



Livsey PTO Appropriations Funds Request Form

Due no later than April 17, 2017 for consideration this school year.

Please return completed forms to the PTO box in the main office.

Person Requesting/Making Recommendation: _____

Item or Service Requested: _____

Cost: _____

Is this a one-time or ongoing cost? _____

Please provide details concerning your request. Why is this a need? How will this benefit the children of Livsey school? If applicable, include vendor information, installation information, timeline, etc. Feel free to attach additional pertinent information (web page printouts, catalog pages or copies, etc.). The more information you provide, the easier it will be for the PTO to say "YES" to funding!

Please note all approved funds need to be disbursed by June 30, 2017.