

## The Greenfield Court Service Center: (Virtual Court Service Center)

The Court Service Center is assisting with remote service by telephone, email, and Zoom. We help with forms assistance and explaining court process and procedure. We can help you understand how to access the courts remotely. We can provide you with community resource information.

**For court users:** The Court Service Centers (CSCs) are part of the Massachusetts Trial Court. We help court users who do not have an attorney with court forms, provide legal information, and make referrals to community and legal services. We do not receive or manage court filings, receive payments, and are not part of the clerk/register's office. Do not send payments for filing fees to us.

**By seeking CSC services, you agree to the following:** 1) The CSC will give legal information, **not legal advice**. 2) The staff members and volunteers of the CSC are not my lawyers, and what I tell them is not confidential. 3) The CSC is available to help **both parties**. This means that the CSCs may also help the other side of my case if they do not have a lawyer.

**Contact information: 413-775-7483 [greenfieldcsc@jud.state.ma.us](mailto:greenfieldcsc@jud.state.ma.us)**

**Monday- Friday, 9am -12pm, there's a local and statewide Zoom session:**

Greenfield CSC Zoom: <https://www.zoomgov.com/j/16068272771> Meeting ID: 160 6827 2771

The Statewide Virtual Court Service Center Triage Center:

<https://www.zoomgov.com/j/1615261140> Meeting ID: 161 526 1140

**You can search cases/docket numbers and court calendars at:**

<https://www.mass.gov/search-court-dockets-calendars-and-case-information>

**You can find court forms at:** <https://www.mass.gov/topics/court-forms>

**Court updates at:** <https://www.mass.gov/guides/court-system-response-to-covid-19> or twitter: @MACourts

## The Law Library:

Ask a Librarian for remote legal reference service via email, and live chat at <https://www.mass.gov/ask-a-law-librarian>

Text a librarian at **(617) 674-1455**

In-person services will be limited and by appointment only -

Contact 413-775-7482 [Franklinlawlib@hotmail.com](mailto:Franklinlawlib@hotmail.com)

No access to seating, computers, printers or copiers

There is a Cart at the entrance of the Courthouse for return and pick-up of print materials that are arranged by appointment.

**There will not be any printing and in-person services will be limited and by appointment only. Most, if not all services will be conducted remotely.**

## **District Court Clerk's Office:**

The details on the types of the two phase, gradual, in-person opening are in the District Court's standing order: <https://www.mass.gov/districtmunicipal-court-rules/district-court-standing-order-7-20-court-operations-under-the-exigent>

**Greenfield District Court Clerk's contact: 413-775-7426**

**email: [cmgreenfielddc@jud.state.ma.us](mailto:cmgreenfielddc@jud.state.ma.us)**

**mail: 43 Hope St. Greenfield, MA 01301**

**PLEASE CONTACT THE DISTRICT COURT DIRECTLY AT THE NUMBER ABOVE IF YOU WISH FOR THEM TO PROVIDE YOU WITH PAPER FORMS.**

## **District Court Probation:**

**District Court Probation: 413-775-7436**

[greenfelddistrict.courtprobation@jud.state.ma.us](mailto:greenfelddistrict.courtprobation@jud.state.ma.us)

District Court Probation Officers are:

CPO A. DeAngelis, 413-774-5531

ACPO Elizabeth Archer, 413-775-7435

PO Tammy Balestracci, 413-775-7438

PO Jamie Bishop, 413-775-7440

PO Ashley Luippold, 413-775-7454

PO Maggie Ross, 413-775-7437

PO Kevin Shepherd, 413-775-7439

PO Marny West, 413-775-7439

APO Angela Lind, 413-775-7446

**The following District Court Probation documents are in the form's center:**

**#10 General Motion with Affidavit, #11 Payment Information Sheet,  
#12 Release of Information Form, #13 Monthly Reporting Forms-English & Spanish,  
#14 Travel Permit Request Form, #15 Monthly Administrative Report**

## **Superior Court Clerk's Office:**

The details on the three phases of the Superior Court's in-person reopening are in the Superior Court's standing order: <https://www.mass.gov/superior-court-rules/superior-court-standing-order-8-20-third-updated-protocol-governing-superior>

The Contact information for the Superior Court Clerk's office is: 413-775-7403 press #3 and [franklinclerksoffice@jud.state.ma.us](mailto:franklinclerksoffice@jud.state.ma.us)

## **Superior Court Probation:**

CPO Shelia Moriarty, 413-775-7414 [shelia.moriarty@jud.state.ma.us](mailto:shelia.moriarty@jud.state.ma.us)

APO Frank Glenowicz, 413-775-7412 [frank.glenowicz@jud.state.ma.us](mailto:frank.glenowicz@jud.state.ma.us)

PO Jaimye Hawkins, 413-775-7413 [jaimye.hawkins@jud.state.ma.us](mailto:jaimye.hawkins@jud.state.ma.us)

