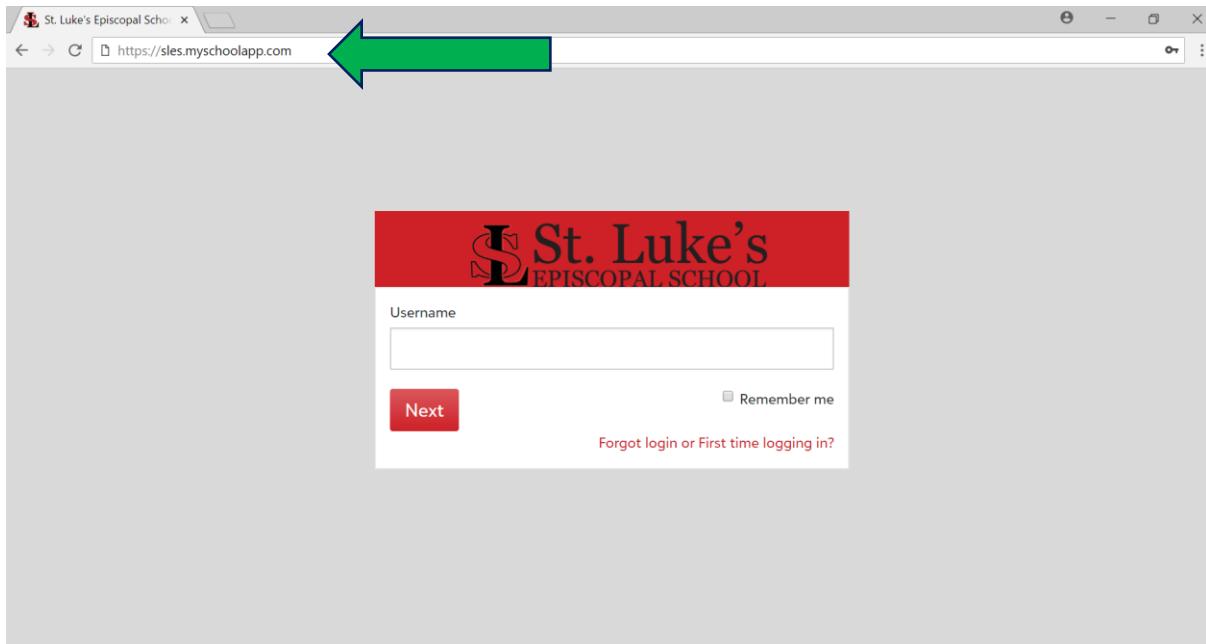


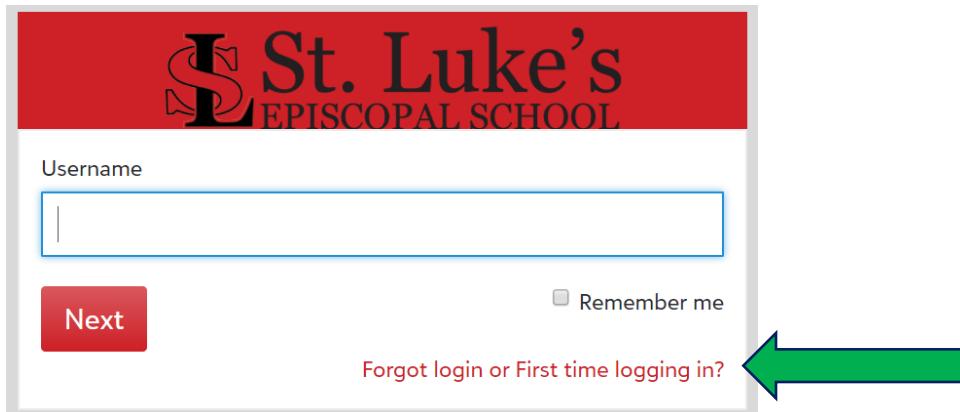


Logging in to the Parent Portal, A Step-by-Step Guide

1. Open your browser and navigate to: <https://sles.myschoolapp.com>



2. Click First time logging in. **Do not attempt** to use any username that you have used in the past as it will not match.



3. Enter the email address that you have on file with the school. **Send**.

If you don't know which email address is on file with the school, there are a couple of ways to find out. For Japonica parents, it was the email address on the student contact sheet that you received during Meet the Teacher Day. For University parents, it is the email where you regularly receive school communication. Do not use your student's email address as it will not permit access to the parent portal.



St. Luke's
EPISCOPAL SCHOOL

Login Help

Email Address

DadWildcat@email.com

Use the checkboxes below to select what login information you would like to receive via e-mail.

The e-mail containing the selected information will be sent from **sles@myschoolapp.com**. Please be sure to add this e-mail address to your address book/whitelist prior to submitting this request.

