

	2017/18 Budget	Projected	2018/19 Proposed Budget
Pledge Income	405,000	385,000	390,000
Rental income	112,182	110,500	115,426
Other Income (incl internship)	78,750	84,908	79,000
<b>TOTAL INCOME</b>	<b>595,932</b>	<b>580,408</b>	<b>584,426</b>
The Ministry	131,329	129,361	123,187
Religious Education	120,966	114,082	118,412
Administration	132,193	128,388	131,965
Total for Buildings & Grounds	150,982	135,301	147,347
Parsonage	10,730	12,236	10,730
Programs	24,504	22,325	22,625
Music	49,131	50,754	51,584
Denomination	18,583	18,033	19,041
<b>TOTAL EXPENSE</b>	<b>638,417</b>	<b>610,480</b>	<b>624,892</b>
<b>Deficit *)</b>	<b>(42,486)</b>	<b>(30,072)</b>	<b>(40,466)</b>

\*) To be taken out of the Endowment Fund

### ASSUMPTIONS for 2018-2019:

#### Income

1. Montessori lease renews Aug 1, 2018 @ 7% increase; WCSPP lease renews Sep 1, 2018 @ 1.8% increase
2. Other rentals assumes increase in monthly rate
3. Auction income increased by \$2,000 to \$44,000 (last year raised a record of \$49,000)
4. Other income includes interest income and increased Plate income

#### Expenses

##### Ministry & Religious Education

1. Salaries include a 2% Cost of Living increase
2. Professional expenses equal 10% of salary (minister); \$5,000 for DRE
3. Health Insure premium expected to increase by 10%
4. Ministerial Internship has ended
5. Pre-School position eliminated as pre-School Class is now combined with Nursery Care (\$2,500)
6. RE Program expenses reduced due to lower usage. Additional funds available, if needed in RE Dedicated Account

##### Administration

1. Bookkeeper expenses reduced by \$2,000 due to increased efficiency
2. Office equipment includes new copiers at lower lease payments
3. Insurance Worker's Comp now includes Family Leave starting 2018

##### Buildings & Grounds

1. Custodial contract remains flat
2. Custodial includes all floor waxing annually PLUS kitchen grease trap maintenance (slightly reduced)
3. Utilities use in 2017 significantly lower due to lower heating expenses. Budget ('18/19) only slightly lower (\$1,000)
4. Repairs & Maintenance slightly reduced. However, funds available in Building Fund for unforeseen expenses

##### Programs

1. Community Outreach slightly reduced (\$2,000) to reflect past usage  
Additional Funds are available in Dedicated accounts, if needed, though not expected

##### Music

1. Staff salaries include 2% cost of living increase
2. Last year I mistakenly estimated Music Director's compensation package too low
3. Agree to have excess funds Concert Series fund other music program items going forward

##### Denomination

1. UUA goes to a Fair Share suggested charge based on a % of budget approach  
Fair Share would increase by 30% (spread out over 3 years, so 10% per year)
2. Instead, we have used cost of living approach. Total increase around 6% over the last 4 years

# CUUC Proposed Operating Budget 2018-2019

	2017-18	2017-18	2018-19
<b>INCOME</b>			
<b>Pledge Income</b>	<b>\$405,000</b>	<b>\$385,000</b>	<b>\$390,000</b>
<b>Other Income</b>			
Plate	\$22,000	\$23,000	\$24,000
Gifts	\$5,000	\$3,000	\$5,000
Events	\$42,000	\$49,358	\$44,000
Concert Series	\$4,000	\$3,200	\$4,000
Montessori Gardens	\$65,824	\$65,824	\$70,431
WCSPP	\$28,220	\$28,220	\$28,723
Other Contributions for Use of Space	\$18,138	\$16,456	\$16,271
Interest Income	\$0	\$1,350	\$2,000
Internship Account (transfer of funds)	\$5,750	\$5,000	\$0

<b><u>TOTAL INCOME</u></b>	<b><u>\$595,932</u></b>	<b><u>\$580,408</u></b>	<b><u>\$584,426</u></b>
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<b>EXPENSE</b>			
<b>The Ministry</b>			
Minister Package	\$109,461	\$109,461	\$113,007
Minister Professional Expense	\$8,118	\$7,000	\$8,281
Guest Speakers	\$1,850	\$1,500	\$1,500
Worship	\$400	\$400	\$400
Ministerial Intern	\$11,500	\$11,000	\$0
	<b>\$131,329</b>	<b>\$129,361</b>	<b>\$123,187</b>

<b>Religious Education</b>			
Director of RE Package	\$91,372	\$91,372	\$94,963
DRE Professional Expenses	\$5,000	\$2,500	\$5,000
RE Program Expense	\$8,250	\$4,500	\$5,000
Adult RE Expense	\$1,000	\$500	\$500
Nursery Care + Pre-School Care	\$6,784	\$6,650	\$4,527

