

HABcore, an organization that has been dedicated to supporting the homeless for 35 years, is looking for professionals to join our staff. In addition to doing meaningful work in an area with increasing needs, we offer the potential for professional and career growth.

Title: Outreach Staff

Accountability:

1) Reports to the Associate Director

2) Flexible full-time work schedule. Daily hours will vary according to the needs of the program and organization, including weekends, early mornings and late evenings. At least 75% of time will be spent in the field.

3) Maintain and operate agency vehicles in accordance with policy and procedure.

4) Work cohesively with office staff, program staff, and board members.

Street Outreach Responsibilities

1) Connect the homeless to the Homeless Resource Center and the Coordinated Access Agency.

2) Traverse and canvas the entirety of Ocean County to identify the unsheltered homeless in encampments, cars, under bridges, public facilities and other identified locations and be physically capable of engaging in these various settings.

3) Become familiar with and utilize Program Assessment Tools.

4) Create Outreach Engagement Plans.

5) Motivate those resistant to services and housing using engagement strategies.

6) Assist participants with accessing services and housing options, removing barriers.

7) Provide items to address urgent physical needs.

8) Participate in the Point in Time Count in January.

Homelessness Diversion Responsibilities

1) Attend Landlord-Tenant court to assess if there are households who will benefit from diversion services by preventing eviction.

2) Assess impending or recent homeless for diversion eligibility.

3) Assess needs and coordinate flexible funding as needed to connect with and maintain housing.

Mobile Case Management Responsibilities

1) Provides direct services to program participants and their families in the following ways: ·

Conduct Needs Assessments and Individualized Service and Recovery Plans

- Seek and secure housing for program participants
- Development of independent living and home management skills
- Ongoing assessment of housing needs
- Financial Literacy
- Supportive Employment
- Identify and collaborate with formal and informal support networks ·

Community adaptation

- Symptom management
- Advocacy
- Work cohesively with landlords and offer tenant/landlord mediation as needed · Assistance in obtaining entitlements and accessing community resources ·
- Development of social skills
- Crisis intervention

2) Accurate and timely documentation of progress notes and management of program participant charts, in NJ Homeless Management Information System (HMIS).

3) Conducts visits to program participants on a weekly, monthly, or as-needed basis with no limits.

4) Observes, documents and reports maintenance status of dwellings and issues of quality control standards quarterly and on an as needed basis

5) Coordinates with other agencies' services provided to program participants. Participates in an interdisciplinary team process to ensure the provision of services and/or linkage with requisite services to program participant.

6) Records, reports, and monitors service delivery per State and Federal grant regulations.

7) Participates in weekly individual and group supervision.

8) Performs other duties as assigned by senior management with a willing and cooperative attitude.

Job Type: Full-time

Pay: From \$60,000.00 per year

Benefits:

- 401(k) matching
- Dental insurance
- Flexible schedule
- Health insurance
- Paid time off

Schedule:

- Day shift
- Evening shift
- Weekend availability

Supplemental pay types:

- Bonus pay

Work Location: In person

Applicants may email their resume to klord@habcore.org