

COURSE PROPOSAL FORM

Osher Lifelong Learning Institute (OLLI) at Sierra College

TERM: Spring 2023 | DATES: (Mon) February 6 – (Fri) May 12

INSTRUCTOR INFORMATION

*Please Update My Information:

First Name:		Last Name:			
Address:		City:		ST:	Zip:
Phone:		Email:			

✓ **Check Box That Applies to You:** I am a ... **NEW** Instructor **or** **RETURNING** Instructor

If you are a **NEW** Instructor (or are missing, or need to revise, your instructor biography on our student registration website) please provide the following (along with a photo of yourself if we don't have one):

A BRIEF BIOGRAPHY, INCLUDING DEGREES HELD AND TEACHING EXPERIENCE, IN BOX BELOW (FOR PUBLISH):

(Large empty box for brief biography)

COURSE INFORMATION **Proposed Course Title:**

Course Description: **IN 80 WORDS OR LESS, PLEASE TYPE COURSE DESCRIPTION IN BOX BELOW (FOR PUBLISH):**

(Large empty box for course description)

Course Outline: **Use simple outline format with topics & subtopics (Not for Publish). TYPE BELOW:**

(Large empty box for course outline)

Course Outcomes: **What will the student think or do as a result of taking this class? (Not for Publish) ANSWER:**

(Large empty box for course outcomes)

✓ **CHECK APPLICABLE BOXES/TYPE BELOW:** **Note:** Please use our Field Trip Proposal Form for Field Trips

Type: Face-To-Face (Meets In-Person/On-Ground) **or** Online (Meets Online via Zoom)

Type Primary Subject Area (choose from subjects listed below): _____

Secondary/Cross-listed Subject Area (check all that apply below):

<input type="checkbox"/> Arts	<input type="checkbox"/> Field Trips	<input type="checkbox"/> History	<input type="checkbox"/> Science
<input type="checkbox"/> Civics	<input type="checkbox"/> Film	<input type="checkbox"/> Humanities	<input type="checkbox"/> Travel Tuesday
<input type="checkbox"/> Communications	<input type="checkbox"/> Geography	<input type="checkbox"/> Literature and Writing	<input type="checkbox"/> Wellness and Fitness
<input type="checkbox"/> Family History	<input type="checkbox"/> Government and Politics	<input type="checkbox"/> Music	<input type="checkbox"/> Other: _____

INSTRUCTOR PAY

I would like to volunteer my time to the OLLI Program **or** Pay me (\$35/hour) for my instruction

SCHEDULING PREFERENCES – DAYS, DATES, AND TIMES

OLLI Spring 2023 courses will be scheduled between **Monday, February 6th – Friday, May 12th**; with no classes scheduled on **February 17th (F) & 20th (M)** (closed for Presidents Day) & on **April 4th (M) – 7th (F)** (closed for Spring Break). Courses run Monday thru Friday.

Are there any days, dates, or times that you cannot teach during the Spring 2023 Term? Please indicate those here: _____

Number of Class Sessions – How many classes in total for the course? _____

Duration of Class Sessions – How many minutes and/or hours is each class meeting? _____

Total hours of the course (all sessions from start to end): _____

✓ **CHECK BOXES/TYPE RESPONSES FOR CLASS SESSION SCHEDULE PREFERENCES BELOW:**

Proposed Schedule Class session(s) meet...	Desired Day(s)	Desired Time	Desired Dates
One time lecture	Monday	Morning	Spring 2023 Term Dates (choose preferred date range) 2/6 – 3/17 or 3/20 – 5/12
Weekly	Tuesday	Afternoon	
Bi-Weekly	Wednesday	Any	*No classes: (F) 2/17 & (M) 2/20 (Presidents Weekend)
Monthly	Thursday	<u>Preferred</u> Start time: _____	*No classes: (M) 4/3 – (F) 4/7 (Spring Break)
Any	Friday	End time: _____	<u>Preferred</u> Start date: _____
	Any		End date: _____

Type/Share Any Additional Scheduling Comments in this Box:

LOCATION PREFERENCE (for Face-to-Face courses):

Rocklin Campus Roseville Center – Vernon Street Nevada County Campus – Grass Valley
Twelve Bridges Library – Lincoln Other: _____

AUDIO/VISUAL REQUIREMENTS (check all that apply below):

Computer/VCR/DVD Player/Monitor/Projector CD Player Internet Access White Board

EMAIL COMPLETED FORM

NOTE: After saving to your device, send completed form by email to Shari Smith at: ssmith@sierracollege.edu

To – **Save** 
Click disc icon to Save form



To – **Print** 
Click printer icon to Print form



Thank You for Your Interest in Teaching with OLLI at Sierra College!