Youth Advisor	\$8,160	\$8,160	\$8,323
Youth Advisor Professional Exp.	\$400	\$400	\$100
	\$120,966	\$114,082	\$118,412

	2017-18	2017-18	2018-19
<b>Administration</b>			
Church Administrator Package	\$61,004	\$61,004	\$62,979
Bookkeeper	\$16,000	\$13,000	\$14,000
Office Assistant	\$0	\$0	\$0
Payroll Liabilities	\$28,438	\$28,438	\$29,007
Payroll Services	\$1,400	\$1,400	\$1,470
Telephone	\$4,000	\$4,100	\$4,100
Postage	\$1,600	\$1,100	\$1,100
Printing	\$0	\$0	\$0
Paper and Supplies	\$2,000	\$2,000	\$2,000
Office Equipment	\$11,308	\$10,773	\$9,900
Web Site Design	\$0	\$0	\$0
Public Relations/Advertising	\$1,500	\$1,000	\$1,500
Bank charges	\$150	\$62	\$100
Web Site Maintenance	\$250	\$250	\$250
Tech Maint & Repair	\$500	\$500	\$500
Tech Equipment	\$0	\$0	\$0
Background Checks	\$250	\$250	\$250
Insurance - Worker's Comp/Disability	\$2,594	\$3,600	\$3,609
BOT Expenses	\$400	\$0	\$400
Holiday Tipping	\$700	\$700	\$700
Holiday Flowers	\$0	\$111	\$0
Capital Campaign	\$0	\$0	\$0
Miscellaneous	\$100	\$100	\$100
	\$132,194	\$128,388	\$131,965

<b>Buildings</b>			
Custodial	\$44,230	\$42,912	\$43,200
Utilities	\$30,000	\$21,059	\$29,000
Building Supplies and Service	\$7,500	\$7,000	\$7,500

Insurance - Commercial Liability	\$14,739	\$13,808	\$14,739
Sewer Tax	\$7,922	\$7,922	\$8,318
Repairs and Maintenance	\$32,000	\$24,000	\$30,000
Health and Safety	\$0	\$0	\$0
New Signage	\$0	\$0	\$0
Aesthetics	\$0	\$0	\$0

	\$136,391	\$116,701	\$132,757
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#### Grounds

Gardening	\$5,500	\$5,000	\$5,500
Lawn Care	\$1,090	\$1,200	\$1,090
Snow Removal	\$8,000	\$12,400	\$8,000
	\$14,590	\$18,600	\$14,590

<b>Total for Buildings and Grounds</b>	<b>\$150,981</b>	<b>\$135,301</b>	<b>\$147,347</b>
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#### Parsonage

Utilities	\$3,000	\$4,506	\$3,000
Gardening	\$2,200	\$2,200	\$2,200
Insurance	\$1,530	\$1,530	\$1,530
Repairs and Maintenance	\$4,000	\$4,000	\$4,000
	\$10,730	\$12,236	\$10,730

	2017-18	2017-18	2018-19
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#### Programs

Community Outreach (Social Justice)	\$7,000	\$4,000	\$5,000
In Spirit of Truth	\$600	\$600	\$600
Plate contributions to others	\$11,000	\$13,000	\$12,000
subtotal	\$18,600	\$17,600	\$17,600

Canvass	\$1,000	\$1,000	\$500
Path to Membership	\$525	\$525	\$525
Sharing and Caring	\$500	\$500	\$500
Child Care	\$500	\$200	\$500
Hospitality	\$3,379	\$2,500	\$3,000
	\$24,504	\$22,325	\$22,625

**Music**

Music Director Package	\$18,041	\$21,133	\$21,556
Choir Director	\$13,471	\$13,471	\$13,740
Choral Accompanist	\$5,169	\$5,200	\$5,272
Music Professional Expense	\$350	\$350	\$350
Outside Musicians	\$2,000	\$1,500	\$1,250
Section Support	\$1,750	\$1,750	\$1,500
Piano Tuning / Repair	\$1,200	\$1,200	\$1,200
Music Supplies	\$500	\$500	\$500
Concert Series	\$4,000	\$3,000	\$4,000
Summer Accompanist	\$1,650	\$1,650	\$1,200
Children's Music	\$750	\$750	\$765
RE Music resource	\$0	\$0	\$0
Musical Instrum. (RE/Music for all Ages)	\$250	\$250	\$250
	\$49,131	\$50,754	\$51,584

**Denomination**

UUA & Metro NY	\$17,533	\$17,533	\$18,541
Metro New York Fair Share			
Stipends for Conferences	\$1,050	\$500	\$500
	\$18,583	\$18,033	\$19,041

<b><u>TOTAL EXPENSE</u></b>	<b><u>\$638,418</u></b>	<b><u>\$610,480</u></b>	<b><u>\$624,892</u></b>
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<b>DEFICIT=Endowment</b>	<b>(42,486)</b>	<b>(30,072)</b>	<b>(40,466)</b>
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