

Expansion of NJ HMIS Billing Pilot: Responses Requested

The New Jersey Department of Human Services' Division of Medical Assistance and Health Services (DMAHS), in partnership with the Department of Community Affairs (DCA), announced the expansion of the NJ HMIS Billing Pilot to a second cohort of Housing Supports Providers.

The newly integrated billing functionality is designed to reduce administrative burden associated with billing by streamlining workflows, minimizing duplication, and simplifying claims preparation.

This embedded billing feature within NJ HMIS will:

- Use HMIS service data to populate claims and simplify touchpoint validation
- Automatically enable 30-day billing functionality
- Support claim preparation for submission via MCO portals
- Following the successful launch of the initial pilot cohort, DMAHS and DCA are expanding participation to a second group of providers (~5-10 providers), with additional cohorts to follow. Eligibility requirements for the second cohort include:
- Enrollment in the Housing Supports Program and being networked with at least one MCO
- At least one approved authorization and one submitted claim
- Housing Supports projects set up in HMIS
- Not operating or contracted for a standalone AWARDS EHR system (these providers have received the 30-day billing function as an update to their AWARDS systems)

Participating providers should be prepared to:

- Designate a billing lead/administrator to support implementation and ongoing use
- Commit approximately 30–40 hours over 4–6 weeks for training and system configuration, with ongoing time post-launch
- Attend required trainings and complete assigned configuration tasks between sessions
- Document billable services consistently in HMIS to support claims generation
- Submit at least one live claim during the training period and validate results
- Participate in early-stage troubleshooting and provide feedback as the feature is refined
- Manage claims post-launch, including reporting and ongoing billing activities

If your organization is interested in participating, **please complete a short (~15 minute) survey [here](#) by August 7th at 5pm.** Please ensure that responses to the survey are **clear and detailed**, to support evaluation by the DMAHS and DCA teams.

Selection for the second cohort will prioritize providers who demonstrate:

- Opportunity to benefit from pilot participation including streamlining administrative burden and enabling greater scale of service delivery
- Experience delivering Housing Supports services, including sufficient authorization volume and prior claims submission
- Consistent use of HMIS to document required touchpoints
- Established relationships and experience working with MCOs

- Readiness and capacity to actively engage in a pilot environment, with dedicated staff in place to support

To support participation in the pilot, DMAHS and DCA will cover onboarding and license fees for the BillingBuilder feature for the first year. Additional details, including on potential future fees, as well as training and onboarding steps, will be shared with selected providers.

If you have any questions, please email DMAHS.HousingSupports@dhs.nj.gov.