



CTA Weekly Job Postings

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Req No.	Title	JobType	Professional Area - Name	Brief Description	Location	Expires
19000034	Bus Mechanic	Full-time Permanent (FTP)	Bus Maintenance	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, Illinois	11/27/2020
19000093	Bus Operator	Part-time Temporary (PTT)	Bus Operations	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, Illinois	11/20/2020
2000006T	Control Center Communications Coordinator	Full-time Permanent (FTP)	Communications	Ensures that appropriate communication with internal and external customers is maintained. Supports electronic communications efforts, assuring updates and status changes are provided in a timely manner. Works closely with Control Center Staff and Communications Department to ensure that information being communicated both internally and externally is timely, accurate and consistent.	Chicago, Illinois	11/13/2020
2000006U	Laborer (South Shops)	Full-time Permanent (FTP)	Bus Maintenance	Performs various bus shop manual labor tasks. Performs various cleaning and janitorial duties such as sweeping, mopping, washing walls and windows, picking up trash, etc. Lifts and carries material, supplies, tools and delivers to various shop locations.	Chicago, Illinois	11/13/2020
2000006V	Project Manager, Systems Certifications	Full-time Permanent (FTP)	Engineering	Under direction, assists with the development, implementation, and management of the FTA Safety and Security Certification (SSC) process for Infrastructure Capital Improvement Projects (CIP). Assists CTA engineers, contractors, and relevant internal departments during all phases of a project to ensure the Safety and Security Management Plan (SSMP) and Safety and Security Certification Plan (SSCP) are effectively implemented. Ensures SSC related requirements are included in all contract documents as applicable to all phases of a project.	Chicago, Illinois	11/20/2020
2000006W	Claims Adjuster	Full-time Permanent (FTP)	Law	Under general supervision, manages claims and contains costs associated with work related injuries and illnesses, in accordance with State of Illinois Workers' Compensation Laws. Manages cases of employees injured on the job.	Chicago, Illinois	11/20/2020
2000006X	Manager, eLearning and Technology Training Programs	Full-time Permanent (FTP)	Training and Instruction	Manages the processes, procedures, operations and activities of the eLearning and Technology Training Programs team within the Learning and Support department by providing strategic support to all partner departments within the organization. Implements departmental strategic objectives.	Chicago, Illinois	11/20/2020
2000006Y	Laborer (Building)	Full-time Permanent (FTP)	Facilities Maintenance	Performs a variety of construction, janitorial and general laboring duties on Authority buildings and facilities, and other properties. Performs general labor duties: (cutting grass and weeds, dismantling structures, pick up rubbish and debris, loading and unloading materials).	Chicago, Illinois	11/20/2020

2000006Z	Coordinator, Business Administration	Full-time Permanent (FTP)	Training and Instruction	Under direction, performs various business administration activities including budget preparation, monthly budget reports and administration of the learning management system. Plans, administers and coordinates logistics for trainings, orientations, and related activity for the Training and Workforce Development department. Helps develop processes and best practices related to department business management and assists in the coordination of day-to-day business operations.	Chicago, Illinois	11/20/2020
20000071	Analyst, Performance Management	Full-time Permanent (FTP)	Performance Management	Under general supervision, works with operating departments to identify performance reporting requirements, implement quality improvement efforts, and create dynamic reports for Authority management to visualize performance. Manages multiple diverse and complex projects to track performance improvement and serves as a liaison to achieve efficiencies and process improvements throughout the Authority.	Chicago, Illinois	11/20/2020
20000072	General Manager, Rail Operations	Full-time Permanent (FTP)	Rail Operations	Plans, manages and coordinates the delivery of rail transportation for assigned routes and the activities within the Rail Operations department. Administers Rail Operations programs and objectives to ensure that a high quality of rail transportation and customer service is rendered to the community. Ensures a safe working environment and safe rail transportation is provided.	Chicago, Illinois	11/20/2020
20000073	Analyst, Rail Scheduling	Full-time Permanent (FTP)	Scheduling	Develops rail operating schedules (vehicles and crews) that maximize use of CTA equipment and manpower resources while minimizing unnecessary costs and adhering to operator rules. Produce timely and accurate schedule data and materials for pick process and special schedules. Diagnose schedule reliability problems related to running and/or recovery times and recommend improvements.	Chicago, Illinois	11/20/2020
20000074	Specialist, Talent Assessment and Analytics	Full-time Temporary (FTT)	Human Resources	Under direction, coordinates and administers job analyses, talent assessment, employee survey, and performance management processes. Administers assessments and surveys, analyzes data, prepares reports, develops talent products and services used in selecting candidates. Assists with the planning and execution of talent projects.	Chicago, Illinois	11/20/2020
20000076	Janitor (Rapid Transit)	Full-time Permanent (FTP)	Facilities Maintenance	Performs various janitorial duties in cleaning and maintaining assigned facilities, buildings and related areas. Maintains rail system stations, towers, agent's booths, stairways, offices, washrooms, work areas, lunch rooms and related buildings and facilities in a clean, neat and orderly condition. Performs janitorial duties within rail system buildings, facilities and related areas. Picks up debris, sweeps, dusts, scrubs floors, woodwork, etc. Washes windows, signs, tables, sinks lavatories, etc.	Chicago, Illinois	11/20/2020
20000077	Data Analyst, Asset Management	Full-time Permanent (FTP)	Performance Management	Job Position: Data Analyst, Asset Management JSN: 8912 Department: Performance Management Date: November 2020 Reports to: Senior Manager, Asset Management Safety Sensitive:	Chicago, Illinois	11/20/2020
20000078	Senior Data Engineer	Full-time Permanent (FTP)	Data Analytics	Under general supervision, takes a broader-scale focus to building, developing and maintaining data architectures, including back-end infrastructures, complex data integrations and associated processes. Participates in the design, evaluation, selection, implementation and support of new data engineering techniques related to processing data in both structured and unstructured formats.	Chicago, Illinois	11/20/2020
2000007A	Senior Analyst, Performance Management	Full-time Permanent (FTP)	Performance Management	Under direction, leads operating departments in identifying performance reporting requirements, implementing quality improvement efforts, and managing documenting processes for data collection. Manages various highly complex projects to track performance improvement and serves as liaison to achieve efficiencies and process improvements throughout the Authority.	Chicago, Illinois	11/20/2020
2000007B	Rail Car Procurement Coordinator	Full-time Permanent (FTP)	Rail Maintenance	Performs a variety of confidential administrative support functions related to the management of large scale railcar procurement activity. Prepares and disseminates status reports and various official reporting documents to designated Authority departments, external regulatory agencies such as UMTA, RTA, the City of Chicago, and the performing contractor.	Skokie, Illinois	11/23/2020
2000007C	Bus & Truck Mechanic	Full-time Temporary (FTT)	Crafts and Trades	Repairs and maintains Authority owned and operated vehicles including: light, medium and heavy duty bus and truck vehicles, automobiles, mobile operating equipment and associated operating components that include, but are not limited to: diesel engines, automatic transmissions, air brake systems and suspension steering.	Chicago, Illinois	11/27/2020
2000007D	Coordinator, Rail Car Appearance	Full-time Permanent (FTP)	Rail Maintenance	Front line supervisors ensuring cleanliness of CTA's fleet of rail cars by coordinating, supervising, and overseeing rail car servicers, vendors, and other staff assigned to the section. Maintains quality standards of cleanliness for our customers in the areas of terminal platforms, rail yards, terminal routes and campaign activities.	Chicago, Illinois	11/27/2020



