

SUMMARY - CUC BUDGET PREP 2019-2020

	2017/18 Budget	2018/19 Budget	2018/19 projected	Budget Final	% increase
Pledge Income	\$405,000	\$390,000	\$385,000	\$395,000	1.28%
Rental income	\$112,182	\$115,426	\$111,438	\$120,695	4.57%
Other Income (incl internship)	\$78,750	\$79,000	\$76,516	\$76,500	-3.16%
TOTAL INCOME	\$595,932	\$584,426	\$572,954	\$592,195	1.33%
The Ministry	\$131,329	\$148,188	\$149,907	\$125,125	1.31%
Religious Education	\$120,966	\$93,413	\$69,387	\$93,904	0.53%
Administration	\$132,193	\$131,965	\$120,934	\$133,266	1.36%
Total for Buildings and Grounds	\$150,982	\$147,347	\$164,404	\$170,581	15.77%
Parsonage	\$10,730	\$10,730	\$9,600	\$10,730	0.00%
Programs	\$24,504	\$22,625	\$19,740	\$25,875	9.94%
Music	\$49,131	\$51,584	\$50,770	\$52,411	1.60%
Denomination	\$18,583	\$19,041	\$19,041	\$19,412	1.95%
TOTAL EXPENSE	\$638,417	\$624,893	\$603,783	\$631,303	1.13%
Deficit *)	(\$42,485)	(\$40,467)	(\$30,829)	(\$39,108)	

*) To be taken out of the Endowment Fund

ASSUMPTIONS for 2019-2020:

Income

1. Montessori lease renews Aug 1, 2019 @ 7% increase; WCSPP lease renews Sep 1, 2019 Assumed small increase (to be negotiated)
2. Other rentals assumes same as last year, as anticipated increase did not occur this past year.
3. Auction income No change
4. Other income includes interest income and Plate income

Expenses

Ministry & Religious Education

1. Salaries include a 2% Cost of Living increase
2. Professional expenses equal 10% of salary (minister); \$5,000 for DRE. Transition expense taken this year (June '19).
3. Health Insure premium expected to increase by 4%
4. RE Program expenses moderately increased as last year it was cut too much.

Administration

1. Bookkeeper expenses this year low due to less time spent. Next year higher but not back to old levels
2. Office equipment includes copiers at lower lease payments
3. Insurance Worker's Comp includes Family Leave

Buildings & Grounds

1. Custodial contract remains flat
2. Custodial includes all floor waxing annually PLUS kitchen grease trap maintenance
3. Utilities use in 2018/19 significantly higher due to inaccurate ConEd readings. Budget ('19/20) higher (\$6,000)
4. Repairs & Maintenance increased, as repairs have been held back for years. New roof RE needed among other repairs.

Programs

1. Community Outreach increased but not too level from a few years back. (Used to be \$10,000)
2. Additional Funds are available in Dedicated accounts, if needed, though not expected

Music

1. Staff salaries include 2% cost of living increase
2. BOT agreed to have excess funds Concert Series fund other music program items going forward

Denomination

1. UUA goes to a Fair Share suggested charge based on a % of budget approach
Fair Share would have increased by 30% last year going forward (spread out over 3 years, so 10% per year)
Instead, we have used cost of living approach. This year's increase 2%

CUC 2019-2020 BUDGET PREP

	Last Yr Budget 2017/18 BJD	Current Budget 2018/19 BJD	Full YR Projected	Proposed Budget 2019/20
INCOME				
Pledge Income	\$405,000	\$390,000	\$385,000	\$395,000
Other Income				
Plate	\$22,000	\$24,000	\$24,000	\$24,500
Gifts (incl Unpledged Contributions)	\$5,000	\$5,000	\$1,000	\$1,000
Events	\$42,000	\$44,000	\$45,830	\$44,000
Concert Series	\$4,000	\$4,000	\$3,186	\$4,000
Montessori Gardens	\$65,824	\$70,431	\$70,431	\$75,362
WCSP	\$28,220	\$29,006	\$29,006	\$29,346
Other Contributions for Use of Space	\$18,138	\$15,988	\$12,000	\$15,988
Plug number for space (total rent '17 and '18:\$112)				
Interest Income	\$0	\$2,000	\$2,500	\$3,000
Internship Account (transfer of funds)	\$5,750	\$0		
Miscellaneous	\$0			
TOTAL INCOME	\$595,932	\$584,426	\$572,954	\$592,195
Endowment Fund Transfer	(\$42,486)	(\$40,467)	(\$30,829)	(\$39,108)
			Shortfall	
EXPENSE				
The Ministry				
Minister Package	\$109,461	\$113,007	\$113,007	\$114,779
Minister Professional Expense	\$8,118	\$8,281	\$5,000	\$8,446
Guest Speakers	\$1,850	\$1,500	\$1,500	\$1,500
Worship	\$400	\$400	\$400	\$400
Ministerial Intern	\$11,500	\$0		
Sabbatical Reserve	\$0	\$25,000	\$30,000	\$0
	\$131,329	\$148,188	\$149,907	\$125,125
				1.31%
Religious Education				
Director of RE Package	\$91,372	\$69,963	\$50,308	\$75,604
DRE Professional Expenses	\$5,000	\$5,000	\$800	\$5,000
Transition expense			\$2,130	\$0
RE Program Expense	\$8,250	\$5,000	\$4,870	\$7,000
Adult RE Expense	\$1,000	\$500	\$500	\$500
Nursery Care + Pre-School Care	\$6,784	\$4,527	\$5,635	\$5,800
Youth Advisor	\$8,160	\$8,323	\$4,994	\$0
Youth Adv prof expense	\$400	\$100	\$150	\$0
	\$120,966	\$93,413	\$69,387	\$93,904
				0.53%

