



Volunteer Opportunities

Homework Club Online – must be at least 14 years of age and tech-savvy.

Completion of B1C's abuse prevention training is mandatory prior to volunteering with children.

- **Description:** Assist an elementary school child with homework help and enrichment educational activities via Zoom.
- **Responsibilities:** tutor and plan sessions independently. May need to assist troubleshooting technical issues as they arise during Zoom sessions with volunteers and children/parents.
- **Skills needed:** must be tech-savvy and feel comfortable using Zoom and Google classroom. Must be able to use Zoom's share screen and whiteboard functionality. Must be familiar with how elementary school math is presently taught.
- **Schedule and time commitment:** minimum of one day a week for 3 months. Sessions take place Mondays - Thursdays from 4:30-5:30pm.
- **Training and supervision:** Family and Individual Services program staff, Homework Club Leaders.
- **Resources available:** educational resources provided.
- **Remote/onsite/hybrid position:** remote.

Youth Group - must be at least 14 years of age. This opportunity is for high school students only. We emphasize responsibility, independence, communication and leadership skills.

- **Description:** tutor an adult immigrant English in person at B1C or via Zoom in one-on-one sessions.
- **Responsibilities:** tutor and plan sessions independently.
- **Skills needed:** ability to speak slowly and clearly. Patience and flexibility.
- **Schedule and time commitment:** sign up as available at least one day before session. Two sessions available Saturday morning - onsite at B1C 11am-12:30pm *or* online via Zoom 11am-12pm.
- **Training and supervision:** ELL program staff and Youth Group leaders.
- **Resources available:** ELL books, worksheets and ELL online library.
- **Remote/onsite/hybrid position:** hybrid.

Technology Literacy Tutor - must be at least 16 years old.

- **Description:** tutor basic computer skills and common technology troubleshooting strategies to adult immigrants in person at B1C or via Zoom in one-on-one sessions.
- **Responsibilities:** tutor and plan sessions independently.
- **Skills needed:** must have experience using Zoom meetings + online platforms + Microsoft Office. English/Spanish fluency a plus.
- **Schedule and time commitment:** Minimum 3-month commitment. 45 minutes a week tutoring + prep time. Day and Time flexible depending on the tutor and student availability
- **Training and supervision:** Workforce Development program staff.



- **Resources available:** educational materials. Instructor is expected to also research resources.
- **Remote/onsite/hybrid position:** hybrid.

English Language Learning (ELL) Tutor - must be at least 14 years of age, preferably 16 or older.

- **Description:** tutor an adult immigrant English in person at B1C or via Zoom in one-on-one sessions.
- **Responsibilities:** tutor and plan sessions independently. Send out Zoom invite to your English learner.
- **Skills needed:** ability to speak slowly and clearly. Patience and flexibility.
- **Schedule and time commitment:** schedule flexible depending on volunteer and learner availability. Sessions are 45 minutes via Zoom or one hour and a half in person.
- **Training and supervision:** ELL program staff.
- **Resources available:** ELL books, worksheets and ELL online library.
- **Remote/onsite/hybrid position:** hybrid.

Unpaid Wages Volunteer - must be at least 18 years of age and fluent in Spanish.

- **Description:** gather relevant information about unpaid wage cases - employer (the debtor), employment contract (if any) and circumstances. Ideal for those interested in the fields of law, social work, paralegal or mediation.
- **Responsibilities:** Interpret remotely during client consultations with a lawyer. Translate documents and information relevant to a case.
- **Skills needed:** must speak and write Spanish fluently and be computer literate.
- **Schedule and time commitment:** six-month volunteer commitment is ideal but flexible.
- **Training and supervision:** Hiring Site program staff.
- **Resources available:** N/A.
- **Remote/onsite/hybrid position:** remote.

Spanish, Haitian Creole or Farsi Language Interpreters – must be 18 years old.

- **Description:** assist interpreting in Spanish, French or Farsi in our Immigration Legal Services Program.
- **Responsibilities:** Interpret during legal consultations or translate documents needed for legal proceedings.
- **Skills needed:** must speak and write Spanish, Haitian Creole or Farsi fluently and be computer literate.
- **Schedule and time commitment:** flexible depending on volunteer availability.
- **Training and supervision:** Immigration Legal Services program staff.
- **Resources available:** N/A.
- **Remote/onsite/hybrid position:** remote.

Garden Maintenance - this is a group opportunity. must be at least 14 years of age.

- **Description:** beautify our 'Common Ground' garden and surrounding parking lot green area.



The Center for Immigrant Opportunity

- **Responsibilities:** weed, clean up and plant flowers or vegetables. Volunteer group is responsible for bringing all materials needed (trash bags, gloves, gardening tools, seeds, flowers, soil, etc).
- **Skills needed:** ability to carry and move all materials needed to beautify space, roll your sleeves and get your hands dirty.
- **Schedule and time commitment:** flexible depending on weather, B1C staff and volunteer availability.
- **Training and supervision:** N/A. Volunteer Director will coordinate activity and do spot checks as needed.
- **Resources available:** N/A.
- **Remote/onsite/hybrid position:** onsite.

If you would like to volunteer and you are not registered with B1C yet, the first step is to register in the volunteer section of b1c.org or click [HERE](#).

If you are already registered as a volunteer and would like to sign up for any of these opportunities or have any questions, please contact Margarita Zimmerman at volunteers@b1c.org or click [HERE](#).

*Please remember that proof of vaccination is needed for anyone entering B1C.
Thank you for your support!*