

## NAACP Branch Election Procedures and Timelines

The branch election of officers and at-large members will take place at our November general membership meeting. Therefore, we wanted to remind members of the timeline of associated events and activities that will occur prior to the elections.

- **August - November** - Reminders and notices will be forwarded to members informing them of the September and October meetings and the November elections, location and time. This information will also be placed in the monthly “News For You” and on our website ([www.fairfaxnaacp.org](http://www.fairfaxnaacp.org)).
- **September** - The Nomination Committee is selected at the September 8 general membership meeting. The Nomination Committee is responsible for establishing the “slate” for officers and at-large members for the 2019 – 2020 term. The Nomination Committee consists of no less than 5 and not more than 15 members. There can be no more than two (2) current Executive Committee members on this committee. **Any current branch member can volunteer to participate on this committee.**
- **September** - The Nomination Committee will hold a meeting. A chairperson of the Nomination Committee will be voted on at their first meeting.
- The Nomination Committee Chair will determine future meetings of the Committee to determine the Slate which consists of: President, VP (First, Second and Thirs), Secretary, Asst Secretary, Treasurer, Asst Treasurer, and At-Large Members. **There can be only one nominee for each position, decided by the Nomination Committee. All nominees must be a member of the Fairfax County NAACP branch prior to April 1, 2018, have agreed to run for the position being nominated for, and have signed a nomination form.**
- **October** – The slate of officers and at-large members will be presented to the membership during the October 13 general membership meeting. Also, nomination petitions will be accepted from the floor for any position. Each nomination petition from the floor must be signed by 3 current members. The Secretary will verify the membership of those signing the petition and verify that any nominee from the floor has been a member of the Fairfax County NAACP branch prior to April 1, 2018.

- Also at this meeting, the Election Supervisory Committee will be established. This committee consists of five (5) members. Each presidential candidate can appoint one person to serve on this committee. This is in addition to the 5. It is responsible for conducting the election (developing numbered ballots, determining method of voting, oversight of counting ballots, announcing final decision). The secretary will call the first meeting of the Election Supervisory Committee. A committee chair will be elected at this meeting.

NOTE: Candidates CAN NOT participate on the Election Supervisory Committee.

- **November** – Election of officers and at-Large members conducted. In order to vote in the election, you must be a Fairfax County NAACP branch member 30 days prior to the election. There will be no Absentee Ballots.

For questions, about the timeline and/or procedures or if interested in participating on the Nomination or Election Supervisory Committees, please contact:

**Fairfax County NAACP Branch Secretary, Michael O'Brien, at**  
**[secretary@fairfaxnaACP.org](mailto:secretary@fairfaxnaACP.org)**