

Applying for a Military Fee Exemption for an AFS Exam Event

Military service members, military veterans and military spouses seeking to obtain certification can receive a Military Fee Exemption and will not be required to pay for certification related examination registrations. To apply for the military fee exemption, an applicant must complete and submit an [Application for Military Fee Exemption: Form 35](#). The application must be submitted and approved prior to registration for examinations. The Military Fee Exemption does not apply to renewal fees for examinations, exempt registrations or licenses. The requirements for Military exemptions are in section [9.14\(d\)](#), [13.76\(d\)](#), and [14.2015\(d\)](#) of the AFS Safety Rules.

Receiving a Military Fee Exemption for an AFS Event

1. Complete the Military Fee Exemption Form 35. Include all information and attach the required documentation:
 - A copy of your driver's license or state-issued identification card; and
 - A copy of your military records (make sure your dates of service are indicated).
 - If you are applying for the military fee exemption as a military spouse, you must provide a copy of your spouse's military records and a copy of a valid marriage license between you and the individual listed on the military records.
2. Email the form and documentation to training-exams@rrc.texas.gov. AFS will respond with an approval/denial within 10 days.
3. Once you receive an approval response via email, you may register for the class/exam you are looking to take.
4. The exam fee will be waived for those who have met the exemption requirements.

FAQs for Military Fee Exemptions

1. Who is eligible for a Military Fee Exemption?
 - Military service members, military veterans and military spouses, as defined in Texas Occupations Code Chapter 55.
2. Does the Military Fee Exemption waive AFS class event fees?
 - No. The Military Fee Exemption only waives the AFS exam event fee.
3. What if I register and pay for an AFS exam before my Military Fee Exemption application is received and/or approved?
 - The Military Fee Exemption cannot be retroactively applied. The AFS exam fee will be applied to your registration fee if you register and pay for an exam before your application is approved. You must wait for the Form 35 approval before registration. **Please submit your Form 35 at least 10 days before the event registration deadline.**
4. Do I have to apply for a Military Fee Exemption before each AFS exam I register for?

- No. Once you have received approval, this will remain in place for all future exam registrations.
5. Does the Military Fee Exemption extend to employees that I am registering for AFS exam events?
- No. The Military Fee Exemption is only applied to AFS exams that the approved applicant is attending themselves.
6. How is the exam fee waived?
- Once your Military Fee Exemption has been approved, your exam fee will automatically be waived and show \$0 when you or your employer completes registration. Note, if you are taking a class event with the exam, the class fee will still be applicable and is included in the registration fees.