

**Illinois Stamp and Seal Guidelines for Registered Interior Designers:
Frequently Asked Questions
06.05.23**

Governor Pritzker signed legislation on June 10, 2022, that provides Registered Interior Designers in Illinois the ability to stamp and seal their own interior, nonstructural construction plans for permitting. The Joint Committee on Administrative Rules has approved final rules and regulations to implement the new law. This means that as of April 20, 2023, if you are currently a Registered Interior Designer (RID) in Illinois, you can now obtain a stamp and use it to submit interior nonstructural plans for permitting. If you are not registered, you can apply to become a Registered Interior Designer with the State and then obtain your stamp after your registration has been approved.

We encourage all certificate holders in Illinois to register their credentials with the Illinois Department of Financial and Professional Regulation (IDFPR) Board of Interior Design. This is the best way to show support for continued regulation of the interior design profession and independent practice rights.

Following are some frequently asked questions that may help you secure your independent practice rights.

Can RIDs now apply for and secure a stamp with their registration?

Yes, as of April 20, 2023, RIDs have the right to secure a stamp for use on applicable technical submissions that require a seal/stamp.

I'm NCIDQ Certified. Do I automatically get a stamp?

No. If you are a current, active NCIDQ certificate holder, you must register and submit your application to become a Registered Interior Designer with the IDFPR Board of Interior Design to receive the Registered Interior Designer title. Once you are registered, you may procure a stamp. You may register with the Board at the [IDFPR website](#).

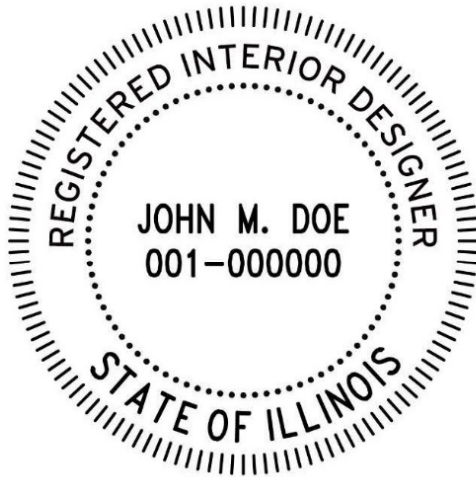
What should the stamp look like?

Rules for Illinois RID seals, listed below, allow some flexibility in design. However, IIDA-Illinois and ASID-Illinois have determined that using a seal that is in keeping with the exact graphic design of the Illinois architects and engineers will allow for easy recognition, as well as demonstrate alignment with these allied professions.

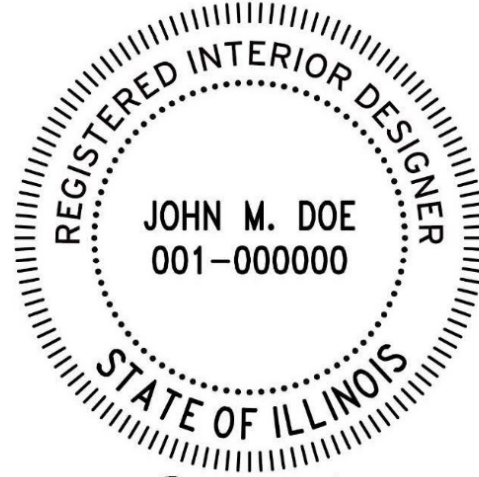
There are four recommended elements of the Illinois RID seal:

1. Top of Seal: The phrase "Registered Interior Designer":
2. Center of Seal: Your name above and your registration number below;
3. Bottom of Seal: The phrase "State of Illinois";
4. The specific dot-and-tick pattern shown below.

Example of Stamp to
be purchased.



Example of Stamp with handwritten
signature, date signed, and registration
expires date. Stamped drawings must have
the handwritten info below the Stamp.



John Doe
01/01/23
Expires 01/01/25

Pursuant to [Section 1255.45](#) of the Rules for the Administration of the Registered Interior Designers Act, an RID stamp must contain: the name of the registered interior designer; registration number, the words “Registered Interior Designer, State of Illinois”.

RIDs must also place their written signature and date of signing, along with the date of registration expiration, adjacent to the seal. These must be placed on the first sheet of any bound set or loose sheets of technical submissions. The shape listed is a suggestion of what the seal should look like for the RID profession. Size, color, etc. are open for personal taste/expression.

What is the process to secure a stamp?

Because IDFPR does not work with vendors to issue stamps, active RIDs may procure a stamp from any license seal vendor. However, IIDA-IL and ASID-IL have sourced vendors who offer the exact design shown above, including Winmark Stamp and Sign and [Pro-Stamps](#).

Winmark has an active purchasing page set up for purchasing:

<https://winmarkstampandsign.com/product/illinois-trodats-self-inking-interior-designer-stamp/>

Can I use an embossed stamp?

Per the final rules, the RID seal must be reproducible. Embossed seals would not meet the IDFPR's requirements.

Do I have to reapply with IDFPR for my RID title to be eligible for the stamp?

No, you do not have to reapply to be eligible for the stamp. If your NCIDQ Certification and RID registration are in active status, you can obtain a stamp.

Are code officials in Illinois aware that RIDs can now stamp their own construction plans for permitting?

IDFPR has notified the Illinois Association of Code Officials that rules governing interior design registration were amended to include permitting privileges. The Department has requested they share the information with their members; however this does not guarantee that all code officials in Illinois are aware of the change. In instances where code officials are unfamiliar with the changes, RIDs may consider sharing the [final rules](#).

What if my NCIDQ certification is inactive or my RID registration is expired or lapsed?

If your NCIDQ certification is inactive, you will need to reinstate your certification to be eligible to use the appellation and qualify for the RID title. You can reinstate your certification through your MyNCIDQ account, more information on renewal and reinstatement can be found on the [CIDQ website](#).

If your RID registration is expired or lapsed, you will need to renew your registration. The renewal link is only available for active registrations and is only open during the pre-renewal window – incidentally, the pre-renewal window should be open on or near June 1st.

Depending on how long someone is inactive or not renewed will determine how to proceed.

Under five years is considered a reinstatement and requires the reinstatement form and a check for the applicable amount. Over five years is a restoration and requires forms, fee, and a few additional items. You can renew your registration at the [IDFPR website](#).

What if I am an RID and do not need to stamp my own drawings?

Based on the revised law, all RID's will be required to adhere to the CEU requirements. However, you are not required to obtain a stamp for use if it does not pertain to your day-to-day work.

What else should I know about stamping my own documents?

Your signature and expiration date of your registration should be adjacent to any documents you stamp. Consider carrying the [final rules](#) from IDFPR with you, in case building officials are unaware of the new legislation. New or small business owners should consider carrying errors/omissions insurance and general liability insurance when stamping drawings. It's also helpful to stay up to date with building code changes in your jurisdictions.

Are there any continuing education requirements?

Beginning August 21, 2025, RIDs will be required to complete 10 hours of continuing education per 2 year renewal cycle. All of those hours should be relevant to the profession of interior design, with one hour of CE required in each sexual harassment prevention training and professional conduct/ethics. You can refer to [Section 1255.61](#) of the Rules for the Administration of the Registered Interior Designers Act for more information about CEUs.

Quick Links:

Final Rules for Illinois Interior Design Title Act:

<https://idfpr.illinois.gov/content/dam/soi/en/web/idfpr/forms/dpr/68-iac-1255-final-adoption-documents.pdf>

Apply for an RID registration: <https://idfpr.illinois.gov/profs/intdesign.html>

Reinstate your NCIDQ certification: <https://www.cidq.org/certificate-renewal>