PO Alison Lonzak, 413-775-7410 [alison.lonzak@jud.state.ma.us](mailto:alison.lonzak@jud.state.ma.us)

## Probate & Family Court Registry:

**Probate and Family Court Standing Order 2-20: Court operations under the exigent circumstances created by COVID-19** (amended June 24, 2020, effective July 1, 2020) <https://www.mass.gov/probate-and-family-court-rules/probate-and-family-court-standing-order-2-20-as-amended-july-1-2020>

**Contact Information: 413-775-7464 [franklinprobate@jud.state.ma.us](mailto:franklinprobate@jud.state.ma.us)**

Franklin Probate & Family Court 43 Hope St. P.O. Box 590 Greenfield, MA 01302-0590

**All matters are being handled remotely- by Zoom/telephone**

**For emergency matters:** filing may be done by email, e-filing, if applicable, and mail- see standing order for what is considered an emergency.\* **Non-emergency matters:** may only file by mail and e-filing, if applicable, *unless you're receiving assistance from the Court Service Center.*\* **\*Only file using one method- do not file multiple ways- that will slow the process**

**ALL MATTERS INVOLVING FINANCES REQUIRE A FINANCIAL STATEMENT TO BE FILED PRIOR TO ANY HEARING. IT'S ALSO IMPORTANT TO PROVIDE TELEPHONE NUMBERS AND EMAIL ADDRESSES.**

## Probate & Family Court Probation:

**Contact Information: 413-775-7452 [franklinprobate@jud.state.ma.us](mailto:franklinprobate@jud.state.ma.us)** The Probation office is assisting with the hearings, including providing dispute intervention services, by telephone and Zoom.

**FORMS AT THE FORM CENTER:** #1 Affidavit of Indigency, #2 Notice of Appearance, #4 209A – Abuse Protection Complaint Package, #7 Plaintiff's Motion to Modify/Terminate 209A, #8 Defendant's Motion to Modify/Terminate 209A #19 Short Form Financial Statement, #20 General Motion form with Affidavit, #21 Complaint for Modification, #22 Complaint for Custody-Support-Parenting Time, #23 Complaint for Contempt, #24 Complaint for Mod w/Motion for TO ("Co-Motion"), #25 Complaint to Establish Paternity, #26 Guardianship Petition of a Minor

## Juvenile Court Clerk's Office:

**Juvenile Court Standing Order 8-20: Further extension of court operations under the exigent circumstances created by COVID-19** (issued June 24, 2020, effective July 1, 2020)

<https://www.mass.gov/juvenile-court-rules/juvenile-court-standing-order-8-20-further-extension-of-court-operations-under> See also, Frequently Asked Questions: <https://www.mass.gov/guides/juvenile-court-frequently-asked-questions-in-reference-to-covid-19>

**CONTACTS:** Greenfield 413-775-0014 and Hadley 413-584-7686

[Franklin.Juvenile@jud.state.ma.us](mailto:Franklin.Juvenile@jud.state.ma.us) or [Hampshire.Juvenile@jud.state.ma.us](mailto:Hampshire.Juvenile@jud.state.ma.us)

## Juvenile Court Probation:

**CONTACT:** 413-584-7686- Hampshire 413-775-0014- Franklin

Mark St. Amand, Chief Probation Officer [mark.stamand@jud.state.ma.us](mailto:mark.stamand@jud.state.ma.us)

## The Western Division of Housing Court :

[Housing Court Standing Order 5-20: Further modifications to Housing Court operations due to the coronavirus \(COVID-19\) outbreak](#) (amended June 24, 2020, effective July 1, 2020) See also, Frequently asked Questions: <https://www.mass.gov/guides/housing-court-frequently-asked-questions-in-reference-to-covid-19>

**Important: SEE THE INFORMATION ON THE HOUSING MORATORIUM**

### CONTACT INFORMATION:

413-748-7838 [westernhousingcourt@jud.state.ma.us](mailto:westernhousingcourt@jud.state.ma.us)  
37 Elm Street, P.O. Box 559, Springfield, MA 01102

Please note that filings are being accepted by email, e-filing, mail, and in-person in SPRINGFIELD only.

Michael J. Doherty, Clerk [Michael.doherty@jud.state.ma.us](mailto:Michael.doherty@jud.state.ma.us)  
Caitlin Castillo, First Assistant Clerk, [Caitlin.castillo@jud.state.ma.us](mailto:Caitlin.castillo@jud.state.ma.us)  
Jenni Pothier, Chief Housing Specialist, [Jenni.pothier@jud.state.ma.us](mailto:Jenni.pothier@jud.state.ma.us)  
Michael Roche, Asst. Chief Housing Specialist, [Michael.roche@jud.state.ma.us](mailto:Michael.roche@jud.state.ma.us)

**Forms in the Form Center: #16 Emergency Temporary, #17 Order General Motion,  
#18 Affidavit for Cause- Eviction under Moratorium**