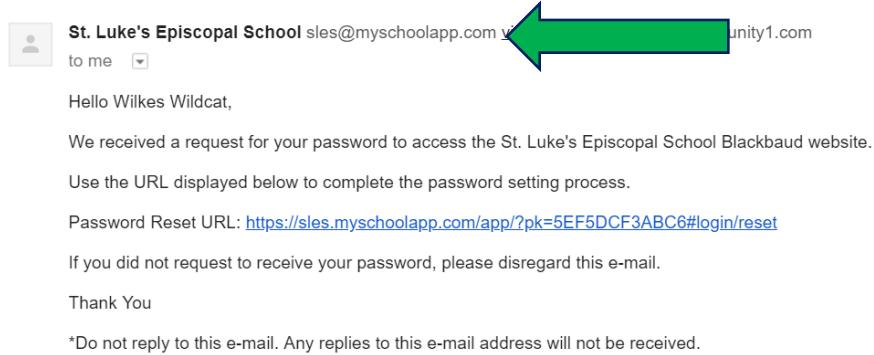
Username

Password

Send

[Back to Login Screen](#)

4. Check your email! You'll receive a link to set your own password. Be sure to add sles@myschoolapp.com to your email whitelist. Your username will be sent in a separate email.



5. Once you've reset your password and retrieved your username, navigate back to the login screen. It's <https://sles.myschoolapp.com>. Enter your username and click **Next**.

The image shows the login screen for St. Luke's Episcopal School. The logo is at the top. Below it is a form with the following fields:

Username:

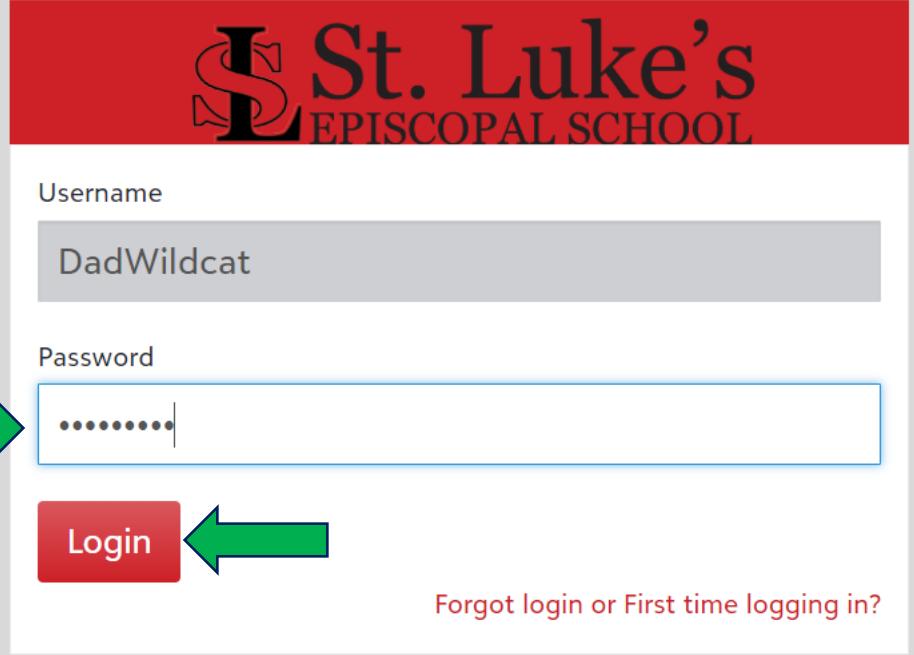
Remember me

[Forgot login or First time logging in?](#)

Next ←

A large green arrow points to the "Username" input field. Another green arrow points to the "Next" button.

6. Enter your password and click **Login**.



The image shows the St. Luke's Episcopal School login page. At the top is a red header with the school's logo and name. Below it is a light gray form with fields for 'Username' and 'Password'. The 'Username' field contains 'DadWildcat'. The 'Password' field is filled with dots and has a green arrow pointing to it from the left. Below the password field is a red 'Login' button with a green arrow pointing to it from the right. To the right of the 'Login' button is a link 'Forgot login or First time logging in?'

7. You'll enter the St. Luke's online community for parents. Your child(ren) will be listed in the top left corner.



Hover over the children label to select which child's information you'd like to explore. Only children who are enrolled in the 2018-19 school year are visible at this time.

Important: If you do not see your child listed here, please email Registrar@StLukesMobile.com with the student's full first and last name, home address, and grade or graduation year.

8. Parents of Middle and Upper School students can select the Schedule tab to see their child's daily schedule and attendance.