1.33%

1.31%

Excl Sabb

0.53%

Administration					
Church Administrator Package	\$61,004	\$62,979	\$62,979	\$65,300	
Bookkeeper	\$16,000	\$14,000	\$9,684	\$12,500	
Telephone	\$4,000	\$4,100	\$3,900	\$4,000	
Postage	\$1,600	\$1,100	\$1,200	\$1,200	
Paper and Supplies	\$2,000	\$2,000	\$1,183	\$2,000	
Office Equipment	\$11,308	\$9,900	\$7,962	\$8,000	
Public Relations/Advertising/Communications	\$1,500	\$1,500	\$1,500	\$5,000	
Bank charges	\$150	\$100	\$20	\$150	
Payroll Liabilities (FICA, FUTA)	\$28,438	\$29,007	\$24,306	\$26,516	
Payroll Services	\$1,400	\$1,470	\$1,514	\$1,600	
Web Site Maintenance	\$250	\$250	\$500	\$250	
Tech Maint & Repair	\$500	\$500	\$500	\$500	
Background Checks	\$250	\$250	\$250	\$250	
Insurance - Worker's Comp&Disability&Fam L	\$2,594	\$3,609	\$3,888	\$4,800	
BOT Expenses	\$400	\$400	\$0	\$400	
Holiday Tips	\$700	\$700	\$700	\$700	
Holiday Flowers (poinsettias)	\$0	\$0	\$31	\$0	
Capital Campaign	\$0			\$0	
Miscellaneous	\$100	\$100	\$817	\$100	
	\$132,194	\$131,965	\$120,934	\$133,266	1.36%
Buildings					
Custodial	\$44,230	\$43,200	\$44,781	\$43,200	
Utilities	\$30,000	\$29,000	\$45,000	\$35,000	
Building Supplies and Service	\$7,500	\$7,500	\$7,000	\$7,500	
Insurance - Commercial Liability	\$14,739	\$14,739	\$14,739	\$15,181	
Sewer Tax	\$7,922	\$8,318	\$8,784	\$9,500	
Repairs and Maintenance	\$32,000	\$30,000	\$30,000	\$45,000	
	\$136,391	\$132,757	\$150,304	\$155,381	
Grounds					
Gardening	\$5,500	\$5,500	\$6,000	\$6,000	
Lawn Care	\$1,090	\$1,090	\$1,100	\$1,200	
Snow Removal	\$8,000	\$8,000	\$7,000	\$8,000	
	\$14,590	\$14,590	\$14,100	\$15,200	
Total for Buildings and Grounds	\$150,981	\$147,347	\$164,404	\$170,581	15.77%
Parsonage					
Utilities	\$3,000	\$3,000	\$3,100	\$3,000	
Gardening	\$2,200	\$2,200	\$3,000	\$2,200	
Insurance	\$1,530	\$1,530	\$1,500	\$1,530	
Repairs and Maintenance	\$4,000	\$4,000	\$2,000	\$4,000	
subtotal	\$10,730	\$10,730	\$9,600	\$10,730	0.00%
	\$161,711	\$158,077	\$174,004	\$181,311	

Programs				
Community Outreach (Social Justice)	\$7,000	\$5,000	\$3,000	\$8,000
In Spirit of Truth	\$600	\$600	\$600	\$600
Plate contributions to others	\$11,000	\$12,000	\$12,000	\$12,250
subtotal	\$18,600	\$17,600	\$15,600	\$20,850
Canvass	\$1,000	\$500	\$813	\$500
Path to Membership	\$525	\$525	\$250	\$525
Sharing and Caring	\$500	\$500	\$500	\$500
Child Care	\$500	\$500	\$0	\$500
Hospitality	\$3,379	\$3,000	\$2,577	\$3,000
	\$24,504	\$22,625	\$19,740	\$25,875
Music				
Music Director Package	\$18,041	\$21,556	\$21,556	\$21,988
Choir Director	\$13,471	\$13,740	\$13,740	\$14,015
Choral Accompanist	\$5,169	\$5,272	\$5,272	\$5,378
Music Professional Expense	\$350	\$350	\$350	\$350
Outside Musicians	\$2,000	\$1,250	\$1,250	\$1,250
Section Support	\$1,750	\$1,500	\$1,500	\$1,500
Piano Tuning / Repair	\$1,200	\$1,200	\$1,200	\$1,200
Music Supplies	\$500	\$500	\$500	\$500
Concert Series	\$4,000	\$4,000	\$3,186	\$4,000
Summer Accompanist	\$1,650	\$1,200	\$1,200	\$1,200
Children's Music	\$750	\$765	\$765	\$780
Musical Instrum. (RE/Music for all Ages)	\$250	\$250	\$250	\$250
	\$49,131	\$51,584	\$50,770	\$52,411
Normalized (included Adam's medical)				
Denomination				
UUA Membership	\$11,820	\$18,541	\$18,541	\$18,912
Metro New York Membership	\$5,713	\$0	\$0	\$0
Stipends for Conferences	\$1,050	\$500	\$500	\$500
	\$18,583	\$19,041	\$19,041	\$19,412
TOTAL EXPENSE	\$638,418	\$624,893	\$603,783	\$631,303
SURPLUS/DEFICIT	(42,486)	(40,467)	(30,829) Shortfall	(39,108)

9.94%

1.60%

1.95%