Canada-Alberta Productivity Grant (CAPG)

ACDS Course Eligibility at a Glance

About CAPG

The Canada-Alberta Productivity Grant (CAPG) application process opened in September 2025. CAPG supports employers with funding of up to $10,000 per trainee per year to enhance employee productivity through targeted skills training.

Organizations in the Community Disability Services sector can benefit from the CAPG.

Eligible ACDS Courses

Several ACDS courses meet CAPG eligibility requirements. These courses are designed to build technical skills, align with job roles in the Community Disability Services sector, and are delivered by experienced instructors in Alberta.

- Instructor-led Workplace Investigation Training (Online/Virtual via Zoom)
- Instructor-led Introduction to Positive Behaviour Supports Course (Virtual via Zoom)
- Instructor-led Advanced Skills in Positive Behaviour Supports Training (Virtual via Zoom)
- Foundations in Community Disability Studies Course (Face-to-Face)
- Foundations in Community Disability Studies Tutor Training (Virtual via Zoom)

CAPG Applicant Requirements

Read the CAPG Applicant Guidelines (pages 12 to 17) for a comprehensive guide to the application process.

As outlined in the guidelines, step 1 requires applicants to gather all necessary documents and information. **Some information is required from the training provider.** This includes:

- Training provider and course information
- Training course documentation

ACDS can provide you with the above information to support your application for funding of the above listed courses. To request this information, email us at training@acds.ca.

CAPG Requirement	CAPG Criteria Description	ACDS Training	Supporting Information
Training format	Training can be full-time or part-time and delivered online, onsite, or in a classroom.	✓	All eligible ACDS courses are offered in one or more of these formats.
Skill category	Training must focus on productivity skills in one or more of the following categories: Business Operations Management, Technical skills, or Digital and Technological.	✓	All eligible courses fall under the Technical skills category, enhancing efficiency, quality, and problem-solving capabilities.
Job relevance	Training must be relevant to the trainee's current job and operational needs of the business.	✓	All eligible courses are relevant to the roles of Community Disability Services staff.
Instructor interaction	Training must include interaction with a qualified instructor. Course outlines must confirm instructor's access.	✓	All eligible courses are instructor-led with full interaction, both virtually and in-person.
Instructional engagement	Training must involve directed programming and active learning with the provider.	✓	
Location	Training must be delivered in Alberta.	✓	ACDS is an Alberta-based training provider offering training to Alberta's Community Disability Services sector staff.
Duration	Training must be completed within 52 weeks of the application date.	✓	All ACDS courses range from 10 hours to 52 weeks in duration.
Credential requirement	No credential is required upon completion.	✓	All eligible courses meet this criterion. Although, trainees who complete the listed courses receive a Certificate of Completion.
Instructor qualification	Training must be delivered by qualified instructors.	✓	All ACDS trainers are fully qualified with relevant experience and credentials.

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