



FIRST PRESBYTERIAN CHURCH  
of SUMTER

**Position Title:** Director of Faith Formation  
**Reports To:** Pastor/Head of Staff

The Director of Faith Formation will lead a connectional, intergenerational and comprehensive team approach to ministries at First Presbyterian Church, Sumter. This person will incorporate creative and fresh opportunities that engage our congregation spiritually and academically in accordance with our core principles; to welcome all, care for all and reach out to a world in need.

### **Qualifications**

- Be a confirmed member of the Presbyterian Church (USA) or uphold beliefs in accordance with the Reformed tradition
- Strong interpersonal skills, ability to connect with children, youth, and adults
- A creative and open spirit
- Excellent organizational skills
- Experience in Christian Education / Discipleship preferred
- Ability to utilize social media / text / email and other forms of communication to promote ministry opportunities and communicate with members/guests

### **Responsibilities**

- Direct the ministry areas of families, children and adult education bringing a passion for teaching, learning and spiritual development
- Supervise a Director of Youth Ministries
- Lead and facilitate the process of recruitment and training for volunteers in adult education, and children's ministry
- Support, nurture and encourage lay leaders
- Develop new faith formation opportunities, enhance and adapt current opportunities, while also having the willingness and confidence to let go of opportunities that are not working
- Participate on and help guide the Discipleship Team
- Provide leadership and support for and participate in day camps, VBS, and other major programs with children
- Work with the Pastor/Head of Staff to evaluate and facilitate our Faithful Families Ministry
- Review and recommend curriculum for children, youth, and adults
- Cultivate and expand our small group ministries
- Work with the Pastor/Head of Staff to engage the Sumter community with events that may include a speaker series, trainings, book studies, etc.
- Create a schedule of "milestones" for our young people as they grow in the faith

- Encourage full participation by new families in the life of the church
- Supervise the confirmation experience
- Help encourage the continued and purposeful inclusion of children and youth in worship
- Ensure the training and adherence to our Child and Youth Protection Policy
- Schedule and participate in continuing education opportunities
- Undertake other duties as assigned

#### **Terms of Employment and Benefits**

- General terms of employment and benefits are set forth in the current Personnel Manual
- This is a full-time salaried position based on a 40/hour work week
- Annual salary and benefits as negotiated with the hiring committee
- Continuing education funds available

*Resumes and/or questions may be submitted to Rev. Nick Cheek  
at [ncheek@fpcsumter.org](mailto:ncheek@fpcsumter.org) or the contact information below*