

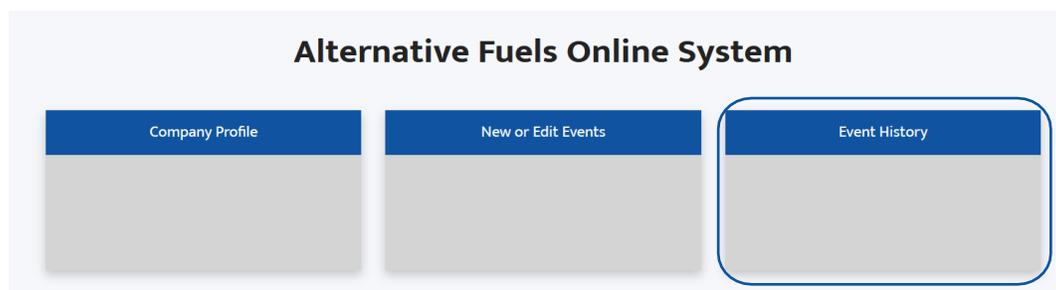
Finalizing Registration for an AFS Event as an Employee

The instructions below are designed for an Employee to finalize registration for an AFS Event. In order to finalize registration, the Employer must have started your registration process. You will receive an email when your employer has registered you for an Event.

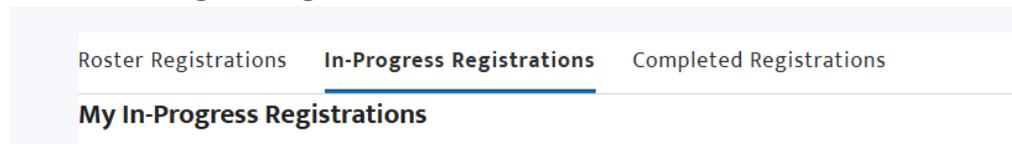
The Employee must have a RAMP account and be able to sign in to the AFOS Application. If you do not have a registration in process, or need a RAMP account, please reach out to your company's RAMP Admin.

Finalizing Registration for an AFS Event

1. Go to the AFOS Application and login using the button at the top right of screen.
<https://apps.rrc.texas.gov/portal/s/alternative-fuels-online>
2. Select **“Event History”** to view your In-Progress Registrations.



3. Select **“In-Progress Registrations.”**



4. Select the course you are registered for and select **“Next.”**

1 of 1 item - 1 item selected			
Event	Event start date	Start time	Status
• 2.1 Dispenser Operations	8/7/2026, 08:00 AM	8/7/2026	Open

[Next](#)

5. Enter the required RSVP information and complete the Declaration Acknowledgment. Select **“Next.”**
6. The Event will be moved from your **“In-Progress Registrations”** tab to your **“Completed Registrations”** tab. This completes the process and your Event Registration has been finalized.

- Note: Further requests may be received for required steps if the Employee is registered for a virtual webinar. Please read and follow all emails received regarding the registration.