Wilkes Wildcat '21
pbsaltlife@gmail.com | 1400 University Blvd. S, Mobile, AL 36609 | Current grade: 10th Grade | School level: Upper School

[Send message](#)

Progress **Schedule** Assignments Conduct Contact Card Medical

This Week's Schedule [View Full Schedule](#)

Thursday 8/9	Friday 8/10	Saturday 8/11	Sunday 8/12	Monday 8/13	Tuesday 8/14	Wednesday 8/15
INFO - HALF DAY						
Time	Block	Activity		Contact	Details	Attendance
8:05 AM - 8:15 AM	Homeroom	Homeroom 10 - 3		Ashley Sanders	500 Building 504	Attended
8:20 AM - 8:45 AM	1	Spanish I - 2		Yohanna Jimenez	400 Building 412	Attended

9. Parents of all students can click on the Contact Card tab to view or edit their child's contact information.
Click the Add or Edit buttons to make changes to your child's information.
Please be sure to save any information you have edited!

Wilma Wildcat '26
Current grade: 5th Grade | School level: Lower School

[Send message](#)

Progress Schedule Assignments Conduct **Contact Card** Medical

Photo
Currently no bio

General information [Edit](#)

Phone [Add phone](#) 

Address [Add address](#) 

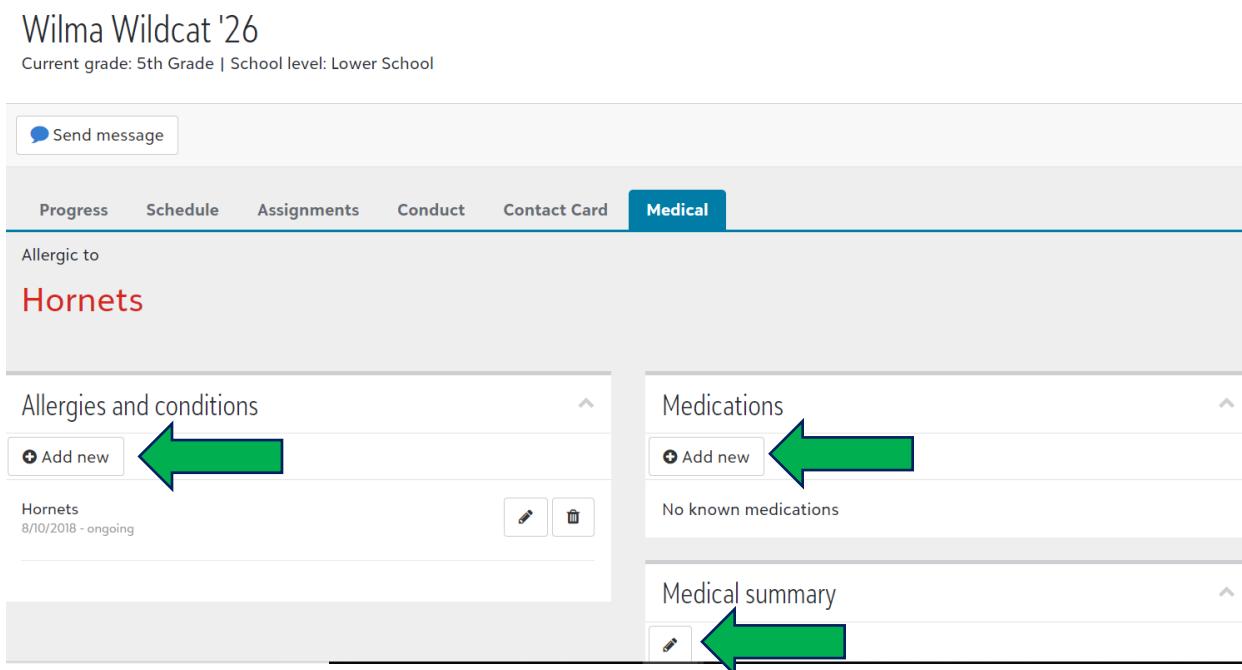
10. Parents, you also have access to your own contact card! Click your user profile in the top right corner and select profile. You can then add or edit your own contact information.



The screenshot shows the St. Luke's Episcopal School portal. At the top, there is a red header bar with the school's logo and name. Below the header, there is a navigation bar with links for Children (2 Children), Resources, News, Calendar, Directories (4 Directories), Recent Activity, and Archived Content. On the far right of the header, there is a user profile icon with the text "Dad Wildcat". A large green arrow points to this user profile icon.

11. Parents can also select the Medical tab to add their child's medical information. Please note that you are still required to fill out the gold sheet that your child brought home the first day of classes. Additionally, this section of the portal will only be available until the end of August.

Click Add or Edit to make changes to allergies, medications and medical summary.



The screenshot shows the 'Medical' tab in the portal. At the top, there is a 'Send message' button. Below the message button, there is a navigation bar with tabs: Progress, Schedule, Assignments, Conduct, Contact Card, and Medical (which is highlighted). Under the 'Medical' tab, there are three sections: 'Allergic to', 'Allergies and conditions', and 'Medications'. Each section has an 'Add new' button with a green arrow pointing to it. The 'Allergies and conditions' section also shows an entry for 'Hornets' with a start date of '8/10/2018 - ongoing'. The 'Medications' section shows 'No known medications'. The 'Medical summary' section has an 'Add new' button with a green arrow pointing to it.

