS Training and are due by August 20.

- **Smart Tuition accounts** must be set up by July 1. Please contact Mrs. Zielinski if you have not received your account information or are having difficulty setting up your account. ([mzielinski@sttheresaschool.com](mailto:mzielinski@sttheresaschool.com) or 847-359-1820 x203)



Monday, August 19..... Preschool Parent Orientation 7:00 pm in O'Brien Hall  
Tuesday, August 20..... Curriculum Night (K-8<sup>th</sup>) 3:30 and 6:00 pm  
Wednesday, August 21..... Meet the Teacher 7:30-11:00 am (required attendance K-8<sup>th</sup>)  
Thursday, August 22..... First full day of school for all students (PS-8<sup>th</sup> grade) (uniforms)  
Saturday, September 7..... Bonfire! Following the 5:00 pm Mass  
Tuesday, September 24 ..... Grandparents Day

## **SCHOOL SAFETY SEMINAR FOR ALL VOLUNTEERS AND INTERESTED PARENTS!**

Monday, August 19 from 9:00 am-Noon in O'Brien Hall

All volunteers and any interested parents are invited to attend our annual safety training and review. At this workshop we will review all life safety and security drills and procedures. We will review all adult roles and responsibilities and what to do in the event of a crisis situation at school.

This workshop will be facilitated by the head of St. Theresa School's Crisis Management Team, Molly Montrie, and the Palatine Police Department.