

This submittal form must be completed by the property owner and submitted to the Province Community Association (PCA) for review by the Design Review Committee (DRC). **Please review the Design Guidelines for compliance prior to submittal.** The Design Guidelines are available on the PCA website or from the link at the bottom of the Province Post emails. Review of the proposed project by the DRC is for general compliance with the Province Design Guidelines. **A response will be emailed to you once a decision is rendered by the DRC.**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

New email?

Property Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Property Type:** Single Detached Home    Villa

**Province Color Scheme:** # \_\_\_\_\_ Color Schemes & Color Descriptions (*Available at PCA office*)

**Property Owner Exterior Painting Agreement and Disclaimer:**

**I verify that I have visually confirmed that my chosen color scheme is not the same as the home to the left or right of or directly across the street from my property. I am responsible for verifying again at the time painting begins. I understand approval is not valid if I paint the same color scheme as my neighbor. I understand my home must be painted per the Province Color Scheme listed above.**

**NOTE:** In order to change the color scheme of a Villa when it is scheduled for repainting, Owners of both adjoining Villas must each submit an Exterior Painting Submittal Form for approval by the DRC, indicating that they have both agreed to the same Province Color Scheme.

**I, AS THE PROPERTY OWNER, UNDERSTAND AND ACKNOWLEDGE THAT NO WORK MAY COMMENCE PRIOR TO APPROVAL BY THE DRC AND ISSUANCE OF A PROVINCE PERMIT, TO BE DISPLAYED IN A FRONT WINDOW OF THE PROPERTY.**

I understand that, if the proposed project is approved, I will be responsible for scheduling all work in a timely manner, for completing the work within 180 days of project approval, and for complying with the approval as issued. If the project is not completed within 180 days, such approval shall be deemed withdrawn, and it shall be necessary for me to resubmit a new Application to the DRC for reconsideration.

**Upon completion of a project, I understand that I am required to notify the PCA Community Covenants Coordinator of completion in order to schedule a final inspection for compliance with the Design Guidelines.**

I understand that I am responsible for compliance with all requirements of the Province CC&Rs and the Design and Community Guidelines. I agree to comply with all applicable City, County, and State laws and ordinances and to obtain all necessary building permits. This Application shall be retained for the Association's records. By signing this Application, I acknowledge my review of these requirements and agree to comply with the terms of this Application. Further, I understand that I will be liable for any penalties as well as costs necessary to bring any non-conforming work into compliance with the CC&Rs and the Design and Community Guidelines.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**Please submit this form in any one of the following 3 ways:**

1. By email to the Administrative Coordinator at [provincemanager@ccmcnet.com](mailto:provincemanager@ccmcnet.com)
2. By hard copy delivered to the PCA Office
3. By online via Architectural Submittal Form in the weekly Province Post email and entering your address